

New Request

Renewal

**SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: **LIKELIKE ES** DATE: **3.5.14**

DISTRICT: **HONOLULU** COMPLEX: **McKINLEY**

School Strive HI Status:

Recognition

Continuous Improvement

Focus

Priority

Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

NOTE: Likelike ES was re-classified as a Continuous Improvement school, not a focus school.

- A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

School schedules (and instructional minutes) under the HSTA contract and the Hawaii Revised Statutes, 302A-251 (Act 167/52)

- B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

Under Act 167/52, the "student learning time" required is 1525 minutes per week. Likelike ES students will receive 1535 minutes per week (10 additional minutes).

Under "teacher's instructional time", teachers are required to teach 1415 minutes per week, however, Likelike teachers will teach 1395 minutes per week (20 minutes less).

Under "other time" teachers are required to have 310 minutes per week, however, Likelike teachers will have 325 minutes per week (15 additional minutes).

These differences are not significant and will allow more student instructional minutes and more collaboration among the teacher teams.

- C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

D. Please provide additional information (**data and narrative**) for the following type of request applicable:

D1.) Parent-Teacher Conferences:

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

D2.) School Attendance Procedures:

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

D3.) Reporting of Quarterly Grades:

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

D4.) Modified Assessment Schedule:

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

E. All Other Requests:

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
2.5.14	SCC	SCC informed of instructional minutes memo
2.7.14	Steering (leadership) committee	Steering informed of instructional minutes memo
2.21.14	Admin.	Principal sent school submission form to CAS
3.5.14	SCC	Waiver request signed

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *[Signature]* Date 3.5.14

Community Representative(s) _____ Date 3.5.14

Parent Representative(s) *Jennifer Kay Choo* Date 3.5.14

Student Representative(s) *Ashlie Belantoe* Date 3.5.14
Brooklee Alexander

Noncertificated Staff Representative(s) *Patricia T. Patino* Date 3.5.14

Teacher Representative(s) *Shannon Porter* Date 3.5.14
Saylene Malley

[Signature] Date 3.5.14

Complex Area Superintendent (CAS): Ruth Silberstein (print name)
This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *Ruth Silberstein* Date MAR 11 2014

HSTA PROCESS CHECK REQUIREMENT:

To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), **the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.**

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109

OR FAX TO: Honolulu, Hawaii 96816
735-8379

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.



Hawaii Department of Education
 School Schedule Submission Form - School Year 2014-15 (Elementary)

SCHOOL INFORMATION

Complex Area Name Kaimuki-McKinley-Roosevelt		Complex Name McKinley	School Name LIKELIKE ES	
Principal	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input checked="" type="checkbox"/> The submitted schedule is not in compliance with requirements and we will seek a BOE waiver or contract exception.		Signature <i>Kelly Bart</i>	Date 2.20.14
Complex Area Superintendent	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input type="checkbox"/> The submitted schedule is not in compliance with requirements and the school will need to see a BOE waiver or contract exception.		Signature	Date

SUMMARY OF SCHEDULE

TEACHER CALENDAR - TEACHER DAYS - REQUIREMENTS		Scheduled (Date or Description)
Work days without students	2 days at beginning of school year for administrator-initiated activities	July 28 & 29
	2 days at beginning of school year for teacher-initiated activities	July 30 & 31
	1 day scheduled between semesters for grading and other teacher-initiated activities	January 9, 2015
	2 days for school planning and collaboration	Nov. 21, 2014 Feb. 2, 2015
	1 day at the end of the school year	June 4, 2015
	Other days without students	
Hours contiguous to the teacher work day for collaboration & professional development	21 hours, for use in 1 hour increments	Aug 6 & 20; Sept 3 & 17; Oct 15; Nov 12; Dec 10; Jan 28; Feb 11 & 25; April 8 & 29; May 13 & 27
	6 hours for use in multiples of 1/2 hour increments	

OTHER REQUIREMENTS	DESCRIBE
Elementary students have expanded course offerings.	

ADDITIONAL COMMENTS FROM PRINCIPAL (OPTIONAL)

BELL SCHEDULE

In the "Time" column, insert the time period. In the "Description" column, use a descriptor from the first column on the third page (e.g. passing, homeroom, recess, etc.). In the "Minutes" column, insert the number of minutes that the time period includes.

APPLICABLE DAYS: [enter M, T, W, TH, and/or F] M, T, TH, AND FRI		
Students	Start Time: 8:00 am	End Time: 2:15 pm
Teachers	Start Time: 7:55 am	End Time: 3:00 pm
Prep Time	Check one: <input type="checkbox"/> Floating <input checked="" type="checkbox"/> Common	
TIME	DESCRIPTION	MINUTES
7:55-8:00	Opening	5
8:00-8:10	HR	10
8:10-9:45	Learning Block #1	95
9:45-10:00	Recess	15
10:00-11:30	Learning Block #2	90
11:30-12:00	Lunch	30
12:00-12:10	Recess	10
12:10-2:15	Learning Block #3 (students to "specials", i.e. PE/lib/Hawaiian/comp)	125
12:10-1:40	Meeting- grade-level articulation (once/week)	90 (once/wk)
2:15-3:00	Teacher Prep.	45

APPLICABLE DAYS: [enter M, T, W, TH, and/or F] WED		
Students	Start Time: 8:00 am	End Time: 1:00 pm
Teachers	Start Time: 7:55 am	End Time: 3:00 pm
Prep Time	Check one: <input type="checkbox"/> Floating <input checked="" type="checkbox"/> Common	
TIME	DESCRIPTION	MINUTES
7:55-8:00	Opening	5
8:00-8:10	HR	10
8:10-9:45	Learning Block #1	95
9:45-10:00	Recess	15
10:00-11:30	Learning Block #2	90
11:30-12:00	Lunch	30
12:00-1:00	Learning Block #3	60
1:00-1:45	Teacher Prep.	45
1:45-3:00	Meeting	75

SUMMARY OF BELL SCHEDULE

In the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally the total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Actual Minutes Scheduled per Week	STUDENT (Art 167/52)	TEACHER (2013-17 Agreement)			
		STUDENT LEARNING TIME	TEACHER INSTRUCTIONAL TIME ¹	PREP TIME ²	LUNCH ³	OTHER TIME ⁴
Instructional Time	1485	1485	1395 (1485-90)			
Homeroom	50	50				50
Study hall						
Opening	25					25
Closing						
Recess	110					85 (110-25)
Passing						
Meetings⁵	165					165
Lunch	150				150	
Teacher Prep	225			225		
TOTAL		1535	1395	225	150	325
REQUIREMENT		1525	1415	225	150	310
DIFFERENCE		+ 10	- 20	0	0	+ 15

¹ Contract: Article IV (CC) (1) (a)

² Contract: Article IV (CC) (1) (b)

³ Contract: Article IV (CC) (1) (c)

⁴ Contract: Article IV (CC) (1) (d)

⁵ Including all faculty, departmental, grade level, and curriculum meetings.

131 Princess Miriam K. Likelike Elementary

Trend Report: Educational and Fiscal Accountability

School Report for School Year 2011-2012



A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the 42 complexes for school year 2011-12. The Guide is available on-line at <http://arch.k12.hi.us>.

Background

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
		#	%	#	%	#	%	
School Year	#	#	%	#	%	#	%	%
2009-2010	338	45	13.3%	108	32.0%	260	76.9%	34.4%
2010-2011	351	43	12.3%	108	30.8%	282	80.3%	52.6%
2011-2012	366	41	11.2%	135	36.9%	293	80.1%	54.8%

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
School Year	#	%	Average	%	%	%	#
2009-2010	29	96.6%	15.1	62%	96%	55.2%	1
2010-2011	31	100.0%	13.2	55%	97%	48.4%	0
2011-2012	30	93.3%	11.3	53%	93%	46.7%	0

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
School Year																
2009-2010	58.5	44.4	47.2	na	na	na	na	50.9	35.2	37.5	na	na	na	na		
2010-2011	50.9	35.7	55.9	na	na	na	na	54.4	37.5	61.0	na	na	na	na		
2011-2012	69.2	62.5	55.7	na	na	na	na	64.6	50.0	55.7	na	na	na	na		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	6	8	10
2009-2010	31.5	na	na	na
2010-2011	19.6	na	na	na
2011-2012	33.9	na	na	na

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2009-2010	About 1/2	1%	na	na	na	na	na
2010-2011	About 1/2	1%	na	na	na	na	na
2011-2012	About 1/2	1%	na	na	na	na	na

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
			Violence		Property		Illicit Substances	
			Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
School Year	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2009-2010	93.9%	na	0	na	0	na	0	na
2010-2011	94.0%	na	0	na	0	na	0	na
2011-2012	94.0%	na	0	na	0	na	0	na

School	Facilities Inspection	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims		Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten
			Total # of claims	% of claims resulting in loss-time	Positive Responses		
					% of student	% of teacher	
School Year	Passed?	Yes/No					School mean (range 1-3)
2009-2010	Yes	No	3	0.0%	73.7%	87.1%	2.3
2010-2011	--	No	1	0.0%	69.3%	87.9%	3.0
2011-2012	--	No	1	0.0%	80.8%	88.1%	3.0

Civic Responsibility

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Service to School/Community	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of projects	# of PCNC volunteer hours per 100 students
2009-2010	na	--	--	100.0%	58	93
2010-2011	na	88	25.1%	100.0%	--	392
2011-2012	na	--	--	100.0%	--	50

Fiscal Accountability

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2009-2010	\$2,313,533	\$477,200	\$265,990	\$211,210	none
2010-2011	\$2,413,301	\$421,360	\$177,717	\$243,643	none
2011-2012	\$2,409,603	\$194,102	\$175,877	\$18,225	none

*Explanation of Significant Budget Changes

Likeline Elementary Strive HI 2012-13 Step: Focus Index Score: 129

Automatic Classification: **Low Performance**

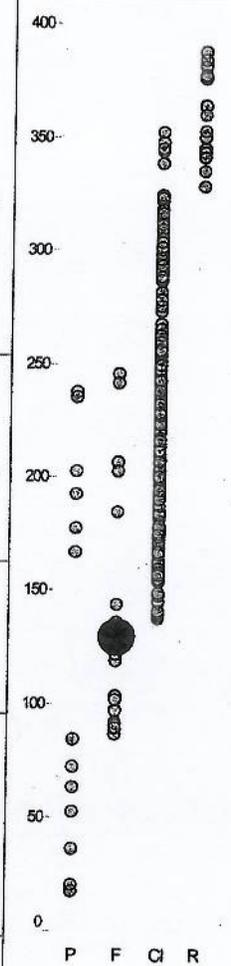
	Step 1	Step 2 - Unweighted Points	Step 3	Step 4 - Weighted Points	Step 5 - All Schools
Achievement	Math Proficiency 60%	Math Achievement (Math Proficiency Rate) x (40pts)		Achievement (Bern School Weight) $50 \times (1.0) = 50$	50 pts of 100 pts
	Reading Proficiency 54%	Reading Achievement (Reading Proficiency Rate) x (40pts)			
	Science Proficiency 23%	Science Proficiency (Science Proficiency Rate) x (20pts)			
Growth	Math Median SGP 52	Math SGP Points assigned based on growth category		Growth (Bern School Weight) $25 \times (2.0) = 50$	50 pts of 200 pts
	Reading Median SGP 43	Reading SGP Points assigned based on growth category			
Readiness	Chronic Absenteeism 22%	Chronic Absenteeism Points assigned by absenteeism category		Readiness (Bern School Weight) $15 \times (0.2) = 3$	3 pts of 20 pts
Achievement Gap	Non High-Needs Proficiency 83%	Current-Year Gap Points assigned based on Current-Year Gap Rate*		Achievement Gap (Bern School Weight) $32 \times (0.8) = 26$	26 pts of 80 pts
	High-Needs Proficiency 54%	* $(HN - NN) / (HN)$			
	Gap Reduction* -37%	Two-Year Gap Reduction Points assigned based on Gap Reduction Rate*			
		* $(2010 \text{ gap} - 2012 \text{ gap}) / (2010 \text{ gap})$			

For more information: hawaiipublicschools.org

‡ Numbers may be rounded for presentation purposes.

129 pts of 400 pts

P F C R



APPENDIX V

MEMORANDUM OF UNDERSTANDING BETWEEN STATE OF HAWAII BOARD OF EDUCATION AND HAWAII STATE TEACHERS ASSOCIATION (ACT 167, 2010 & ACT 52, 2011)

This Memorandum of Understanding is effective as of July 1, 2013 by and between the State of Hawaii, Board of Education and the Hawaii State Teachers Association.

With the enactment of Act 167 (Session Laws of Hawaii, 2010) and Act 52 (Sessions Laws of Hawaii, 2011) that sets expectations and standards for student instructional time, there is a commitment by the parties to fulfill legislative mandates.

To this end, the parties agree to negotiate a supplemental agreement regarding the impacts that Act 167 (SLH, 2010) and Act 52 (SLH, 2011) have on teacher working conditions, and jointly pursue legislative appropriations necessary for funding.

This Memorandum of Understanding shall expire on June 30, 2017.

Likeline Elementary School Bell Schedule



Monday, Tuesday, Thursday & Friday
8:00 am-2:15 pm
&
Wednesday
8:00 am-1:00 pm

Monday, Tuesday, Thursday & Friday

8:00 am - 2:15 pm

Grade K-1

Lunch: 11:00-11:30 am

Recess: 11:30-11:40 am

Grade 2-3

Lunch: 11:30-12:00 pm

Recess: 12:00-12:10 pm

Grade 4-5

Lunch: 12:00-12:30 pm

Recess: 12:30-12:40 pm

Wednesday

8:00 am - 1:00 pm

**SAME Lunch Schedule & No
Recess**

**Teacher Preparation Time:
1:00-1:40 pm**

**School Meetings:
1:45 pm**

Pat Mizuno/LIKELIKE/HIDOE

04/09/2014 09:26 AM

To tlau@hsta.org

cc rcamacho@hsta.org, Kelly T Bart/LIKELIKE/HIDOE@HIDOE

bcc

Subject Faculty vote on contract waiver/exception request

Hi Terry,

I'm resending this e-mail because you may not have gotten the first one.

Thanks,

Pat Mizuno

----- Forwarded by Pat Mizuno/LIKELIKE/HIDOE on 04/09/2014 09:24 AM -----

Pat Mizuno/LIKELIKE/HIDOE

04/09/2014 09:22 AM

To Tlau@hsta.org

cc rcamacho@hsta.org

Subject

Hi Terry,

Just sending you the results from the faculty vote for the contract waiver/exception request on Wednesday, April 2. **Our faculty reached consensus and we approved the waiver request.** The results were provided to our principal, Kelly Bart.

Thank you,

Pat Mizuno

HSTA faculty representative