

New Request Renewal

**SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: MAUI HIGH SCHOOL DATE: 3/4/2014

DISTRICT: MAUI COMPLEX: MAUI

School Strive HI Status:

- Recognition
 Continuous Improvement
 Focus
 Priority
 Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

- A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

Maui High School is seeking an exception to the Agreement Between the HSTA and the Hawaii Department of Education/Board of Education July 1,2013-June 30, 2017, Article IV (CC) (2).

- B Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

Maui High Teachers have approved the adoption of a new bell schedule to comply with the instructional time requirements of Act 167/52. The result is a teacher work day that does not align directly with the teacher contract. In past practice, the following changes were considered acceptable by HSTA and the HIDOE, however, under current guidance from HODOE, we have been forced to seek an exception.

The following table outlines the changes:

Contract Section	Contract Established Minutes	Proposed Minutes
Teacher Instructional Time Article IV (CC) (1) (a)	1,285	1,284
Preparation Time Article IV (CC) (1) (b)	225	232-236*
Duty Free Lunch	150	150
"Exclusive Time" Article IV (CC) (1) (d)	440	430-434*

*Variation in weekly minutes due to schedule rotation.

The bell schedule has been modified solely to meet the requirements of Act 167/52, while minimizing disruptions to current programming, staffing, and class size.

- D Please provide additional information (data and narrative) for the following type of request applicable:

Not Applicable

E. All Other Requests:

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

Based on discussion with our Maui HSTA Uniserv, the treatment of Article IV (CC) (2) may be incorrectly applied to our section, however, to meet the requirements set forth to Complex Area Superintendents by HIDOE, we have decided to comply by setting forth this Contract Exception Request. Traditionally, the 1,285 minute teacher instructional time was treated as a *maximum*, the 225 teacher preparation time was treated as a *minimum* and the 440 minutes of exclusive time was treated as a *maximum*. Based on past practice, the bell schedule adopted meets these requirements.

No student academic performance data has been included as this bell schedule change was solely driven by requirements of Act 167/52. Our current bell schedule allowed Maui High teachers more time for collaboration, and allowed the school to keep a low average class size of 23 students for general education classes. This new bell schedule alters the allocation of time significantly, and will result in an increase in class sizes than what we have provided for students during the last 8 years. We remain optimistic that the bell schedule that we have decided on will allow us to meet our mission of ensuring that all our students are College and Career Ready, while minimizing any negative impact resulting from this change.

- F Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process

Date	Type of Meeting	Summary of Outcome
November 6, 2013	Leadership	Discussion of Act 167/52 requirements, introduction of options.
November 13, 2013	Student Government	Meeting with student leaders about Act 167/52 and some of the options that have been developed.
November 20, 2013	Staff Meeting	Review of options with full staff. Reduction of options to 2 bell schedules,
December 3, 2013	Staff Meeting	Reduction of options to

December 9, 2013	Email Announcement	<p>a single Bell Schedule to vote on.</p> <p>Results of the bell schedule Vote Shared with Staff.</p> <p>86.9% of participating Unit 5 members voting in the affirmative (99 members participating)</p>
February 11, 2014	Notification	<p>Notification by CAS that our bell schedule was not acceptable per HIDOE Interpretation of the Teacher Contract.</p>
March 4, 2014	Email Announcement	<p>Results of Contract Exception vote shared with faculty.</p> <p>96.12% of Unit 5 members voting in the affirmative to authorize the exception (103 members participating).</p>

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *[Signature]* Date 3/7/14

Community Representative(s) *[Signature]* Date 3/10/14

Parent Representative(s) *[Signature]* Date 3/10/14

Student Representative(s) *[Signature]* Date 3/10/14

Noncertificated Staff Representative(s) *[Signature]* Date 03/10/14

Teacher Representative(s) *[Signature]* Date 3/10/14

Complex Area Superintendent (CAS): Mr. Alvin Shima (print name)

This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *[Signature]* Date 3-7-14

HSTA PROCESS CHECK REQUIREMENT:

To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109
Honolulu, Hawaii 96816

OR FAX TO: 735-8379

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.

Updated as of 01/08/2014

418

Maui High
Trend Report:
Educational and Fiscal Accountability



School Report for School Year 2012-2013

A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The Guide is available on-line at <http://arch.k12.hi.us>.

Background

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
		#	%	#	%	#	%	
School Year	#	#	%	#	%	#	%	%
2010-2011	1,771	203	11.5%	238	13.4%	647	36.5%	na
2011-2012	1,826	193	10.6%	208	11.4%	751	41.1%	na
2012-2013	1,870	185	9.9%	206	11.0%	803	42.9%	na

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr K teachers)
School Year	#	%	Average	%	%	%	%
2010-2011	112	92.9%	12.9	62%	84%	43.8%	na
2011-2012	111	97.3%	11.8	62%	85%	44.1%	na
2012-2013	110	99.1%	12.5	66%	91%	42.7%	na

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3		4		5		7		3		4		5		7	
	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012	2010-2011	2011-2012
School Year	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
2010-2011	na	na	na	na	na	na	59.0	na	na	na	na	na	na	30.0		
2011-2012	na	na	na	na	na	na	68.1	na	na	na	na	na	na	44.9		
2012-2013	na	na	na	na	na	na	61.9	na	na	na	na	na	na	41.2		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
	4	8	10	HS
School Year				
2010-2011	na	na	23.2	-
2011-2012	na	na	20.8	-
2012-2013	na	na	-	14.7

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	na	na	na	13.6%	20.2%	76.9%	2.9%
2011-2012	na	na	na	14.4%	15.7%	80.8%	3.7%
2012-2013	na	na	na	17.8%	13.8%	83.8%	2.6%

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Updated as of 01/08/2014

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
	Elementary	Secondary	Violence		Property		Illicit Substances	
School Year	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2010-2011	na	92.7%	na	33	na	11	na	28
2011-2012	na	92.5%	na	37	na	3	na	39
2012-2013	na	92.4%	na	48	na	7	na	27

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims		Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten
		Total # of claims	% of claims resulting in loss-time	Positive Responses		
School Year	Yes/No			% of student	% of teacher	
2010-2011	No	3	0.0%	51.0%	75.6%	na
2011-2012	No	4	0.0%	77.0%	93.9%	na
2012-2013	No	2	0.0%	83.5%	96.1%	na

Civic Responsibility

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	--	1,497	84.5%	92.9%	--
2011-2012	--	--	--	92.4%	--
2012-2013	--	1,568	83.9%	92.5%	0

Fiscal Accountability

School Year	School Salaries Payroll	State General Funds			Significant Budget Changes*
		Allocation Excluding School Salaries Payroll	Expended	Carryover	
2010-2011	\$8,498,139	\$896,998	\$704,752	\$192,246	none
2011-2012	\$8,650,243	\$873,166	\$783,119	\$90,047	none
2012-2013	\$8,622,313	\$1,099,666	\$728,710	\$370,956	none

*Explanation of Significant Budget Changes

SchCode: 418
 School Year Ending: 2013

Strive HI: Student Group Performance Report
Maui High

Target	Reading				Math				Science				Graduation Rate	
	Participation 95%		Proficiency 72%		Participation 95%		Proficiency 64%		Participation 95%		Proficiency 34%		Objective >= 82%	
	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?
All Students	98%	Yes	63%	No	98%	Yes	43%	No	n/a	15%	No	31%	No	
Disadvantaged	99%	Yes	53%	No	98%	Yes	37%	No	n/a	13%	No	79%	No	
Disabled (SPED)	91%	No	14%	No	91%	No	1%	No	n/a	5%	No	51%	No	
Limited English (ELL)	93%	No	28%	No	93%	No	21%	No	n/a	3%	No	66%	No	
Asian/Pacific Islander	98%	Yes	61%	No	98%	Yes	45%	No	n/a	14%	No	85%	Yes	
Black		n/a		n/a		n/a		n/a		n/a			n/a	
Hispanic		n/a		n/a		n/a		n/a		n/a			n/a	
Native American		n/a		n/a		n/a		n/a		n/a			n/a	
White	97%	Yes	84%	Yes	97%	Yes	41%	No	n/a	25%	No	56%	No	
Asian	95%	Yes	64%	No	97%	Yes	46%	No	n/a	17%	No			
Pacific Islander		n/a		n/a		n/a		n/a		n/a			n/a	
Native Hawaiian	95%	Yes	60%	No	98%	Yes	33%	No	n/a	9%	No			

Index Classification: Continuous Improvement
 ** Graduation Rates have been revised

Source of Displayed Percentage Value
 E.L. and ELL Exits Proficiency Rate
 ii SPED and SPED Exits Proficiency Rate

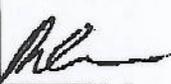
Run Date: Monday, October 21, 2013

Final Results

ATTACHMENT C

Hawaii Department of Education
 School Schedule Submission Form - School Year 2014-15 (Secondary)

SCHOOL INFORMATION

Complex Area Name Baldwin-Kekaulike-Maui		Complex Name Maui	School Name Maui High School	
Principal Bruce Anderson	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input checked="" type="checkbox"/> The submitted schedule is not in compliance with requirements and we will seek a BOE waiver or contract exception.		Signature 	Date 2/18/14
Complex Area Superintendent Alvin Shima	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input checked="" type="checkbox"/> The submitted schedule is not in compliance with requirements and the school will need to seek a BOE waiver or contract exception.		Signature	Date

SUMMARY OF SCHEDULE

TEACHER CALENDAR - TEACHER DAYS		Scheduled (Date or Description)
Work days without students	7 days at beginning of school year for administrator-initiated activities	7/28-29/14 * Tentative
	2 days at beginning of school year for teacher-initiated activities	7/30-31/14 * Tentative
	1 day scheduled between semesters for grading and other teacher-initiated activities	1/9/15
	2 days for school planning and collaboration	TBD
	1 day at the end of the school year	6/4/15
	Other days without students	Teacher Institute Day, 10/24/2014
Hours contiguous to the teacher work day for collaboration & professional development	21 hours for use in 1 hour increments	TBD
	6 hours for use in multiples of 1/2 hour increments	TBD
	Additional information (if applicable)	

OTHER REQUIREMENTS	DESCRIBE
Secondary students have access to coursework in order to earn more than 6 credits per year.	Yes. MHS has offered a 7 period schedule since 2006.

ADDITIONAL COMMENTS FROM PRINCIPAL (OPTIONAL)

For the bell schedule developed, "Closing" time after each period may be used as "Opening" at the teachers' discretion.

BELL SCHEDULE

In the "Time" column, insert the time period. In the "Mins" column, insert the number of minutes that time period includes. In the "Description" column, use a descriptor from the first column on the third page (e.g. passing, homeroom, recess, etc.).

Mon			Tue			Wed			Thurs			Fri		
Teacher Start Time: 7:45 AM			Teacher Start Time: 7:45 AM			Teacher Start Time			Teacher Start Time: 7:45 AM			Teacher Start Time: 7:45 AM		
Student Start Time: 7:45 AM			Student Start Time: 7:45 AM			Student Start Time			Student Start Time: 7:45 AM			Student Start Time: 7:45 AM		
Time	Mins	Description	Time	Mins	Description	Time	Mins	Description	Time	Mins	Description	Time	Mins	Description
7:45-8:38	53	Session A	7:45-8:38	53	Session A	7:45-8:41	56	Session A	7:45-8:38	53	Session A	7:45-8:38	53	Session A
8:38-8:43	5	Homeroom/Announcement Period	8:38-8:43	5	Homeroom/Announcement Period	8:41-8:50	9	Homeroom/Announcement Period	8:38-8:43	5	Homeroom/Announcement Period	8:38-8:43	5	Homeroom/Announcement Period
8:43-8:48	5	Passing	8:43-8:48	5	Passing	8:50-9:05	15	Recess	8:43-8:48	5	Passing	8:43-8:48	5	Passing
8:48-9:41	53	Session B	8:48-9:41	53	Session B	9:05-10:01	56	Session B	8:48-9:41	53	Session B	8:48-9:41	53	Session B
9:41-9:46	5	Closing	9:41-9:46	5	Closing	10:01-10:10	9	Closing	9:41-9:46	5	Closing	9:41-9:46	5	Closing
9:46-10:01	15	Recess	9:46-10:01	15	Recess	10:10-10:15	5	Passing	9:46-10:01	15	Recess	9:46-10:01	15	Recess
10:01-10:54	53	Session C	10:01-10:54	53	Session C	10:15-11:11	56	Session C	10:01-10:54	53	Session C	10:01-10:54	53	Session C
10:54-10:59	5	Closing	10:54-10:59	5	Closing	11:11-11:20	9	Closing	10:54-10:59	5	Closing	10:54-10:59	5	Closing
10:59-11:04	5	Passing	10:59-11:04	5	Passing	11:20-11:50	30	Lunch	10:59-11:04	5	Passing	10:59-11:04	5	Passing
11:04-11:57	53	Session D	11:04-11:57	53	Session D	11:50-11:57	7	Recess	11:04-11:57	53	Session D	11:04-11:57	53	Session D
11:57-12:02	5	Closing	11:57-12:02	5	Closing	11:57-12:53	56	Session D	11:57-12:02	5	Closing	11:57-12:02	5	Closing
12:02-12:32	30	Lunch	12:02-12:32	30	Lunch	12:53-1:00	7	Closing	12:02-12:32	30	Lunch	12:02-12:32	30	Lunch
12:32-12:44	12	Recess	12:32-12:44	12	Recess	1:00-2:00	60	Teacher Collaboration Time	12:32-12:44	12	Recess	12:32-12:44	12	Recess
12:44-1:37	53	Session E	12:44-1:37	53	Session E	2:00-2:45	45	Faculty/Department Meetings	12:44-1:37	53	Session E	12:44-1:37	53	Session E
1:37-1:42	5	Closing	1:37-1:42	5	Closing				1:37-1:42	5	Closing	1:37-1:42	5	Closing
1:42-1:47	5	Passing	1:42-1:47	5	Passing				1:42-1:47	5	Passing	1:42-1:47	5	Passing
1:47-2:40	53	Session F	1:47-2:40	53	Session F				1:47-2:40	53	Session F	1:47-2:40	53	Session F
2:40-2:45	5	Closing	2:40-2:45	5	Closing				2:40-2:45	5	Closing	2:40-2:45	5	Closing
Student End Time: 2:45 PM			Student End Time: 2:45 PM			Student End Time: 1:00 PM			Student End Time: 2:45 PM			Student End Time: 2:45 PM		
Teacher End Time: 2:45 PM			Teacher End Time: 2:45 PM			Teacher End Time: 2:45 PM			Teacher End Time: 2:45 PM			Teacher End Time: 2:45 PM		

SUMMARY OF BELL SCHEDULE

In the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally the total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Actual Minutes Scheduled per Week	STUDENT (Act 167/52)	TEACHER (2013-17 Agreement)			
		-STUDENT LEARNING TIME*	TEACHER INSTRUCTIONAL TIME ¹	PREP TIME ²	LUNCH ³	"OTHER TIME" ⁴
Instructional Time	1650	1496	1284	n/a	n/a	n/a
Homeroom	29	29	n/a	n/a	n/a	29
Study hall	0		n/a	n/a	n/a	
Opening	0		n/a	n/a	n/a	
Closing	125	125	n/a	n/a	n/a	125
Recess	130	n/a	n/a	n/a	n/a	130
Passing	65	n/a	n/a	n/a	n/a	65
Meetings ⁵	105	n/a	n/a	n/a	n/a	105
Lunch	150		n/a	n/a	150	n/a
Teacher Prep	232-236 *	n/a	n/a	232-236*	n/a	n/a
TOTAL	n/a	1650	1284	232-236*	150	430-434**
REQUIREMENT	n/a	1650	1285	225	150	440
DIFFERENCE	n/a	0	<1>	+7 to +11	0	<10> to <6>

Maul High will continue its use of a rotating period system that will vary weekly. A calendar of scheduled periods will be distributed at the start of each semester. Students will have a 7 period schedule, but only report to 6 classes on M, T, R, F, and only 4 classes on W.

* Teacher prep time varies by week depending on period rotation. At minimum, it will be 232 minutes, and have a maximum of 236.

** Closing/Homeroom time following a non-teaching period designated as personal teacher prep leading to variability in total time for teachers. Time under the maximum 440 in this category is attributed to excess in teacher prep time, as well as <1> in teacher instructional time.

¹ Contract Article IV (CC) (1) (a)

² Contract Article IV (CC) (1) (b)

³ Contract Article IV (CC) (1) (c)

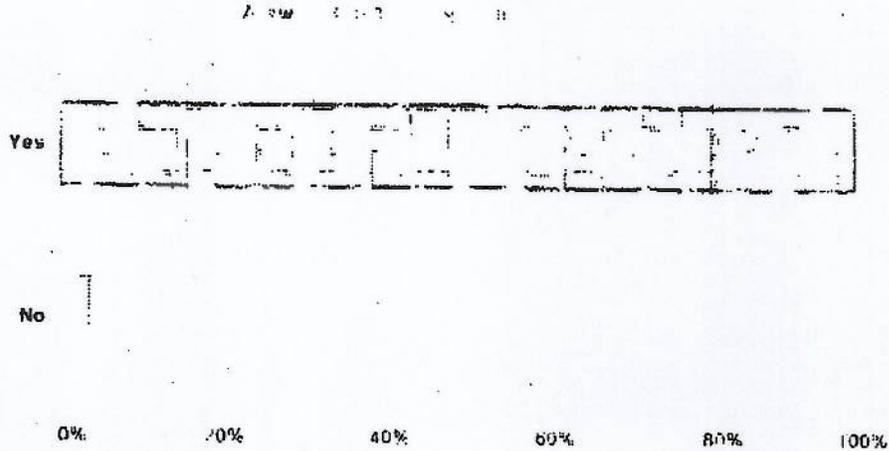
⁴ Contract Article IV (CC) (1) (d)

⁵ Including all faculty, departmental, grade level, and curriculum meetings.

P. 11/13
 To: 8087358379
 808 873 3010
 MAR-11-2014 08:45 From: MAUI HIGH SCHOOL

Contract Exception

Q: Shall Maui High School teachers implement the approved bell schedule with one less teacher instructional minute (1,284 minutes), and 6-10 less "exclusive time" minutes than stated in the 2013-2017 HSTA Collective Bargaining Agreement? Time saved in these areas will be returned to teachers as teacher preparation time.



Answer Choices

Responses

Yes

96.12%

99

No

3.88%

4

Total

103



Maui High Bell Schedule Waiver
Shane Okamoto to: enagamine
cc: reamacho

03/11/2014 08:27 AM

Good Morning,

Please find the SCC Waiver regarding Maui High's bell schedule attached. While we agree with the advice provided by both of you, the HIDOE has insisted that we pursue this waiver. To ensure that we are able to start the year uninterrupted with the bc bell schedule selected by our faculty, we have followed the HIDOE directive, and have completed the waiver request.

If there are any questions, please contact me (contact information below).

Thank you.

Shane K. N. Okamoto

Registrar

Maui High School

660 S Lono Avenue

Kahului, Maui, Hawaii 96732

shane.okamoto@mauihigh.org

808.727.4030 (office) | 808.873.3010 (fax)

This communication from the Department of Education, or its agents, may contain information that may be confidential, privileged and/or prohibited from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, or distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately delete it and all copies, and promptly notify the sender. Nothing in this communication is intended to operate as an electronic signature under applicable law.

Maui High School does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Principal, 660 S Lono Avenue, Kahului, HI 96732. 808.873.3000 (phone), principal@mauihigh.org (email)



418_mhs_waiver2014.pdf