

New Request  
 Renewal

**SCHOOL COMMUNITY COUNCIL  
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: Moanalua High School      DATE: March 11, 2014

DISTRICT: Central      COMPLEX: Moanalua

School Strive HI Status:

- Recognition
- Continuous Improvement
- Focus
- Priority
- Superintendent's Zone

**\*\*\*Attach Trend Report and Strive HI Performance System School Report.**

A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

Section CC Work Time Distribution, weekly totals within the 7-hour day, 5-day week

B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

Regarding Bell Schedule for SY 2014-15, Teacher Instructional Time is 12 minutes under the 1285 minute requirement. Additionally, lunch minutes are 15 minutes over the 150 requirement.

In order to comply with Act 167, Moanalua High School is requesting to have 1273 minutes of Teacher Instructional Time and 165 minutes of Lunch.

It is not mathematically possible to divide this additional 27 minutes evenly among the planned 7-period schedule.

C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

D. Please provide additional information (data and narrative) for the following type of request applicable:

**D1.) Parent-Teacher Conferences:**

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

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**D2.) School Attendance Procedures:**

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

**D3.) Reporting of Quarterly Grades:**

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

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**D4.) Modified Assessment Schedule:**

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

**E. All Other Requests:**

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

**F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.**

Date	Type of Meeting	Summary of Outcome
October 15, 2013	School Community Council	Bell schedule information disseminated
October 16, 2013	Faculty	Bell schedule information disseminated
November 6, 2013	Faculty	Bell schedule options presented
November 12, 2013	School Community Council	Bell schedule options presented
December 4, 2013	Faculty	Faculty reduced bell schedule choices to 3 options
December 10, 2013	School Community Council	Discussion of bell schedule options and keypoints
January 8, 2014	Faculty	Faculty discussion and voting between 3 options
January 13, 2014	Faculty Vote	Voted between 2 options, did not reach 66 2/3%
January 14, 2014	School Community Council	Presented results and discussed.
January 15, 2014	Faculty Vote	Voted between 2 options. 78% of faculty agreed to the attached bell schedule
January 16, 2014	SCC/PTSA Parent Forum	Presented bell schedule at Parent Forum

### WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *Robin Martin* Date 3/11/14

Community Representative(s) *By Y. ...* Date 3/11/14

Parent Representative(s) *John Young* Date 3-11-14

Student Representative(s) *Joshua ...* Date 3/11/14

Noncertificated Staff Representative(s) *ndu* Date 3/12/14

Teacher Representative(s) *Cherise Hasobawa* Date 3/11/14

Teacher Representative(s) *[Signature]* Date 03/11/14

Complex Area Superintendent (CAS): \_\_\_\_\_ (print name)

This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *[Signature]* Date 3/18/14

**HSTA PROCESS CHECK REQUIREMENT:**

To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section  
475 22<sup>nd</sup> Avenue, Room 109  
Honolulu, Hawaii 96816  
OR FAX TO: 735-8379

**FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.**

**BELL SCHEDULE**

In the "Time" column, insert the time period. In the "Mins" column, insert the number of minutes that time period includes. In the "Description" column, use a descriptor from the first column on the third page (e.g. passing, homeroom, recess, etc.).

Mon			Tue			Wed			Thurs			Fri		
Teacher Start Time: 8:25 am														
Student Start Time: 8:30 am			Student Start Time: 8:30 am			Student Start Time: 8:30 am			Student Start Time: 8:30 am			Student Start Time: 8:30 am		
Time	Min	Description												
8:25 - 8:30 am	5	Opening	8:25 - 8:30 am	5	Opening	8:25 - 8:30 am	5	Opening	8:25 - 8:30 am	5	Opening	8:25 - 8:30 am	5	Opening
8:30 - 8:36 am	6	Bulletin	8:30 - 8:36 am	6	Bulletin	8:30 - 8:36 am	6	Bulletin	8:30 - 8:36 am	6	Bulletin	8:30 - 8:36 am	6	Bulletin
8:36 - 8:37 am	61	Period 1	8:36 - 9:37 am	61	Period 1	8:36 - 9:37 am	61	Period 3	8:36 - 10:01 am	85	Period 1	8:36 - 10:01 am	85	Period 4
8:37 - 8:52 am	15	Recess	9:37 - 9:52 am	15	Recess	9:37 - 9:52 am	15	Recess	10:01 - 10:16 am	15	Recess	10:01 - 10:16 am	15	Recess
8:52 - 8:57 am	5	Passing	9:52 - 9:57 am	5	Passing	9:52 - 9:57 am	5	Passing	10:16 - 10:21 am	5	Passing	10:16 - 10:21 am	5	Passing
8:57 - 10:58 am	61	Period 2	9:57 - 10:58 a	61	Period 2	9:57 - 10:58 a	61	Period 4	10:21 - 10:52 am	31	CAP	10:21 - 11:46 am	85	Period 5
10:58 - 11:04 am	6	Passing	10:58 - 11:04 a	6	Passing	10:58 - 11:04 a	6	Passing	10:52 - 10:58 am	6	Passing	11:46 a - 12:19 pm	33	Lunch
11:04 a - 12:05 pm	61	Period 3	11:04 a - 12:05 pm	61	Period 5	11:04 a - 12:05 pm	61	Period 5	10:58 a - 12:23 p	85	Period 2	12:19 - 12:24 pm	5	Passing
12:05 - 12:38 pm	33	Lunch	12:05 - 12:38 pm	33	Lunch	12:05 - 12:38 p	33	Lunch	12:23 - 12:56 pm	33	Lunch	12:24 - 1:49 pm	85	Period 6
12:38 - 12:43 pm	5	Passing	12:38 - 12:43 pm	5	Passing	12:38 - 12:43 p	5	Passing	12:56 - 1:01 pm	5	Passing	1:49 - 1:55 pm	6	Passing
12:43 - 1:08 pm	61	Period 4	12:43 - 1:08 pm	25	Homeroom	12:43 - 1:44 p	61	Period 6	1:01 - 2:26 pm	85	Period 3	1:55 - 3:20 pm	85	Period 7
1:08 - 1:14 pm	6	Passing	1:08 - 1:14 pm	6	Passing	1:44 - 1:50 p	6	Passing	2:26 - 2:31 pm	5	Closing	3:20 - 3:25 pm	5	Closing
1:14 - 2:15 pm	61	Period 7	1:14 - 2:15 pm	61	Period 6	1:50 - 2:51 p	61	Period 7	2:31 - 3:25 pm	54	Meeting			
2:15 - 2:20 pm	29	Tutorial	2:15 - 2:39 pm	24	Tutorial	2:51 - 3:20 pm	29	Tutorial						
2:20 - 2:25 pm	5	Closing	2:39 - 2:44 pm	5	Closing	3:20 - 3:25 pm	5	Closing						
			2:44 - 3:25 pm	41	Meeting									
Student End Time: 2:51 pm			Student End Time: 2:15 pm			Student End Time: 2:51 pm			Student End Time: 2:26 pm			Student End Time: 3:20 pm		
Teacher End Time: 3:25 pm			Teacher End Time: 3:25 pm			Teacher End Time: 3:25 pm			Teacher End Time: 3:25 pm			Teacher End Time: 3:25 pm		

**SUMMARY OF BELL SCHEDULE**

the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally a total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Actual Minutes Scheduled per Week	STUDENT (Act 167/52)	TEACHER (2013-17 Agreement)			
		STUDENT LEARNING TIME <sup>1</sup>	TEACHER INSTRUCTIONAL TIME <sup>1</sup>	PREP TIME <sup>2</sup>	LUNCH <sup>3</sup>	"OTHER TIME" <sup>4</sup>
Instructional Time	1449	1449	1273	n/a	n/a	n/a
Homeroom	55	55	n/a	n/a	n/a	55
Study hall	82	82	n/a	n/a	n/a	82
Opening	25	25	n/a	n/a	n/a	25
Closing	25	25	n/a	n/a	n/a	25
Recess	75	n/a	n/a	n/a	n/a	75
Passing	83	n/a	n/a	n/a	n/a	83
Meetings <sup>5</sup>	95	n/a	n/a	n/a	n/a	95
Lunch	165	n/a	n/a	n/a	165	n/a
Teacher Prep	225	n/a	n/a	225	n/a	n/a
<b>TOTAL</b>	n/a	1667	1273	225	165	440
<b>REQUIREMENT</b>	n/a	1650	1285	225	150	440
<b>DIFFERENCE</b>	n/a	17	-12	0	15	0

<sup>1</sup>Contract: Article IV (CC) (1) (a)

<sup>2</sup>Contract: Article IV (CC) (1) (b)

<sup>3</sup>Contract: Article IV (CC) (1) (c)

<sup>4</sup>Contract: Article IV (CC) (1) (d)

<sup>5</sup>Including all faculty, departmental, grade level, and curriculum meetings.

**Strive HI: Student Group Performance Report**  
**Moanalua High**

Target	Reading				Math				Science				Graduation Rate	
	Participation 95%		Proficiency 72%		Participation 95%		Proficiency 64%		Participation 95%		Proficiency 34%		Objective >= 82%	
	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?	%	Met?
All Students	99%	Yes	77%	Yes	99%	Yes	51%	No	n/a	39%	Yes	91%	Yes	
Disadvantaged	98%	Yes	66%	No	98%	Yes	38%	No	n/a	31%	No	90%	Yes	
Disabled (SPED)	98%	Yes	48% <sup>ib</sup>	No	98%	Yes	14% <sup>ii</sup>	No	n/a	17% <sup>ii</sup>	No		n/a	
Limited English (ELL)		n/a		n/a		n/a		n/a	n/a		n/a		n/a	
Asian/Pacific Islander	99%	Yes	76%	Yes	100%	Yes	54%	No	n/a	38%	Yes	94%	Yes	
Black		n/a		n/a		n/a		n/a	n/a		n/a		n/a	
Hispanic		n/a		n/a		n/a		n/a	n/a		n/a		n/a	
Native American		n/a		n/a		n/a		n/a	n/a		n/a		n/a	
White	100%	Yes	89%	Yes	100%	Yes	48%	No	n/a		n/a	82%	Yes	
Asian	99%	Yes	79%	Yes	100%	Yes	58%	No	n/a	43%	Yes			
Pacific Islander		n/a		n/a		n/a		n/a	n/a		n/a		n/a	
Native Hawaiian		n/a		n/a		n/a		n/a	n/a		n/a		n/a	

Index Classification: Continuous Improvement

Source of Displayed Percentage Value

- i ELL and ELL Exits Proficiency Rate
- ii SPED and SPED Exits Proficiency Rate



**Moanalua High School bell schedule**  
Trudy Moore to: rcamacho  
Cc: Robin Martin

03/12/2014 06:47 AM

This is to inform you that the teachers of Moanalua High School have reached consensus on a bell schedule for next school year (78% agreement)

Trudy Moore  
Special Education Teacher

Updated as of 01/08/2014

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**Moanalua High****Trend Report:  
Educational and Fiscal Accountability****School Report for School Year 2012-2013**

A *Guide to Understanding Trend Reports* explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The *Guide* is available on-line at <http://arch.k12.hi.us>.

**Background**

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
		#	%	#	%	#	%	
School Year	#	#	%	#	%	#	%	%
2010-2011	2,086	156	7.5%	65	3.1%	378	18.1%	na
2011-2012	2,010	155	7.7%	60	3.0%	443	22.0%	na
2012-2013	2,020	165	8.2%	49	2.4%	458	22.7%	na

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
School Year	#	%	Average	%	%	%	%
2010-2011	114	97.4%	13.4	73%	90%	43.0%	na
2011-2012	118	96.6%	12.1	71%	89%	45.8%	na
2012-2013	116	99.1%	13.2	66%	92%	46.6%	na

**Academic Achievement**

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
School Year																
2010-2011	na	na	na	na	na	na	81.5	na	na	na	na	na	na	52.4		
2011-2012	na	na	na	na	na	na	79.4	na	na	na	na	na	na	61.3		
2012-2013	na	na	na	na	na	na	76.4	na	na	na	na	na	na	49.0		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	8	10	HS
2010-2011	na	na	13.8	--
2011-2012	na	na	11.3	--
2012-2013	na	na	--	39.1

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	na	na	na	10.1%	7.6%	91.5%	0.9%
2011-2012	na	na	na	7.1%	7.7%	91.3%	0.9%
2012-2013	na	na	na	6.1%	8.3%	89.9%	1.8%

\*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Updated as of 01/08/2014

**Safety and Well-Being**

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)						
			Violence		Property		Illicit Substances		
			Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary
School Year									
2010-2011	na	95.2%	na	20	na	12	na	4	
2011-2012	na	95.7%	na	24	na	6	na	4	
2012-2013	na	95.6%	na	19	na	8	na	9	

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims	Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten	
			Positive Responses	School mean (range 1-3)		
School Year	Yes/No	Total # of claims	% of claims resulting in loss-time	% of student	% of teacher	
2010-2011	No	9	22.2%	54.6%	79.4%	na
2011-2012	No	7	14.3%	75.1%	93.0%	na
2012-2013	No	4	0.0%	78.6%	92.9%	na

**Civic Responsibility**

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	--	842	40.4%	93.8%	--
2011-2012	--	--	--	93.7%	--
2012-2013	--	1,040	51.5%	92.6%	--

**Fiscal Accountability**

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2010-2011	\$9,176,386	\$1,369,525	\$1,325,554	\$43,971	none
2011-2012	\$9,134,769	\$1,018,338	\$988,898	\$29,440	none
2012-2013	\$9,166,305	\$1,048,975	\$935,504	\$113,471	none

\*Explanation of Significant Budget Changes