

IV.D. Presentation/Discussion on process and timeline for review of Board’s proposed 100 policy series (student success, whole student development, academic mastery and assessment, health and wellness, lifelong learners, broad-based curriculum, and supports for effective learning)

Student Achievement Committee Meeting
March 3, 2015

I. Background

At the Board of Education’s (“Board”) November 18, 2015 General Business Meeting, the Board’s Policy Audit Permitted Interaction Group (“Policy Audit PIG”) submitted a report to the Board regarding its recommendations regarding its audit of the Board’s policies. One of the Policy Audit PIG’s recommendations was that the policies identified under Section 1, Student Success, be referred to the chair of the Student Achievement Committee for further action. Subsequently, these policies have also been referred to as the “100 series policies.” The policies are listed in **Exhibit A**. The Board took the Policy Audit PIG’s recommendations and referred the aforementioned policies to the Student Achievement Committee.

The Student Achievement Committee is planning on categorizing the 100 series policies into five categories:

- A: Policies that only need to be renumbered or reorganized
- B: Policies that need minor edits
- C: Policies that need substantive edits
- D: Policies that need in-depth review
- E: New policies

The policies and the categories into which they fall are contained in **Exhibit B**. These categories will be used to determine the order in which the policies are reviewed by the Student Achievement Committee. The categorization of the policies may change based on discussion and feedback as the Student Achievement Committee moves through its process.

Categories A, B, and C are meant to include policies that do not require in-depth review or a great deal of substantive revisions. Policies in Categories D and E, however, will require more review and discussion and possibly substantive revisions or new development. The Student Achievement Committee intends to assign policies in Categories D and E to individual Board members (one for each policy), who will determine the process and timeline for reviewing the policies and providing recommendations to the Student Achievement Committee once the review is complete. The process and timelines for review of each of these policies are scheduled to be presented at the April 7, 2015 Student Achievement Committee Meeting. Note that once the process and timelines for the review of

the policies in Categories D and E are set, they will be added to the larger Student Achievement Committee process and timeline.

Some new proposed policies (101.7, School Climate and Discipline; 105.14, Multilingualism in Education) and two existing policies (4000, Focus on Students and 2403, Family and Community Engagement) have been identified as policies that will be addressed individually by the Student Achievement Committee itself. The timelines for those policies are already included in the proposed timeline below.

The Committee’s goal is to review and provide recommendations to the Board on all of the policies in Categories A, B, and C (and the specifically identified new and existing policies) by the Student Achievement Committee and General Business Meetings by June 2, 2015. As stated above, the policies in Categories D and E will be on different and as yet undetermined timelines.

The proposed order and timeline for review is contained in the table below. All dates and the process described below are subject to change.

| Date | Task |
|---------------------------------|--|
| March 3, 2015 | SAC Meeting: Discussion about competency education and setting process and timeline for review of Board’s proposed 100 policy series |
| March 4 – March 25, 2015 | Obtain SAC, Department, and stakeholder feedback on policies in Categories A, B, & C |
| April 7, 2015 | <p>SAC Meeting: Discussion and recommendation for action on Categories A, B, and C. Board member presentation of process and timeline for policies in Categories D and E.¹</p> <p>GBM: Action on SAC recommendation</p> |
| April 8 – April 22, 2015 | Obtain SAC, Department, and stakeholder feedback on any deferred Category A, B, or C policies and new policies (101.7, School Climate and Discipline; 105.14, Multilingualism in Education) and existing BOE policy 4000, Focus on Students |
| May 5, 2015 | SAC Meeting: Discussion on deferred Category C’s for discussion. Discussion on new policies (101.7, School Climate and Discipline; 105.14, Multilingualism in Education) and existing BOE policy 4000, Focus on Students |

¹ Once the process and timelines for the policies in Categories D and E are established, they will be incorporated into the larger SAC policy timeline.

| Date | Task |
|---------------------|--|
| June 2, 2015 | SAC Meeting: Discussion on existing policy DOE Policy 2403 (revised to 304.2 Family & Community Engagement) GBM: Action on SAC recommendation for new policies (101.7, School Climate and Discipline; 105.14, Multilingualism in Education) and existing BOE policy 4000, Focus on Students |
| July 7, 2015 | GBM: Action on existing policy DOE Policy 2403 (revised to 304.2 Family & Community Engagement) |

Exhibit A
100 series policies

| SP # | Ends Policies | Current # | Proposed # | Means Policies |
|-----------|---------------------------------|-----------|------------|---|
| 1 | Student Success | | E-100 | |
| 1A | Whole Student Development | | E-101 | |
| | | 4010 | 101.1 | Student Code of Conduct |
| | | 2109 | 101.2 | Character Education |
| | | 2120 | 101.3 | Civic Engagement (formerly Student Activities Program) |
| | | 1710-10 | 101.4 | Community Sponsored Activities |
| | | 2130 | 101.5 | Guidance, Counseling and Related Services |
| | | 2203 | 101.6 | Comprehensive Student Support System |
| | | (new) | 101.7 | School Climate and Discipline |
| | | 2255 | 101.8 | Extended Learning Opportunities |
| | | 4015 | 101.9 | School-Sponsored Student Publications |
| | | 4300 | 101.10 | School Service |
| | | 2180 | 101.11 | Approved High School Sports |
| | | 4520 | 101.12 | Academic Requirements for Participation in Co-Curricular Activities |
| | | 2210 | 101.13 | Controversial Issues |
| 1B | Academic Mastery and Assessment | | E-102 | |
| | | 2005 | 102.1 | Effective Schools Reporting |
| | | 2010 | 102.2 | K-12 Literacy |
| | | 2015 | 102.3 | Content and Performance Standards |
| | | 4550 | 102.4 | Diverse Stakeholder Inclusion in the Development of Content and Performance Standards |
| | | 2200 | 102.5 | Comprehensive Assessment and Accountability System |
| | | 2520 | 102.6 | Public Access to Assessment Data |
| | | 1710-12 | 102.7 | Recruitment and Testing of Students by Private Schools and Other Agencies |
| | | 4500 | 102.8 | Student Promotion |
| | | 4502 | 102.9 | Middle Level Education Promotion |
| | | 2500 | 102.10 | Educational Research and Evaluation |
| | | 2510 | 102.11 | Pilot and Innovative Projects |
| | | 4501/4510 | 102.12 | Reporting Student Progress and Achievement |
| | | 4530 | 102.13 | Credits |
| | | 2270 | 102.14 | Homework |
| | Health & Wellness | | E-103 | |
| | | 1110-6 | 103.1 | Health and Wellness |
| | | 4240 | 103.2 | Student Health Services |

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|-----------|--|--------|--|
| | 1710-14 | 103.3 | Emergency Care for Sick or Injured Students |
| | 4250 | 103.4 | School-based health centers |
| | 2110 | 103.5 | Sexual Health Education |
| | 6800 | 103.6 | School Food Services |
| | 6810 | 103.7 | Competitive Food Sales |
| | 2245 | 103.8 | Prophylactics in the Public Schools |
| | Graduates Ready for Life/ Lifelong Learners | E-104 | |
| | 4540 | 104.1 | Graduation and Related |
| | (new) | 104.2 | Culturally Relevant Curricula |
| | (new) | 104.3 | Graduation Honors Recognition |
| 1C | Broad-based Curriculum | E-105 | |
| | 2100 | 105.1 | Academic Program |
| | 2030 | 105.2 | Responsibility for Curriculum Development and Implementation |
| | 2101 | 105.3 | Curriculum |
| | 2240 | 105.4 | Instructional Materials |
| | 2102 | 105.5 | Gifted and Talented |
| | 2103 | 105.6 | Career and Technical Education |
| | 2104 | 105.7 | Hawaiian Education Programs |
| | 2105 | 105.8 | Ka Papahana Kaiapuni |
| | 2125 | 105.9 | Fine Arts Program |
| | 2131 | 105.10 | Programs and Services for Secondary Non-Traditional Students |
| | 2140 | 105.11 | Pregnant/Parenting Students |
| | 2160 | 105.12 | Special Education and Related Services |
| | 2280 | 105.13 | Inclusion |
| | (new) | 105.14 | Language in Education (ELL/Bilingual) |
| | 2250 | 105.15 | Field Trips and Student Travel |
| | (new) | 105.16 | Environmental Literacy |
| | (new) | 105.17 | Civics Education |
| 1C | Supports for Effective Learning | E-106 | |
| | 1710-3 | 106.1 | School Calendar |
| | 2237 | 106.2 | Class Size |
| | 4145/4140 | 106.3 | Admission and Attendance |
| | 4410 | 106.4 | Dress Code and School Uniforms |
| | 4000 | 106.5 | Focus on Students |
| | 4160 | | Students' School Day |

Exhibit B
Categorized 100 Series Policies

| A Renumbering | B Minor Edits | C Substantive Changes | D In-Depth Review | E New Policy |
|---|--|--|---------------------------------------|--|
| 101.8 Extended Learning Opportunities | 101.2 Character Education | 101.3 Civic Engagement | 101.1 Student Code of Conduct | 104.2 Culturally Relevant Curricula |
| 101.10 School Service | 101.9 School-Sponsored Student Publications | 101.4 Community Sponsored Activities | 101.7 School Climate and Discipline | 104.3 Graduation Honors Recognition |
| 102.7 Recruitment and Testing of Students by Private Schools and Other Agencies | 101.12 Academic Requirements for Participation in Co-Curricular Activities | 101.5 Guidance, Counseling and Related Services | 102.8 Student Promotion | 105.14 Language in Education (ELL/Bilingual) |
| 103.8 Prophylactics in the Public Schools | 101.13 Controversial Issues | 101.6 Comprehensive Student Support System | 103.1 Health & Wellness | 105.16 Environmental Literacy |
| 105.7 Hawaiian Education Programs | 102.1 Effective Schools Reporting | 101.11 Approved High School Sports | 103.2 Student Health Services | 105.17 Civics Education |
| 105.8 Ka Papahana Kaiapuni | 102.2 K-12 Literacy | 102.5 Comprehensive Assessment and Accountability System | 103.4 School-based health centers | |
| | 102.3 Content and Performance Standards | 102.6 Public Access to Assessment Data | 106.5 Focus on Students (GLOS) | |
| | 102.10 Educational Research and Evaluation | 102.9 Middle Level Education Promotion | 304.2 Family and Community Engagement | |
| | 102.11 Pilot and Innovative Projects | 102.12 Reporting Student Progress and Achievement | | |
| | 103.3 Emergency Care for Sick or Injured Students | 102.13 Credits | | |
| | 105.2 Responsibility for Curriculum Development and Implementation | 102.14 Homework | | |
| | 105.5 Gifted and Talented | 103.5 Sexual Health Education | | |
| | 105.6 Career and Technical Education | 103.6 School Food Services | | |
| | 105.11 Pregnant and Parenting Students | 103.7 Competitive Food Sales | | |

| A Renumbering | B Minor Edits | C Substantive Changes | D In-Depth Review | E New Policy |
|------------------|---|--|----------------------|-----------------|
| | 105.12 Special Education and Related Services 105.13 Inclusion 105.15 Field Trips and Student Travel 106.1 School Calendar 106.2 Class Size | 104.1 Graduation and Related 105.1 Academic Program 105.3 Curriculum 105.4 Instructional Materials 105.9 Fine Arts Program 105.10 Programs and Services for Secondary Non-Traditional Students 106.3 Admission and Attendance 4160 Students' School Day (no new policy number because policy was marked for deletion) | | |