



STATE OF HAWAII
BOARD OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

February 17, 2015

TO: The Honorable Donald G. Horner
Chairperson, Board of Education

FROM: 
Stephen Schatz
Board of Education Designee

Sean Bacon 
Board of Education Designee

SUBJECT: **Approval of Waianae Intermediate School's School Community Council (SCC)
Waiver Request Regarding School Schedules**

1. **RECOMMENDATION**

That the Board of Education (BOE) approve Waianae Intermediate School's (WIS) SCC Waiver Request allowing the school to implement a bell schedule that includes 1500 minutes of student learning time weekly, which is 150 minutes short of the statutory requirement of a minimum of 1650 weekly minutes.

2. **RECOMMENDED EFFECTIVE DATE**

Upon approval by the BOE.

3. **RECOMMENDED COMPLIANCE DATE**

Not applicable.

4. **DISCUSSION**

a. **Conditions leading to the recommendation**

Section 302A-1124 to 1127, Hawaii Revised Statutes (HRS), authorizes schools to request waivers from existing state agency rules, policies, regulations, and procedures as well as exceptions to collective bargaining agreements as negotiated in accordance with current collective bargaining agreements and the provisions of Chapter 89, HRS.

b. Previous action of the Board on the same or similar matter

In previous years, the Board has approved some requests to implement school schedules that did not meet the statutory requirements, including Waiakea Intermediate and Kalaheo High School, which is a Recognition School.

c. Other policies affected

- Hawaii Revised Statutes 302A-251 (Act 167) – Student Learning Time.
- Article VI, Teaching Conditions and Hours; Section CC, Work Time Distribution, Weekly Totals Within the 7-Hour Day, 5-Day Week.

d. Arguments in support of the recommendation

WIS has requested approval to implement a bell schedule that includes 1500 minutes of student learning time weekly, which is 150 minutes short of the statutory requirement of a minimum of 1650 weekly minutes.

The request is supported by the following arguments:

- The 150 minutes will be divided into the 5-day work week by providing more administrative teacher release time for collaboration, team meetings, planning, professional development and parent meetings. The focus is on improving student learning, increasing professional articulation around student progress and using instructional strategies that support academic success.
- The 1650 student minutes schedule requires teachers to end their day at 2:55 p.m. which, in general, is about when students end their day. (2:50 p.m. on Monday and Tuesday, 2:53 p.m. on Friday.) This does not provide teachers the time to collaborate around student learning, participate in Individualized Education Program (IEP) meetings or parent conferences where all parties can attend. The additional 150 minutes a week of administrative time will provide this opportunity within the teachers' 7-hour contractual work day.
- The time will be used to focus on improving instructional practices, align units of study, collaborate on technology integration and to support student services around behavior, social/emotional issues and to conduct parent meetings. This bell schedule will be adjusted to provide teachers with preparation periods before or after school instead of during the student's instructional day.
- WIS is a Focus School that has begun the process of school transformation with the support of School Synergy as a consultant provider. This involves a lot of collaboration and reflection on school priorities such as the implementation of the Common Core State Standards, use of the Data Team Process, Review and Analysis of Formative Assessments and student work. These processes require dedicated time for teacher collaboration and articulation in order to ensure success.

e. Arguments against the recommendation

None.

f. Findings and conclusions of the Board committee

The BOE designees, Hawaii State Teachers Association Bargaining Unit (BU) 05 Committee on SCC Exception Review, and the Hawaii Government Employees Association BU 06 Committee on SCC Exception Review, have agreed to this request.

g. Other agencies or departments of the State of Hawaii involved in the action

None.

h. Possible reaction of the public, professional organizations, unions, DOE staff and/or others to the recommendations

Positive.

i. Educational implications

As stated in the school's SCC exception request.

j. Personnel implications

None.

k. Facilities implications

None.

l. Financial implications

None.

5. OTHER SUPPLEMENTARY RECOMMENDATIONS

None.

SS/SB:LP

Attachments

c: Superintendent
Office of Curriculum, Instruction and Student Support

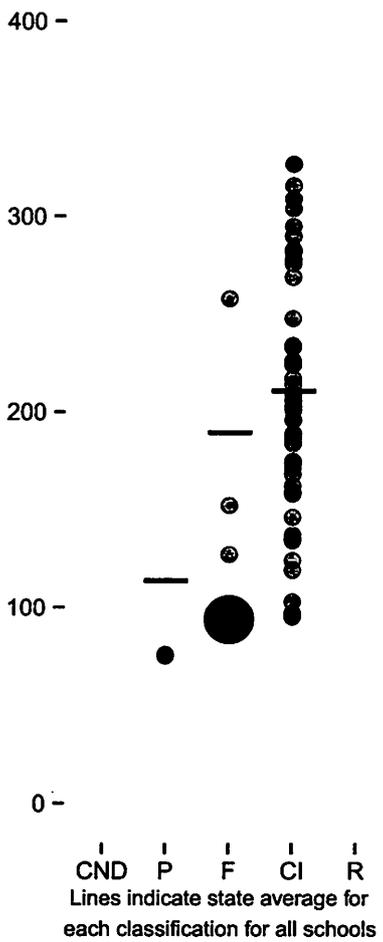
Waianae Intermediate

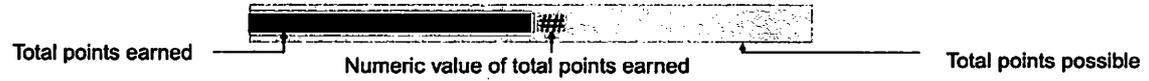
94 points of 400 points

School Year 2013–2014: Focus

Trigger: Carry Over

School Year 2012–2013: Focus

	Raw Value	Weighted Points		Middle School Distribution
Achievement	Math Proficiency 40%	 16	38 pts of 100 pts	
	Reading Proficiency 51%	 20		
	Science Proficiency 9%	 2		
Growth	Math Growth 42	10	0 pts of 180 pts	
	Reading Growth 43	10		
Readiness	8th Grade ACT 25%	 15	15 pts of 60 pts	
Achievement Gap	Current Gap Rate 33%	 20	41 pts of 60 pts	
	Two Year Gap Reduction Rate 19%	 21		
		0 25 50 75 100		



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NOTE: Final display numbers are rounded, which may cause subtotals to appear to sum incorrectly. The total points value on the upper right is accurate.

Run Date: Thursday, September 11, 2014 – Final Run

Instructions:

Principals: Fill out this form and send it to your CAS along with the SCC Waiver/Exception Signature Page, and a copy of the HSTA Process Check Email.

CASs: review these documents to ensure the request aligns with schools' Academic Plans and will serve to improve teaching and learning. Sign the Signature Page and upload this form, the Signature Form, and the HSTA Process Check Email copy to either the Department Intranet page for a) School Schedules page (for Schedule-related requests) or b) SCC page (for non-Schedule-related requests).

School	<input type="text" value="Waianae Intermediate"/>	Complex	<input type="text" value="Waianae"/>	Complex Area	<input type="text" value="NW"/>
Type	<input type="radio"/> New <input type="radio"/> Renewal	Strive HI Classification (SY14-15)	<input type="text" value="Focus"/>		

Subject of Request: Identify the specific policies, regulations, rules, procedures or articles within the collective bargaining agreement from which the school is seeking relief (choose from common subjects below or describe in the box labeled "Other.")

Select all that apply:

- School Schedule - HRS 302A-251: Minimum student learning time
- School Schedule - CBA Article VI, D, 1: Regular Work Day
- School Schedule - CBA Article VI, E: Consecutive Instructional Time
- School Schedule - CBA Article VI, X, 3: Length of Preparation Period
- School Schedule - CBA Article VI, Y: Duty Free Lunch Period
- School Schedule - CBA Article VI, C: Work Time Distribution, Weekly Totals within the 7-Hour Day, 5-Day Week
- Parent-Teacher Conferences - DOE Regulation 4510.3 Released Time for Conferences
- Attendance Procedures - DOE School Attendance Procedures, Revised August 2001
- Quarterly Grades - CBA Article VI, R: Evaluation of Students / Grading Preparation
- Other

Applicable time: Describe the time period for which the school seeks to apply this relief (e.g. SY15-16). Time period may be no longer than five year. The Superintendent, BOE, or Review Committee may limit their approval to a time period shorter than requested. Keep in mind waiver exceptions can only be approved through the end of the contract and Act 52 / Act 167 waivers can only be approved for one year.

SCHOOL SCHEDULES: HRS 302A-251 - Minimum Student Learning Time

SUMMARIZE YOUR REQUEST
(What is the proposed amount of student learning time and by how much does this differ from statutory requirements?)

The proposed student learning time is 1500 minutes per week. This is 150 minutes less than the 1650 statutory requirement. The 150 minutes will be divided into the 5 day work week by providing more administrative teacher release time for collaboration, team meetings, planning, professional development and parent meetings.
The focus is on improving student learning, increasing professional articulation around student progress and using instructional strategies that support academic success.

Why is the school not able to, or requesting not to, meet the statutory requirements?

Our 1650 student minutes schedule requires teachers to end their day at 2:55 which, in general, is about when students end their day. (2:50 on Mon. & Tues., 2:53 on Fri.) This does not provide teachers the time to collaborate around student learning, participate in IEP meetings or parent conferences where all parties can attend. The additional 150 minutes a

How will time be better used to support student success?

The time will be used to focus on improving instructional practices, align units of study, collaborate on technology integration and to support student services around behavior, social/emotional issues and to conduct parent meetings. This bell schedule will be adjusted to

What evidence is there that the school is supporting successful student outcomes despite not meeting the minimum learning time requirements?

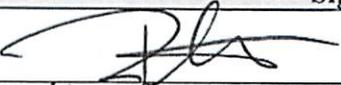
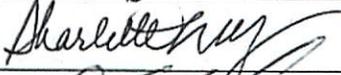
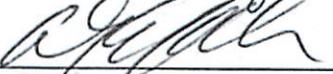
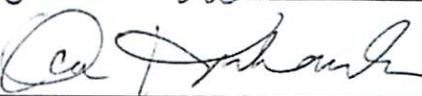
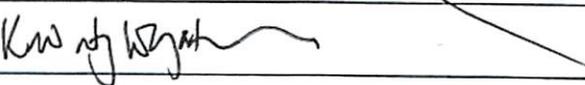
Waianae Intermediate is a Focus School that has begun the process of school transformation with the support of School Synergy as a consultant provider. This involves a lot of collaboration and reflection on school priorities such as the implementation of the Common Core State Standards, use of the Data Team Process, Review and Analysis of Formative Assessments and student work. These processes require dedicated time for teacher collaboration and articulation in order to ensure success.

(If renewal): What evidence exists to demonstrate the positive impact of the previously approved request?

School	Complex Area	Complex
Waianae Intermediate	Nanakuli/Waianae	Leeward

School Community Council

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Role	Signature	Date
Administration		11/13/14
Community Representative(s)		11/13/14
Parent Representative(s)		11/13/14
Student Representative(s)		11/13/14
Non-certificated Staff Representative(s)		11/13/14
Teacher Representative(s)		11/13/14

Complex Area Superintendent (CAS)

This waiver/exception request serves to further support improved teaching and learning and aligns with the goals and objectives of the school's Academic Plan.

Name	Signature	Date
Ann Mahi		12-8-14

Instructions:

- Schools must send the a) Request Form, b) Signature Page, and c) a copy of the HSTA Process Check email to their CAS.
- CAS must review these documents to ensure they serve to further support improved teaching and learning and aligns with the goals and objectives of the school's Academic Plan.
- CASs will sign the Signature Page and upload the three documents to either a) the School Schedules page (for Schedule-related requests) or b) the SCC page (for non-Schedule-related requests).

Note: Failure to submit a complete and timely waiver/exception request may result in the request not being processed.

WAIANAE INTERMEDIATE SCHOOL
BELL SCHEDULE
 1500 student minutes

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Opening 8:25-8:30	Opening 8:25-8:30	Opening 8:25-8:30	Opening 8:25-8:30	Opening 8:25-8:30
1 8:30-9:59 89	2 8:30-9:59 89	1 8:30-9:43 73	2 8:30-9:59 89	1 8:30-9:17 47
Recess 9:59-10:14	Recess 9:59-10:14	Recess 9:43-9:58	Recess 9:59-10:14	2 9:21-10:04 43
3 10:18-11:45 87	4 10:18-11:45 87	3 10:02-11:15 73	4 10:18-11:45 87	Recess 10:04-10:19
<hr/> Lunch 7 11:45-12:15	<hr/> Lunch 7 11:45-12:15	<hr/> Lunch 7 11:15-11:45	<hr/> Lunch 7 11:45-12:15	3 10:23-11:06 43
Period 7 (8 th grade) 11:49-12:39 50	Period 7 (8 th grade) 11:49-12:39 50	Period 7 11:19-12:09 50	Period 7 (8 th grade) 11:49-12:39 50	4 11:10-11:53 43
Lunch 8 12:39-1:09	Lunch 8 12:39-1:09	Lunch 8 12:09-12:39	Lunch 8 12:39-1:09	<hr/> Lunch 7 11:53-12:23
Period 7 (7 th grade) 12:19-1:09	Period 7 (7 th grade) 12:19-1:09	Period 7 11:49-12:39	Period 7 (7 th grade) 12:19-1:09	Period 7 11:57-12:27 30
<hr/> 5 1:13-2:40 87	<hr/> 6 1:13-2:40 87	5 12:43-1:56 73	6 1:13-2:40 73	Lunch 8 12:27-12:57
Prep Time 2:40-3:25	Prep Time 2:40-3:25	Meeting/Prep time 1:56-3:25	Prep Time 2:40-3:25	Period 7 12:27-12:57
313	313	269	313	5 1:01-1:44 43
				6 1:48-2:31 43
				Prep Time 2:31-3:25
				292