DONALD G. HORNER
CHAIRPERSON

KATHRYN Y. MATAYOSHI
SUPERINTENDENT

STATE OF HAWAI'I
BOARD OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAI'I 96804

February 17, 2015

TO: The Honorable Donald G. Horner
Chairperson, Board of Education

FROM: Stephen Schatz
Board of Education Designee

Sean Bacon
Board of Education Designee

SUBJECT: **Approval of Anuenue School's School Community Council (SCC) Waiver Request Regarding School Schedules**

1. RECOMMENDATION

That the Board of Education (BOE) approve Anuenue School's SCC Waiver Request allowing the school to implement a bell schedule that includes 1575 minutes of student learning time weekly, which is 75 minutes short of the statutory requirement of a minimum of 1650 weekly minutes (15 minutes per day).

2. RECOMMENDED EFFECTIVE DATE

Upon approval by the BOE.

3. RECOMMENDED COMPLIANCE DATE

Not applicable.

4. DISCUSSION

a. Conditions leading to the recommendation

Section 302A-1124 to 1127, Hawaii Revised Statutes (HRS), authorizes schools to request waivers from existing state agency rules, policies, regulations, and procedures as well as exceptions to collective bargaining agreements as negotiated in accordance with current collective bargaining agreements and the provisions of Chapter 89, HRS.

b. Previous action of the Board on the same or similar matter

In previous years, the Board has approved some requests to implement school schedules that did not meet the statutory requirements, including Waiakea Intermediate and Kalaheo High School, which is a Recognition School.

c. Other policies affected

- Hawaii Revised Statutes 302A-251 (Act 167) – Student Learning Time.
- Article VI, Teaching Conditions and Hours; Section CC, Work Time Distribution, Weekly Totals Within the 7-Hour Day, 5-Day Week.

d. Arguments in support of the recommendation

Anuenue School has requested approval to implement a bell schedule that includes 1575 minutes of student learning time weekly, which is 75 minutes short of the statutory requirement of a minimum of 1650 weekly minutes.

The request is supported by the following arguments:

- Most students are bussed from Waianae, Nanakuli, and Kunia. With a 5:45 a.m. departure and 7:20 - 8:00 a.m. arrival, depending on traffic, their long commute ranges from 1.50 - 2.00 hours. Secondary students are dismissed at 3:00 p.m. twice a week. The later departure time exponentially delays arrival time home due to the higher density on the freeway in the afternoon. Students arrive home between 5:15 p.m. and 5:45 p.m. This 2+ hour bus ride has created hardships on students and their families and has increased bus misbehavior.
- Getting our students home earlier than 5:45 p.m. will allow our students to have more time to complete their homework assignments. The proposed schedule maximizes quality student learning time within the parameters of the reasonable bus commuting time.
- Being that afternoon bus disciplinary incidents have increased as a result of the longer bus commute, this requested change would be supportive of better student success. Also, the proposed secondary schedule includes 210 minutes/week of instructional time in the core content areas and 200 minutes/week for electives. The reduction of minutes in the proposed schedule reduces time for homeroom, study hall, and advisory meeting times.

e. Arguments against the recommendation

None.

f. Findings and conclusions of the Board committee

The BOE designees, Hawaii State Teachers Association Bargaining Unit (BU) 05 Committee on SCC Exception Review, and the Hawaii Government Employees Association BU 06 Committee on SCC Exception Review, have agreed to this request.

g. Other agencies or departments of the State of Hawaii involved in the action

None.

h. Possible reaction of the public, professional organizations, unions, Department of Education staff and/or others to the recommendations

Positive.

i. Educational implications

As stated in the school's SCC exception request.

j. Personnel implications

None.

k. Facilities implications

None.

l. Financial implications

None.

5. OTHER SUPPLEMENTARY RECOMMENDATIONS

None.

SS/SB:LP

Attachments

c: Superintendent
Office of Curriculum, Instruction and Student Support

Hawaii Public Schools School Year 2013–2014 Strive HI School Performance Report

Kula Kaiapuni O Anuenue

161 points of 400 points

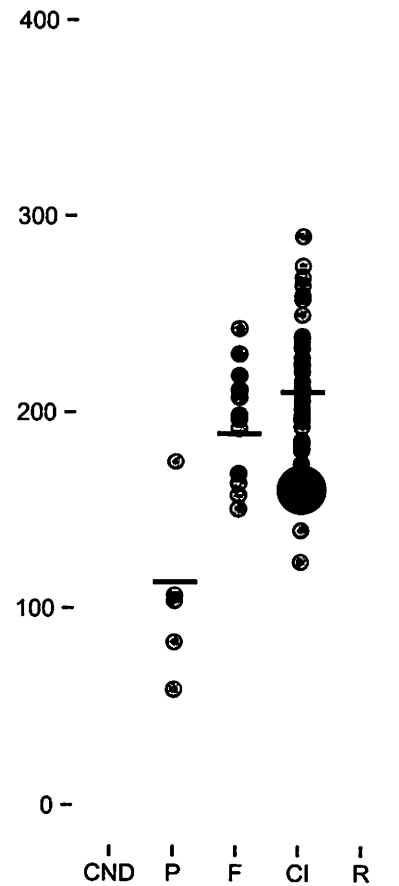
School Year 2013–2014: Continuous Improvement
School Year 2012–2013: Continuous Improvement

Trigger: None

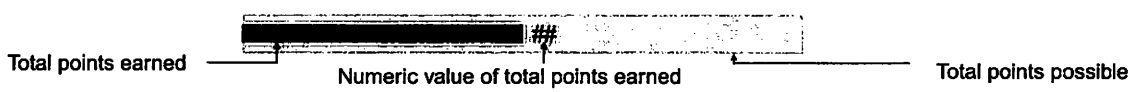
	Raw Value	Weighted Points	
Achievement	Math Proficiency **12%**	5	15 pts of 100 pts
	Reading Proficiency **24%**	10	
	Science Proficiency **2%**	0	
Growth	Math Growth **46**	9	30 pts of 60 pts
	Reading Growth **56**	21	
Readiness	11th Grade ACT **7%**	6	106 pts of 200 pts
	Graduation Rate **94%**	94	
	College Going Rate **57%**	6	
Achievement Gap	Current Gap Rate **51%**	10	10 pts of 40 pts
	Two Year Gap Reduction Rate **−22%**	0	

0 25 50 75 100

High School Distribution



Lines indicate state average for each classification for all schools



www.hawaiipublicschools.org

NOTE: Final display numbers are rounded, which may cause subtotals to appear to sum incorrectly. The total points value on the upper right is accurate.

Run Date: Thursday, September 11, 2014 – Final Run

Instructions:

Principals: Fill out this form and send it to your CAS along with the SCC Waiver/Exception Signature Page, and a copy of the HSTA Process Check Email.

CASs: review these documents to ensure the request aligns with schools' Academic Plans and will serve to improve teaching and learning. Sign the Signature Page and upload this form, the Signature Form, and the HSTA Process Check Email copy to either the Department Intranet page for a) School Schedules page (for Schedule-related requests) or b) SCC page (for non-Schedule-related requests).

School: Anuenue K-12 | Complex: Kaimuki-McKinley-E | Complex Area: Roosev

Type: ○ New ○ Renewal | Strive HI Classification (SY14-15): Continuous Improvement

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Subject of Request: Identify the specific policies, regulations, rules, procedures or articles within the collective bargaining agreement from which the school is seeking relief (choose from common subjects below or describe in the box labeled "Other.")

Select all that apply:

- [x] *School Schedule - HRS 302A-251: Minimum student learning time*
- [ ] *School Schedule - CBA Article VI, D, 1: Regular Work Day*
- [ ] *School Schedule - CBA Article VI, E: Consecutive Instructional Time*
- [ ] *School Schedule - CBA Article VI, X, 3: Length of Preparation Period*
- [ ] *School Schedule - CBA Article VI, Y: Duty Free Lunch Period*
- [ ] *School Schedule - CBA Article VI, C: Work Time Distribution, Weekly Totals within the 7-Hour Day, 5-Day Week*
- [x] *Parent-Teacher Conferences - DOE Regulation 4510.3 Released Time for Conferences*
- [ ] *Attendance Procedures - DOE School Attendance Procedures, Revised August 2001*
- [ ] *Quarterly Grades - CBA Article VI, R: Evaluation of Students / Grading Preparation*
- [ ] *Other* _____

Applicable time: Describe the time period for which the school seeks to apply this relief (e.g. SY15-16). Time period may be no longer than five year. The Superintendent, BOE, or Review Committee may limit their approval to a time period shorter than requested. Keep in mind waiver exceptions can only be approved through the end of the contract and Act 52 / Act 167 waivers can only be approved for one year.

SY15-16

Decisionmaking Process: Provide a summary of activities that demonstrate an inclusive, collaborative and consensus-building decision-making process. Please include information about the final outcome, including achievement of consensus or specific outcome of vote (e.g. 92 out of 100 teachers voted in favor of the change).

Date	12/02	Meeting Type	Leadership	Outcome	Agreement to consider waiver and
Date	12/04	Meeting Type	Faculty	Outcome	Shared consideration of changing s
Date	12/06	Meeting Type	Leadership	Outcome	Solicit feeback and will create new
Date	12/06	Meeting Type	Faculty	Outcome	Initial vote for change in schedule a
Date	12/14	Meeting Type	Faculty	Outcome	Written vote for proposed schedule
Date	12/14	Meeting Type	SCC	Outcome	In favor of requested waiver and ne
Date		Meeting Type		Outcome	
Date		Meeting Type		Outcome	
Date		Meeting Type		Outcome	
Date		Meeting Type		Outcome	
Date		Meeting Type		Outcome	
Date		Meeting Type		Outcome	

SCHOOL SCHEDULES: HRS 302A-251 - Minimum Student Learning Time

SUMMARIZE YOUR REQUEST (What is the proposed amount of student learning time and by how much does this differ from statutory requirements?)	Aloha. Anuenue School (K-12) is requesting a waiver from the minimum student learning time for our secondary section. 1650/wk is the statutory requirement and our proposed time is 1575/wk – a difference of 75 minutes per week, or 15 minutes per day.
Why is the school not able to, or requesting not to, meet the statutory requirements?	Most students are bussed from Waianae, Nanakuli, and Kunia. With a 5:45am departure and 7:20 - 8am arrival, depending on traffic, their long commute ranges from 1.5 - 2 hrs. Secondary students are dismissed at 3pm twice a week. The later departure time exponentially delays arrival time home due to the higher density on the freeway in the pm
How will time be better used to support student success?	Getting our students home earlier than 5:45 P.M. will allow our students to have more time to complete their homework assignments. With our proposed schedule we have maximized quality student learning time within the parameters of the reasonable bus commuting time.
What evidence is there that the school is supporting successful student outcomes despite not meeting the minimum learning time requirements?	Being that afternoon bus disciplinary incidents have increased as a result of the longer bus commute, this requested change would be supportive of better student success. Also, the proposed secondary schedule includes 210 minutes/week of instructional time in the core content areas and 200 minutes/week for electives. The reduction of minutes in the proposed schedule is being taken from homeroom, study hall, and advisory meeting times.
(If renewal): What evidence exists to demonstrate the positive impact of the previously approved request?	

PARENT-TEACHER CONFERENCES - DOE Regulation 4510.3 Released Time for Conferences

SUMMARIZE YOUR REQUEST: How does the school propose scheduling parent-teacher conferences?	Anuenue School is proposing to utilize two full days for parent-teacher conferences.

Required data: The Superintendent requires that the school conduct a parent survey to demonstrate parent support for this request.

# of Surveys Distributed	396	# Surveys returned	82		
# in favor	77	# not in favor	2	# undecided	3

How will this serve to support student learning and outcomes?	This proposal does not disrupt our rotating schedule as would happen with a two week early dismissal proposal. Also, we have found that a two-week shortened day schedule is less
(If renewal): What evidence exists to demonstrate the positive impact of the previously approved request?	The post conference survey showed that the 90% of parents surveyed preferred the two full-day conference schedule. All teachers reported that the two day scheduled worked well for them.

School	Complex Area	Complex
Ke Kula Kaiapuni 'o Ānuenue	**Kaimuki-McKinley-Roosevelt**	**Roosevelt**

School Community Council
The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Role	Signature	Date
Administration	[signature]	12/11/14
Community Representative(s)	[signature]	12/11/14
Parent Representative(s)	[signature]	12/11/14
Student Representative(s)	Kamalei Panaewa P-F	12/15/14
Non-certificated Staff Representative(s)	[signature]	12/11/14
Teacher Representative(s)	[signature]	12/11/14

Complex Area Superintendent (CAS)
This waiver/exception request serves to further support improved teaching and learning and aligns with the goals and objectives of the school's Academic Plan.

Name	Signature	Date
Ruth Silberstein	Ruth Silberstein	12-16-14

Instructions:
- Schools must send the a) *Request Form*, b) *Signature Page*, and c) a copy of the *HSTA Process Check email* to their CAS.
- CAS must review these documents to ensure they serve to further support improved teaching and learning and aligns with the goals and objectives of the school's Academic Plan.
- CASs will sign the Signature Page and upload the three documents to either a) the School Schedules page (for Schedule-related requests) or b) the SCC page (for non-Schedule-related requests).

Note: Failure to submit a complete and timely waiver/exception request may result in the request not being processed.

Start	End	Minutes	Description
8:00 AM	8:05 AM	5	Oli / Opening
8:05 AM	9:15 AM	70	Instruction
9:15 AM	9:20 AM	5	passing
9:20 AM	10:30 AM	70	Instruction
10:30 AM	10:40 AM	10	recess
10:40 AM	10:45 AM	5	passing
10:45 AM	11:55 AM	70	Instruction
11:55 AM	12:25 PM	30	KK lunch
12:25 PM	12:30 PM	5	passing
12:30 PM	2:10 PM	100	Instruction
2:10 PM	2:15 PM	5	passing
2:15 PM	2:30 PM	15	Homeroom
2:30 PM	*3:00 PM*	*30*	*Admin time M-Th / Friday prep time*

70 minute core classes 3x's/wk = 210 min/wk; 100 min. elective classes 2x's/wk = 200 min/wk

Total Weekly Minutes

Opening	5	x 5	=	25	
Instruction	70	x 3	=	210	x 5 = 1125
Passing	20	x 4	=	80	+ 25 = 105
Lunch	30	x 5	=	150	
Homeroom	15	x 4	=	60	+ 40 = 100
Prep	70	x 3	=	210	+ 30 (Fri) = 240
Meeting	100	x 1	=	100	
Admin time	30	x 4	=	120	

6 on 7 rotating schedule w/PP-advisory pd 8

M	T	W	R	F
1	4	2	5	3
2	5	3	1	4
3	1	4	2	5
6	7	8	6	7

Student day:	8am - 2:30pm	MTRF
	8am - 1:10pm	W

Wednesday schedule

Start	End	Minutes	Description
8:00 AM	8:05 AM	5	Oli / Opening
8:05 AM	9:15 AM	70	Instruction
9:15 AM	9:20 AM	5	passing
9:20 AM	10:30 AM	70	Instruction
10:30 AM	10:40 AM	10	recess
10:40 AM	10:45 AM	5	passing
10:45 AM	11:55 AM	70	Instruction
11:55 AM	12:25 PM	30	KK lunch
12:25 PM	12:30 PM	5	passing
12:30 PM	1:10 PM	40	Hmrm/Advisory
1:10 PM	*1:20 PM*	*10*	*passing*
1:20 PM	*3:00 PM*	*100*	*Meeting time*