___X New Request

_____Renewal

SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM

(Please use one form for each request)

SCHOOL: _____Paia_____ DATE: _____3/13/2014_____

DISTRICT: _____Maui_____ COMPLEX: _____Baldwin-Kekaulike

School Strive HI Status:
____ Recognition
__X__ Continuous Improvement
____ Focus
____ Priority
____ Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

The school seeks relief from the memorandum of understanding between the state of Hawaii board of education and Hawaii State Teachers Association regarding ACT 167, 2010 and ACT 52, 2011. ACT 167 and ACT 52 have set expectations and standards for student instructional time as stated in the HSTA and Hawaii DOE agreement Appendix V.

B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

1) Increase lunch to 25 minutes per week and increase student learning time 5 minutes per week on the 2014-2015 bell schedule as a result the other time category is short 30 minutes for its required amount of 310 minutes. The second desired change is having two parent-teacher conferences for 2014-2015 school year.

2)The increased time in the classroom and for lunch will help students be better prepared and focus while in the classroom to improve student achievement. Based on the responses from the parent surveys, many parents found having the parent-teacher conferences helpful and allowed them to understand how they could be involved in their children's education.

C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

D. Please provide additional information **(data and narrative)** for the following type of request applicable:

D1.) Parent-Teacher Conferences:

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	357
Number of surveys returned	123
Number of parents in favor	115
Number of parents not in favor	5
Number of parents undecided	3

Summary:

The school conducted a parent survey based on the results and comments from the parents the school will have two parent conference weeks for school year 2014-2015. The last week of October and the third week in February will be the weeks for parent-teacher conferences.

D2.) School Attendance Procedures:

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

D3.) Reporting of Quarterly Grades:

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

D4.) Modified Assessment Schedule:

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

E. **All Other Requests:**

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
1/8, 15, 22, 2/12/2014	Staff meetings	Collaborative approach in decision making in deciding on a bell schedule from 7 bell schedules to 1.
2/18/2014	SCC meeting	Discussion of selected schedule

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration _____ Date 2/18/14

Community Representative(s) _____ Date 2/18/14

Parent Representative(s) _____ Date 2/18/14

Student Representative(s) _____ Date _____

Noncertificated Staff Representative(s) _____ Date 2-18-14

Teacher Representative(s) _____ Date 2/18/14

_____ Date _____

Complex Area Superintendent (CAS): _____(print name)
This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: _____ Date 3-1-14

HSTA PROCESS CHECK REQUIREMENT:
To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), **the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.**

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109
Honolulu, Hawaii 96816

OR FAX TO: **735-8379**

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.

Fw: Pa'ia School's Bell Schedule
Kehau Luuwai to: Jill Zodrow 03/31/2014 05:13 PM

----- Forwarded by Kehau Luuwai/PAIA/HIDOE on 03/31/2014 05:13 PM ----

From:	Sharon Look/PAIA/HIDOE
To:	enagamine@hsta.org,
Cc:	Kehau Luuwai/PAIA/HIDOE@HIDOE
Date:	03/31/2014 01:14 PM
Subject:	Pa'ia School's Bell Schedule

Hi Eric.

I'm emailing you to certify that Pa'ia School faculty voted and chose a bell schedule in accordance with the teacher contract. The process occurred as follows.

1 - Teachers voted and established school voting policy. School voting policy is 66 2/3% to pass.

2 - Using the new school policy, faculty voted on one of the two possible bell schedules. These two were previously chosen by the staff via anonymous voting.

3 - The faculty chose (66 2/3%) this first bell schedule presented.

4 - We reached oral consensus at a staff meeting that occurred after the voting.

Please let me know if you have any questions.

Kind regards,
Sharon Look
HSTA Faculty Rep

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Paia Elementary

Trend Report: Educational and Fiscal Accountability

School Report for School Year 2012-2013

A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The *Guide* is available on-line at http://arch.k12.hi.us.

Background

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
School Year	#	#	%	#	%	#	%	%
2010-2011	242	8	3.3%	7	2.9%	138	57.0%	77.9%
2011-2012	297	10	3.4%	5	1.7%	171	57.6%	77.5%
2012-2013	310	13	4.2%	1	0.3%	198	63.9%	77.1%

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
School Year	#	%	Average	%	%	%	#
2010-2011	17	82.4%	14.0	47%	87%	17.6%	0
2011-2012	18	83.3%	11.5	44%	82%	22.2%	1
2012-2013	20	90.0%	12.6	50%	80%	20.0%	1

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level							Math % Proficient by Grade Level						
School Year	3	4	5	6	7	8	10	3	4	5	6	7	8	10
2010-2011	80.6	81.0	70.4	na	na	na	na	80.6	66.7	51.9	na	na	na	na
2011-2012	61.4	46.7	68.3	na	na	na	na	68.2	46.7	51.2	na	na	na	na
2012-2013	57.7	69.0	71.4	na	na	na	na	57.7	79.3	35.7	na	na	na	na

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	8	10	HS
2010-2011	14.3	na	na	na
2011-2012	26.7	na	na	na
2012-2013	62.1	na	na	na

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	About 1/2	1%	na	na	na	na	na
2011-2012	About 1/2	2%	na	na	na	na	na
2012-2013	About 1/2	4%	na	na	na	na	na

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
			Violence		Property		Illicit Substances	
School Year	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2010-2011	93.3%	na	0	na	0	na	0	na
2011-2012	92.3%	na	0	na	0	na	0	na
2012-2013	91.7%	na	0	na	0	na	0	na

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims		Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten
School Year	Yes/No	Total # of claims	% of claims resulting in loss-time	Positive Responses % of student	Positive Responses % of teacher	School mean (range 1-3)
2010-2011	No	--	--	62.2%	68.4%	2.3
2011-2012	No	2	50.0%	82.1%	93.8%	2.6
2012-2013	No	2	50.0%	85.6%	94.8%	2.6

Civic Responsibility

	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Volunteer Hours
School Year	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	na	2	0.8%	100.0%	--
2011-2012	na	--	--	100.0%	--
2012-2013	na	--	--	100.0%	0

Fiscal Accountability

	State General Funds				Significant Budget Changes*
School Year	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2010-2011	$1,314,246	$350,810	$137,597	$213,213	none
2011-2012	$1,282,673	$252,398	$76,624	$175,774	none
2012-2013	$1,394,366	$346,334	$109,700	$236,634	none

*Explanation of Significant Budget Changes

Paia Elementary Strive HI 2012-13 Step: Continuous Improvement Index Score: 187

Automatic Classification: None

	Step 1		Step 2 - Unweighted Points		Step 3	Step 4 - Weighted Points		Step 5 - All Schools
Achievement	Math Proficiency 44%	Math Achievement (Math Proficiency Rate) x (40 pts)	17	46 pts of 100 pts	Achievement (Elem School Weight) 46 x (1.0) = 46	17	46 pts of 100 pts	
	Reading Proficiency 50%	Reading Achievement (Reading Proficiency Rate) x (40pts)	20			20		
	Science Proficiency 44%	Science Proficiency (Science Proficiency Rate) x (20pts)	9			9		
Growth	Math Median SGP 52	Math SGP Points assigned based on growth category	25	60 pts of 100 pts	Growth (Elem School Weight) 60 x (2.0) = 120	50	120 pts of 200 pts	
	Reading Median SGP 58	Reading SGP Points assigned based on growth category	35			10		
Readiness	Chronic Absenteeism 31%	Chronic Absenteeism Points assigned by absenteeism category	0	0 pts of 100 pts	Readiness (Elem School Weight) 0 x (0.2) = 0	0	0 pts of 20 pts	
Achievement Gap	Non-High Needs Proficiency 88%	Current-Year Gap Points assigned based on Current-Year Gap Rate*	26	26 pts of 100 pts	Achievement Gap (Elem School Weight) 26 x (0.8) = 21	21	21 pts of 80 pts	
	High Needs Proficiency 45%							
	Gap Reduction* -105%	Two-Year Gap Reduction Points assigned based on Gap Reduction Rate*	0			0		

*(2011 gap - 2013 gap) / (2011 gap)

For more information: hawaiipublicschools.org

‡ Numbers may be rounded for presentation purposes.

187 pts of 400 pts

SUMMARY OF BELL SCHEDULE

In the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally the total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Actual Minutes Scheduled per Week	STUDENT (Art. 167/52)	TEACHER (2013-17 Agreement)			
		STUDENT LEARNING TIME*	TEACHER INSTRUCTIONAL TIME[1]	PREP TIME[2]	LUNCH[3]	"OTHER TIME"[4]
Instructional Time	1415	1415	1415			
Homeroom	75	75				75
Study hall						
Opening						
Closing	40	40				40
Recess	75					75
Passing						
Meetings[5]	90					90
Lunch	175				175	
Teacher Prep	225			225		
TOTAL		1530	1415	225	175	280
REQUIREMENT		1525	1415	225	150	310
DIFFERENCE		5			25	(30)

[1] Contract: Article IV (CC) (1) (a)
[2] Contract: Article IV (CC) (1) (b)
[3] Contract: Article IV (CC) (1) (c)
[4] Contract: Article IV (CC) (1) (d)
[5] Including all faculty, departmental, grade level, and curriculum meetings.