

New Request

Renewal

**SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: PCHS _____

DATE: April 08, 2014

DISTRICT: Leeward _____

COMPLEX: PW _____

School Strive HI Status:

Recognition

Continuous Improvement

Focus

Priority

Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

We are specifically seeking relief from 2a and 2d, under Article VI (Teaching Conditions and Hours), Section CC (Work Distribution, Weekly Totals Within the 7 hour day/5 day week; Departmental Classes).

The contract requirement under 2a is, twelve hundred eighty-five minutes of (teacher) instructional time per work week, and 2d is four hundred forty minutes (other minutes—passing, recess, etc.) per/week. Our proposed schedule is seven (7) minutes shy of the required 1285 minutes/week (1278 min/wk), and 26 minutes shy of the required 440 minutes/week (414 min/wk), respectively.

B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

During the process of developing a bell schedule, PCHS administrators and teacher leads acted in good faith and collaborated with HSTA, students, and school staff and created a schedule that met the requirements of ACT 167. By following this collaborative process, PCHS was able to reach consensus on the proposed schedule. We hope that the Board will allow PCHS to implement the current schedule that was developed, despite the fact that our minutes are not exactly at the designated number.

C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

n/a

D. Please provide additional information (data and narrative) for the following type of request applicable:
See attachments and notes.

D1.) Parent-Teacher Conferences:

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

n/a

D2.) School Attendance Procedures:

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

n/a

D3.) Reporting of Quarterly Grades:

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

n/a

D4.) Modified Assessment Schedule:

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial	

assistance/interventions	
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Explanation:
n/a

E. All Other Requests:

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

n/a

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
8/14-15, 2013	Focus Group	Bell schedule timeline/plan shared,
8/21-22, 2013	Focus Group	Looked at bell schedule type options/discussed
8/26/13	Department	Department's opinion on next steps
8/27/13	Leadership	All department voices heard; decision was made to cease bell schedule conversations in focus group. Will wait for state schedules expected to be released at the end of August/beginning of September
9/23/13	Faculty	Bell schedules not yet released from state. Principal directs faculty to continue bell schedule

		discussions because decisions need to be made in time for registration for SY14-15. Leadership will be tasked with developing schedule and sharing it with faculty for input.
9/16/13	Faculty	Bell schedule revised timeline shared.
9/17, 9/19, 9/24, 9/27, 10/1, 10/22/13	Leadership	Discussed 5 on 7, 6 on 7, 6 on 8 options. Agreed to 6 on 7 option in order to keep class sizes down and protect current faculty positions.
10/23-24/13	Focus Group	Update on leadership discussions. Input gathered on where to place study hall and how to assign students to it (a student on my academic roster vs a "homeroom-like" roster)
10/25/13	Leadership	Focus group input gathered and discussed. Different 6 on 7 bell schedule options were presented.
11/5, 11/7/13	Leadership	Bell schedule options discussed and narrowed down to two.
11/13-14/13	Focus Group	Presented two bell options approved by leadership and gathered last minute concerns.
11/15/13	Leadership	Final considerations and adjustments to the schedule. Schedule emailed to faculty.
11/18/13	Faculty meeting	Consensus reached on proposed bell schedule.
11/21/14	SCC Meeting	Discussed 6-7 Bell Schedule and schedule was approved

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *[Signature]* Date 04-09-14
Community Representative(s) *[Signature]* Date 4/9/14
Parent Representative(s) *[Signature]* Date 4/9/14
Student Representative(s) *[Signature]* Date 4-9-14
Noncertificated Staff Representative(s) *[Signature]* Date 4/9/14
Teacher Representative(s) *[Signature]* Date 4/9/14
_____ Date _____

Complex Area Superintendent (CAS): Rodney Luke (print name)
This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *[Signature]* Date APR - 9 2014

HSTA PROCESS CHECK REQUIREMENT:
To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109
Honolulu, Hawaii 96816
OR FAX TO: 735-8379

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.



Fw: Faculty Vote
Aaron Tominaga to: Jill Zodrow
Cc: Steve Ching

04/14/2014 12:02 PM

Jill,
Mr. Ching is the APC representative for PCHS.

Thank you,
Aaron

— Forwarded by Aaron Tominaga/PCHIGH/HIDOE on 04/14/2014 11:56 AM —

From: Steve Ching/PCHIGH/HIDOE
To: aeshelman@hsta.org, jurbaniak@hsta.org,
Cc: Aaron Tominaga/PCHIGH/HIDOE@HIDOE
Date: 04/14/2014 11:52 AM
Subject: Faculty Vote

Andrea,

The faculty of Pearl City High School on November 18, 2013 had a consensus vote on a 6 on 7 schedule for the school 2014-2015.

Steven Ching
Biology & Driver Education
Pearl City High School
2100 Hookiekie St.
Pearl City, HI 96782

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Pearl City High

**Trend Report:
Educational and Fiscal Accountability**

School Report for School Year 2012-2013



A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The Guide is available on-line at <http://arch.k12.hi.us>.

Background

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
		#	%	#	%	#	%	
School Year	#	#	%	#	%	#	%	%
2010-2011	1,835	216	11.8%	67	3.7%	463	25.2%	na
2011-2012	1,799	190	10.6%	54	3.0%	487	27.1%	na
2012-2013	1,701	196	11.5%	53	3.1%	484	28.5%	na

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
School Year	#	%	Average	%	%	%	#
2010-2011	110	95.5%	14.7	65%	85%	35.5%	na
2011-2012	109	95.4%	14.2	72%	88%	32.1%	na
2012-2013	101	97.0%	14.8	74%	92%	33.7%	na

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
School Year																
2010-2011	na	na	na	na	na	na	71.3	na	na	na	na	na	na	48.0		
2011-2012	na	na	na	na	na	na	73.6	na	na	na	na	na	na	42.2		
2012-2013	na	na	na	na	na	na	71.2	na	na	na	na	na	na	44.4		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	8	10	HS
2010-2011	na	na	28.7	--
2011-2012	na	na	26.5	--
2012-2013	na	na	--	18.4

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	na	na	na	16.0%	12.6%	83.8%	3.6%
2011-2012	na	na	na	16.8%	12.0%	85.5%	2.5%
2012-2013	na	na	na	11.7%	21.2%	75.1%	3.7%

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)						
			Violence		Property		Illicit Substances		
			Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary
School Year									
2010-2011	na	93.9%	na	44	na	11	na	22	
2011-2012	na	94.5%	na	36	na	7	na	9	
2012-2013	na	94.3%	na	32	na	10	na	9	

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims	Student and Teacher Perceptions on School Quality Survey	Transition from home/preschool to Kindergarten		
School Year	Yes/No	Total # of claims	% of claims resulting in loss-time	Positive Responses	School mean (range 1-3)	
				% of student	% of teacher	
2010-2011	No	6	0.0%	44.8%	69.4%	na
2011-2012	No	8	12.5%	76.4%	81.6%	na
2012-2013	No	7	0.0%	70.3%	82.0%	na

Civic Responsibility

	Young Voter Registration	Kids Voting Hawaii	Students Who Are Not Suspended	Volunteer Hours	
School Year	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	--	1,358	74.0%	91.4%	--
2011-2012	149	--	--	93.4%	--
2012-2013	--	1,175	69.1%	92.9%	--

Fiscal Accountability

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2010-2011	\$9,612,048	\$1,493,883	\$1,021,356	\$472,527	none
2011-2012	\$9,378,817	\$1,108,716	\$948,581	\$160,135	none
2012-2013	\$9,204,609	\$738,019	\$547,098	\$190,921	none

*Explanation of Significant Budget Changes

Pearl City High School
Bell Schedule SY 2014-15

Monday/Wednesday

	Start time	End time	Minutes
Opening	8:00 AM	8:05 AM	5 minutes
Period 1	8:05 AM	9:27 AM	82 minutes
Passing	9:27 AM	9:32 AM	5 minutes
Study Hall	9:32 AM	9:59 AM	27 minutes
Recess	9:59 AM	10:09 AM	10 minutes
Passing	10:09 AM	10:14 AM	5 minutes
Period 3	10:14 AM	11:36 AM	82 minutes
Passing	11:36 AM	11:41 AM	5 minutes
Period 5	11:41 AM	1:03 PM	82 minutes
Lunch	1:03 PM	1:33 PM	30 minutes
Passing	1:33 PM	1:38 PM	5 minutes
Period 7	1:38 PM	3:00 PM	82 minutes

Tuesday

	Start time	End time	Length
Opening	8:00 AM	8:05 AM	5 minutes
Period 2	8:05 AM	9:27 AM	82 minutes
Passing	9:27 AM	9:32 AM	5 minutes
Study Hall	9:32 AM	10:04 AM	32 minutes
Recess	10:04 AM	10:14 AM	10 minutes
Passing	10:14 AM	10:19 AM	5 minutes
Period 4	10:19 AM	11:41 AM	82 minutes
Lunch	11:41 AM	12:11 PM	30 minutes
Passing	12:11 PM	12:16 PM	5 minutes
Period 6	12:16 PM	1:38 PM	82 minutes
Teacher meetings	1:38 PM	2:15 PM	37 minutes
Teacher prep	2:15 PM	3:00 PM	45 minutes

Thursday

	Start time	End time	Length
Opening	8:00 AM	8:05 AM	5 minutes
Period 2	8:05 AM	9:27 AM	82 minutes
Passing	9:27 AM	9:32 AM	5 minutes
Study Hall	9:32 AM	10:18 AM	46 minutes
Recess	10:18 AM	10:28 AM	10 minutes
Passing	10:28 AM	10:33 AM	5 minutes
Period 4	10:33 AM	11:55 AM	82 minutes
Lunch	11:55 AM	12:25 PM	30 minutes
Passing	12:25 PM	12:30 PM	5 minutes
Period 6	12:30 PM	1:52 PM	82 minutes
Teacher meetings	1:52 PM	3:00 PM	68 minutes

Friday

	Start time	End time	Length
Opening	8:00 AM	8:07 AM	7 minutes
Period 1	8:07 AM	8:56 AM	49 minutes
Passing	8:56 AM	9:01 AM	5 minutes
Period 2	9:01 AM	9:50 AM	49 minutes
Recess	9:50 AM	10:00 AM	10 minutes
Passing	10:00 AM	10:05 AM	5 minutes
Period 3	10:05 AM	10:54 AM	49 minutes
Passing	10:54 AM	10:59 AM	5 minutes
Period 4	10:59 AM	11:48 AM	49 minutes
Passing	11:48 AM	11:53 AM	5 minutes
Period 5	11:53 AM	12:42 PM	49 minutes
Lunch	12:42 PM	1:12 PM	30 minutes
Passing	1:12 PM	1:17 PM	5 minutes
Period 6	1:17 PM	2:06 PM	49 minutes
Passing	2:06 PM	2:11 PM	5 minutes
Period 7	2:11 PM	3:00 PM	49 minutes

Pearl City High Strive HI 2012-13 Step: Focus Index Score: 204

Automatic Classification: Large Achievement Gap

	Step 1	Step 2 - Unweighted Points	Step 3	Step 4 - Weighted Points	Step 5 - All Schools
Achievement	Math Proficiency 46% <i>Math Achievement (Math Proficiency Rate) x (40pts)</i>		51 pts of 100 pts Achievement (High School Weight) 51 x (1.0) = 51		51 pts of 100 pts
	Reading Proficiency 73% <i>Reading Achievement (Reading Proficiency Rate) x (40pts)</i>				
	Science Proficiency 18% <i>Science Proficiency (Science Proficiency Rate) x (20pts)</i>				
Growth	Math Median SGP 49 <i>Math SGP Points assigned based on growth category</i>		15 pts of 100 pts Growth (High School Weight) 15 x (0.6) = 9		9 pts of 60 pts
	Reading Median SGP 39 <i>Reading SGP Points assigned based on growth category</i>				
Readiness	11th Grade ACT 46% <i>11th Grade ACT (11th Grade ACT Rate) x (45pts)</i>		68 pts of 100 pts Readiness (High School Weight) 68 x (2.0) = 136		136 pts of 200 pts
	Grad Rate 85% <i>On-Time Graduation (Graduation Rate) x (50pts)</i>				
	College-Going Rate 71% <i>College-Going (College-Going Rate) x (5pts)</i>				
Achievement Gap	Non-High Needs Proficiency 73% <i>Current-Year Gap Points assigned based on Current-Year Gap Rate*</i>		24 pts of 100 pts Achievement Gap (High School Weight) 24 x (0.4) = 10		10 pts of 40 pts
	High-Needs Proficiency 35% <i>* (N-HN - HN) / (N-HN)</i>				
	Gap Reduction -29% <i>Two-Year Gap Reduction Points assigned based on Gap Reduction Rate*</i>				

For more information: hawaiipublicschools.org

‡ Numbers may be rounded for presentation purposes.

204 pts of 400 pts

P F CI R