



STATE OF HAWAII  
BOARD OF EDUCATION  
P.O. BOX 2360  
HONOLULU, HAWAII 96804

May 13, 2014

TO: The Honorable Donald Horner, Chairperson  
Board of Education

FROM: Stephen Schatz, Board of Education Designee  
Sean Bacon, Board of Education Designee

A handwritten signature in blue ink, appearing to read "Sean Bacon", written over the printed name of Sean Bacon.

SUBJECT: Approval of Maunaloa Elementary School's School Community Council (SCC)  
Exception Regarding its Change in Bell Schedule

1. **RECOMMENDATION**

That the Board of Education (BOE) approves Maunaloa Elementary School's SCC Exception Request allowing the school to modify their bell schedule for the 2014-2015 school year.

Note: BOE approval of exceptions to the BU 05 Collective Bargaining agreement must include all stipulations agreed upon by its two committee members to the SCC Exception Review Committee. The status quo shall remain should the BOE not agree with its committee members' recommendation(s).

2. **RECOMMENDED EFFECTIVE DATE**

Upon approval by the BOE.

3. **RECOMMENDED COMPLIANCE DATE**

Not applicable.

4. **DISCUSSION**

a. **Conditions leading to the recommendation**

Section 302A-1124 to 1127, Hawaii Revised Statutes (HRS), authorizes schools to request waivers from existing state agency rules, policies, regulations, and procedures as well as exceptions to collective bargaining agreements as negotiated in accordance with current collective bargaining agreements and the provisions of Chapter 89, HRS.

b. Previous action of the Board on the same or similar matter

Similar exceptions were approved for Kalaheo High, Castle High and Roosevelt High Schools.

c. Other policies affected

Article VI, Teaching Conditions and Hours; Section R, Evaluation of Students/Grading Preparation.

Article VI, Teaching Conditions and Hours; Section CC, Work Time Distribution, Weekly Totals Within the 7-Hour Day, 5-Day Week.

Article XII, Academic Freedom.

Board Policy 1710-3, School Calendar Policy.

Board Policy 2412, School Community Council Waivers and School Community Council Exceptions Policy.

d. Arguments in support of the recommendation

The change in bell schedule requested by Maunaloa Elementary School for the 2014-2015 school year:

- Increases student learning time by 15 minutes per week, from 1525 to 1540 minutes.
- Increases preparation time by 50 minutes per week, from 225 to 275 minutes.
- Increases lunch time by 50 minutes per week, from 150 to 200 minutes.
- Decreases “other time” by 100 minutes per week, from 310 to 210 minutes.

The change will allow the school to keep its present bell schedule and maintain the length of student learning time at 1540 minutes per week. It would also support ongoing efforts to sustain the school’s “good standing” status through longer instructional periods and effective instructional practices.

e. Arguments against the recommendation

None.

f. Findings and conclusions of the Board committee

The BU 05 Committee on SCC Exception Review agreed to this exception on May 8-9, 2014.

g. Other agencies or departments of the State of Hawaii involved in the action

None.

h. Possible reaction of the public, professional organizations, unions, DOE staff and/or others to the recommendations

Positive.

i. Educational implications

As stated in the school's SCC exception request.

j. Personnel implications

None.

k. Facilities implications

None.

l. Financial implications

None.

5. **OTHER SUPPLEMENTARY RECOMMENDATIONS**

None.

SS/SB:JZ:pk

Attachments

c: Superintendent  
Office of Curriculum, Instruction and Student Support

New Request Renewal

<b>SCHOOL COMMUNITY COUNCIL WAIVER/EXCEPTION REQUEST FORM</b>
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(Please use one form for each request)

SCHOOL: Maunaloa School DATE: 3/14/2014DISTRICT: Mau COMPLEX: Molokai

School Strive HI Status:

- Recognition  
 Continuous Improvement  
 Focus  
 Priority  
 Superintendent's Zone

**\*\*\*Attach Trend Report and Strive HI Performance System School Report.**

- A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

**ARTICLE VI - TEACHING CONDITIONS AND HOURS****3. Length of Preparation Period**

a. Classroom teachers shall have no less than 225 aggregate minutes of preparation periods scheduled by the Employer during the teacher's regular work week. A preparation period shall consist of a continuous block of time of not less than forty-five (45) minutes. However, in cases where the scheduled single preparation period exceeds forty-five (45) minutes, the excess minutes shall be considered preparation time. Preparation periods, if scheduled at

**CC. WORK TIME DISTRIBUTION, WEEKLY TOTALS WITHIN THE 7-HOUR DAY, 5-DAY WEEK****1. Self-Contained Classes****Y. DUTY FREE LUNCH PERIOD**

Teachers shall be provided with a duty free lunch period of no less than thirty (30) minutes. The remaining time in excess of any single thirty (30) minute lunch period shall also be duty free except in those small schools wherein it would be impractical or prohibitive to do so, with respect to those teachers assigned campus and/or playground supervision of students on a rotating basis.

- B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

Since 1999, Maunaloa School has continued to work towards increasing instructional time. During the 1999-2000 school year, the school staff and School Community Based Management Council agreed to increase our instructional time from 1415 to 1475 instructional minutes per week. During the 2006-2007 school year, the school staff and School Community Council agreed to increase our instructional time from 1475 to 1515 instructional minutes per week. And finally during our 2010-2011 school year, we increase our instructional minutes from 1515 to 1540 instructional minutes per week.

Maunaloa School's School Community Council is requesting to keep its present bell schedule. Presently, our bell schedule includes:

- a. fifteen hundred forty (1540) minutes of student learning time
- b. fourteen hundred fifteen (1415) minutes of teacher instructional time
- c. two hundred seventy five (275) minutes of preparation time
- d. two hundred (200) minutes of lunch time
- e. two hundred ten (210) minutes of passing, recess, and staff meeting time

Longer instructional time and effective instructional practices has allowed our school to exist No Child Left Behind Restructuring and remain in Good Standing since 2008. We are confident that with our focus on common core state standards, implementing effective instructional practices, analyzing student and school data, responding with interventions within a collaborative environment will allow our students to continue to progress.

**Hawaii State Assessment Reading Proficiency**

School Year	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15
Targets	30%	30%	30%	44%	44%	44%	58%	58%	58%	72%	72%	71%	74%	77%
Grade 3	(1/6)	(0/15)	(0/8)	(2/6)	(2/7)	(4/4)	(2/4)	(0/9)	(7/8)	(6/8)	(4/4)	(5/10)		
Grade 4					(2/5)	(3/9)	(4/7)	(4/6)	(4/10)	(4/7)	(7/8)	(2/2)		
Grade 5	(0/10)	(0/7)	(4/8)	(0/14)	(0/5)	(5/6)	(5/8)	(2/6)	(3/6)	(2/7)	(6/9)	(9/10)		
Grade 6					(0/12)	(1/5)	(4/8)	(2/8)	(4/7)	(6/7)	(4/7)	(10/10)		
Actual Annual # and %	(1/13) 7%	(0/18) 0%	(3/15) 20%	(1/17) 6%	(4/28) 14%	(13/25) 52%	(15/27) 55%	(8/29) 27%	(18/31) 58%	(18/29) 62%	(21/28) 75%	(26/32) 81%		
3 & 2 year # and % (AYP)			(4/46) 9%	(5/50) 10%	(5/45) 19%	(17/53) 33%	(28/52) 56%	(23/56) 41%	(26/60) 43%	(36/60) 60%	(39/57) 68%	(47/60) 78%		

## Hawaii State Assessment Mathematics Proficiency

School Year	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15
Targets	10%	10%	10%	28%	28%	28%	46%	46%	46%	64%	64%	60%	64%	68%
Grade 3	(2/6)	(0/15)	(0/8)	(0/7)	(2/7)	(4/4)	(2/4)	(2/9)	(8/8)	(6/8)	(4/4)	(5/10)		
Grade 4					(1/5)	(4/9)	(3/7)	(3/6)	(3/10)	(5/7)	(6/8)	(2/2)		
Grade 5	(0/10)	(1/7)	(4/8)	(0/14)	(0/5)	(4/6)	(5/8)	(3/6)	(4/6)	(2/7)	(4/9)	(7/10)		
Grade 6					(0/12)	(1/5)	(4/8)	(1/8)	(5/7)	(4/7)	(3/7)	(9/10)		
Annual # and %	(0/13) 0%	(1/18) 6%	(3/15) 20%	(0/17) 0%	(3/28) 10%	(13/25) 52%	(14/27) 51%	(9/29) 31%	(20/31) 65%	(17/29) 58%	(17/28) 60%	(23/32) 71%		
3 & 2 year # and % (AYI)			(4/46) 9%	(4/50) 8%	(3/45) 7%	(16/53) 31%	(27/55) 54%	(23/55) 42%	(29/60) 48%	(37/61) 61%	(34/57) 59%	(28/66) 66%		

## Hawaii State Assessment - No# of Students that exceeded in Reading and Mathematics

	3 <sup>rd</sup> Read	4 <sup>th</sup> Read	5 <sup>th</sup> Read	6 <sup>th</sup> Read	Total	3 <sup>rd</sup> Math	4 <sup>th</sup> Math	5 <sup>th</sup> Math	6 <sup>th</sup> Math	Total	Total Year
04-05	0	0	0	0	0	0	0	0	0	0	0
05-06	0	0	0	0	0	0	0	0	0	0	0
06-07	0	0	2	0	2	2	0	3	0	5	7
07-08	0	0	0	2	2	1	2	1	2	6	8
08-09	0	1	0	2	3	1	2	1	1	5	8
09-10	3	0	2	1	6	3	2	2	3	10	16
10-11	7	2	2	3	14	3	1	2	1	7	21
11-12	1	4	4	3	12	0	2	1	2	5	17
12-13	2	0	9	8	19	1	0	4	5	10	29

C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

D. Please provide additional information (data and narrative) for the following type of request applicable:

## D1.) Parent-Teacher Conferences:

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

**D2.) School Attendance Procedures:**

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

**D3.) Reporting of Quarterly Grades:**

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:



**D4.) Modified Assessment Schedule:**

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

**E. All Other Requests:**

Provide information and explanation as indicated in Sections A, B; and C, and other additional information applicable.

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
February 21 & March 7, 2014	Staff Meeting	Staff wanted to keep the existing bell schedule.
February 24-March 12, 2014	Teacher meeting	All teachers agreed to keep the existing bell schedule and submit a SCC exception.
March 12, 2014	School Community Council meeting	All SCC members agreed to support and sign our school's SCC exception.

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration J. Y. [Signature] Date 3/12/14

Community Representative(s) Raymond [Signature] Date 3/12/14

Parent Representative(s) [Signature] Date 3/12/14

Student Representative(s) Marla Angst, Leah [Signature] Date 3/12/14

Noncertificated Staff Representative(s) [Signature] Date 3/12/14

Teacher Representative(s) Wendy [Signature] Date 3/12/14

Complex Area Superintendent (CAS): Lindsay Ball  
This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: [Signature] Date 3/13/14

**HSTA PROCESS CHECK REQUIREMENT:**  
To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section  
475 22<sup>nd</sup> Avenue, Room 109  
Honolulu, Hawaii 96816  
OR FAX TO: 735-8379

**FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.**

Updated as of 01/08/2014

419

**Maunaloa Elementary****Trend Report:  
Educational and Fiscal Accountability****School Report for School Year 2012-2013**

A *Guide to Understanding Trend Reports* explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The *Guide* is available on-line at <http://arch.k12.hi.us>.

**Background**

Student Enrollment	Total		SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
	#	%	#	%	#	%	#	%	%
School Year	#	%	#	%	#	%	#	%	%
2010-2011	69		7	10.1%	0	0.0%	58	84.1%	36.4%
2011-2012	68		8	11.8%	0	0.0%	64	94.1%	50.0%
2012-2013	87		11	12.6%	0	0.0%	81	93.1%	77.8%

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
	#	%	Average	%	%	%	#
School Year	#	%	Average	%	%	%	#
2010-2011	5	100.0%	10.8	40%	71%	20.0%	0
2011-2012	5	100.0%	10.9	60%	67%	20.0%	0
2012-2013	6	100.0%	8.8	17%	85%	33.3%	0

**Academic Achievement**

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
School Year																
2010-2011	63.6	*	*	*	na	na	na	54.5	*	*	*	na	na	na		
2011-2012	*	81.8	63.6	*	na	na	na	63.6	45.5	*	na	na	na			
2012-2013	*	*	91.7	90.9	na	na	na	*	75.0	81.8	na	na	na			

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	8	10	HS
2010-2011	*	na	na	na
2011-2012	45.6	na	na	na
2012-2013	*	na	na	na

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	About 3/4	0%	na	na	na	na	na
2011-2012	About 3/4	2%	na	na	na	na	na
2012-2013	About 3/4	0%	na	na	na	na	na

\*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Updated as of 01/08/2014

**Safety and Well-Being**

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
			Violence		Property		Illicit Substances	
			Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
School Year	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2010-2011	94.4%	na	14	na	0	na	0	na
2011-2012	92.8%	na	0	na	0	na	0	na
2012-2013	93.1%	na	92	na	0	na	0	na

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims	Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten		
			Total # of claims	% of claims resulting in loss-time		Positive Responses	
						% of student	% of teacher
School Year	Yes/No				School mean (range 1-3)		
2010-2011	No	1	0.0%	68.4%	64.3%	1.6	
2011-2012	No	--	--	82.6%	82.1%	2.3	
2012-2013	No	--	--	83.9%	81.1%	2.0	

**Civic Responsibility**

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	na	29	42.0%	98.6%	--
2011-2012	na	--	--	94.1%	--
2012-2013	na	47	54.0%	87.4%	--

**Fiscal Accountability**

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2010-2011	\$575,478	\$56,651	\$22,469	\$34,182	none
2011-2012	\$556,279	\$45,455	\$34,910	\$10,545	none
2012-2013	\$625,462	\$123,430	\$41,942	\$81,488	none

\*Explanation of Significant Budget Changes

(419) Maunaloa Elementary

Level: Recognition - High-Performing Index Score: 343

			Indicator Points	(Elementary School Weight)	Weighted Points	Adjusted for Missing Indicators
<b>Achievement</b>						
Math Proficiency	(Math Proficiency Rate) X (40 Pts)	29				
71%						
Reading Proficiency	(Reading Proficiency Rate) X (40 Pts)	32	71 pts of 100 pts	X (1)	71 pts of 100 pts	89 pts of 125 pts
80%						
Science Proficiency	(Science Proficiency Rate) X (20 Pts)	11				
53%						
<b>Growth</b>						
Math Median SG		50				
64	Points assigned based on growth category		100 pts of 100 pts	X (2)	200 pts of 200 pts	250 pts of 250 pts
Reading Median SGP		50				
73						
<b>Readiness</b>						
Chronic Absenteeism:	Points assigned based on absenteeism category	15	15 pts of 100 pts	X (0.2)	3 pts of 20 pts	4 pts of 25 pts
21%						
<b>Achievement Gap</b>						
Current Year Gap	(50 Pts) - (Gap Rate X 50)	No Data				
				X (0.8)	No Data	
Gap Reduction	Points assigned based on gap reduction category	No Data				
					274 pts of 320 pts	343 pts of 400 pts

NOTE: Final display numbers are rounded.

Run Date: Monday, August 19, 2013



ATTACHMENT B

Hawaii Department of Education  
 School Schedule Submission Form - School Year 2014-15 (Elementary)

**SCHOOL INFORMATION**

Complex Area Name		Complex Name	School Name	
Principal	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input checked="" type="checkbox"/> The submitted schedule is not in compliance with requirements and we will seek a BOE waiver or contract exception.	Signature	Date	
		<i>Joe Yonemura</i>	2/19/14	
Complex Area Superintendent	Select one: <input type="checkbox"/> The submitted schedule is in compliance with requirements. <input type="checkbox"/> The submitted schedule is not in compliance with requirements and the school will need to see a BOE waiver or contract exception.	Signature	Date	

**SUMMARY OF SCHEDULE**

TEACHER CALENDAR - TEACHER DAYS - REQUIREMENTS		Scheduled (Date or Description)
Work days without students	2 days at beginning of school year for administrator-initiated activities	July 28-29, 2014
	2 days at beginning of school year for teacher-initiated activities	July 30-31, 2014
	1 day scheduled between semesters for grading and other teacher-initiated activities	January 9, 2015
	2 days for school planning and collaboration	October 20, 2014 March 30, 2015
	1 day at the end of the school year	June 4, 2015
	Other days without students	
Hours contiguous to the teacher work day for collaboration & professional development	21 hours, for use in 1 hour increments	Instructional Leadership Training (11 hrs) Common Core Standards (4 hrs) Student Learning Outcomes (4 hrs) Tripod Survey (2 hrs)
	6 hours for use in multiples of 1/2 hour increments	Danielson (2 hrs) Student Learning Outcomes (1 hr) ART / Data Teams (3 hrs)

OTHER REQUIREMENTS	DESCRIBE
Elementary students have expanded course offerings.	

**ADDITIONAL COMMENTS FROM PRINCIPAL (OPTIONAL)**

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**LEAD SCHEDULE**

In the "Time" column, insert the time period. In the "Description" column, use a descriptor from the first column on the third page (e.g. passing, homeroom, recess, etc.). In the "Minutes" column, insert the number of minutes that the time period includes.

APPLICABLE DAYS (enter M, T, W, TH, and/or F)		
Students	Start Time: 7:30 am (M,T,W,TH)	End Time: 2:00 pm (M,T,W,TH)
Teachers	Start Time: 7:45 am	End Time: 2:45 pm
Prep Time	Check one: <input type="checkbox"/> Floating <input type="checkbox"/> Common	
TIME	DESCRIPTION	MINUTES
7:30-7:55	Instructional Time (Morning Centers)	
7:45	Teacher Prep (School Begins for Teachers)	25 x 4 = 100
7:55	First Bell Rings	10 x 4 = 40
7:55-8:00	Passing	
8:00 - 10:00	Instructional Time	5 x 4 = 20
10:00-10:15	Recess	120 x 4 = 480
10:15-10:20	Passing	15 x 4 = 70
10:20-11:25	Instructional Time	5 x 4 = 20
11:25-11:40	Lunch	65 x 4 = 260
11:40 - 12:05	Recess	15 x 4 = 60
12:05-12:10	Passing	25 x 4 = 100
12:10-2:00	Instructional time	5 x 4 = 20
2:00-2:45	Teacher Prep	110 x 4 = 440
		45 x 4 = 180
Total		1280 minutes

APPLICABLE DAYS (enter M, T, W, TH, and/or F)		
Students	Start Time: 7:30 am (Friday)	End Time: 1:00 pm (Friday)
Teachers	Start Time: 7:45 am	End Time: 2:45 pm
Prep Time	Check one: <input type="checkbox"/> Floating <input type="checkbox"/> Common	
TIME	DESCRIPTION	MINUTES
7:30-7:55	Instructional Time (Morning Centers)	
7:45	Teacher Prep (School Begins for Teachers)	25 x 1 = 25
		10 x 1 = 10

7:55	First Bell Rings	
7:55-8:00	Passing	$5 \times 1 = 5$
8:00 - 10:00	Instructional Time	$120 \times 1 = 120$
10:00-10:15	Recess	$15 \times 1 = 15$
10:15-10:20	Passing	$5 \times 1 = 5$
10:20-11:25	Instructional Time	$65 \times 1 = 65$
11:25-11:40	Lunch	$15 \times 1 = 15$
11:40 - 12:05	Recess	$25 \times 1 = 25$
12:05-12:10	Passing	$5 \times 1 = 5$
12:10-1:00	Instructional time	$50 \times 1 = 50$
1:00-2:00	Meeting	$60 \times 1 = 60$
2:00 - 2:45	Teacher Prep	$45 \times 1 = 45$
<b>Total</b>		<b>260 minutes</b>
<b>Total (M-F)</b>	<b>Instructional Time (Students)</b>	<b>1540 minutes</b>
	<b>Instructional Time (Teachers)</b>	<b>1415 minutes</b>
	<b>Passing, Recesses, Meetings</b>	<b>210 minutes</b>
	<b>Teacher's Lunch</b>	<b>200 minutes</b>
	<b>Teacher Prep</b>	<b>275 minutes</b>



licable blue and green columns. In the  
 erence in minutes between the Total

17 Agreement		
IE <sup>2</sup>	LUNCH <sup>3</sup>	OTHER TIME <sup>4</sup>
		0
		0
		0
		0
		75
		75
		60
	200	
	200	210
	150	310
	+50	-100

**Re: Bell Schedule**

Tes Kaulia to: cchang@hsta.org

03/11/2014 02:27 PM

Cc: "rcamacho@hsta.org", Joe Yamamoto

Yes, all 7 of the teachers here at Maunaloa School reviewed and agreed with the waiver exception as of Tuesday, March 11, 2014 at 2:15 p.m.

Sent from my iPad

> On Mar 4, 2014, at 11:37 AM, "Joe Yamamoto"

<Joe\_Yamamoto/MAUNALOA/HIDOE@notes.k12.hi.us> wrote:

>

> Did the teachers review and agree with the waiver exception? and HSTA Uniserv Director emailed and Raymond Camacho cced? If yes, send me the email that I will attach to the exception.

>

> If not, it will need to be completed before our SCC meeting on March 12th. I will take our signed exception to Maui for Lindsay to sign on March 13th and submit it to State to make the March 14th deadline.

>

>

>

>

> From: Joe Yamamoto/MAUNALOA/HIDOE

> To: Tes Kaulia/MAUNALOA/HIDOE@HIDOE, Sherlyne Pall/MAUNALOA/HIDOE@HIDOE, Teddy Sotelo/MAUNALOA/HIDOE@HIDOE, Gina Leslie/MAUNALOA/HIDOE@HIDOE, Lana Lee Freeman/MAUNALOA/HIDOE@HIDOE, Wendy Espaniola/MAUNALOA/HIDOE@HIDOE, Marcia Allison/MAUNALOA/HIDOE@HIDOE, Eily Mae Abafo/MAUNALOA/HIDOE@HIDOE, Kimberly Pagan/MAUNALOA/HIDOE@HIDOE, Laura Kahee/MAUNALOA/HIDOE@HIDOE, Lori Olivas/MAUNALOA/HIDOE@HIDOE, Thyra Negrillo-Dudoit/MAUNALOA/HIDOE@HIDOE, Janna LinKee-Espaniola/MAUNALOA/HIDOE@HIDOE, Damien Garces/MAUNALOA/HIDOE@HIDOE, Natalie Mawae/MAUNALOA/HIDOE@HIDOE, Jonathan Espaniola/MAUNALOA/HIDOE@HIDOE, Laura Gomes/MAUNALOA/HIDOE@HIDOE,

> Date: 02/24/2014 02:50 PM

> Subject: Re: Bell Schedule

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> Prep Time

> 7:45-7:55 am M-F (10 minutes x 5 days = 50 minutes)

> 2:00-2:45 pm M-F (45 minutes x 5 days = 225 minutes/week)

> 50 + 225 = 275

>

> The template has the following categories: instructional time, homeroom, study hall, opening, closing, recess, passing, meetings, lunch, and teacher prep (see below)

>

> The only other place the 7:45-7:55 am time could fit is in "opening." We would still need to decrease lunch time by 50 minutes per week (or 10 minutes daily) to meet the requirement. I attached the school submission form for you to look over.

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> From: Tes Kaulia/MAUNALOA/HIDOE

> To: Joe Yamamoto/MAUNALOA/HIDOE@hidoe,

> Cc: Sherilyne Pali/MAUNALOA/HIDOE@hidoe, Teddy Sotelo/MAUNALOA/HIDOE@hidoe, Gina Leslie/MAUNALOA/HIDOE@hidoe, Lana Lee Freeman/MAUNALOA/HIDOE@hidoe, Wendy Espaniola/MAUNALOA/HIDOE@hidoe, Marcia Allison/MAUNALOA/HIDOE@hidoe, Elly Mae Abafo/MAUNALOA/HIDOE@hidoe, Kimberly Pagan/MAUNALOA/HIDOE@hidoe, Laura Kahee/MAUNALOA/HIDOE@hidoe, Lori Olivas/MAUNALOA/HIDOE@hidoe, Thyra Negrillo-Dudoit/MAUNALOA/HIDOE@hidoe, Janna LinKee-Espaniola/MAUNALOA/HIDOE@hidoe, Damien Garces/MAUNALOA/HIDOE@hidoe, Natalie Mawae/MAUNALOA/HIDOE@hidoe, Jonathan Espaniola/MAUNALOA/HIDOE@hidoe, Laura Gomes/MAUNALOA/HIDOE@hidoe

> Date: 02/24/2014 02:35 PM

> Subject: Re: Bell Schedule

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> K-3 has a question - we want to clarify on how was the 275 prep minutes calculated?

>

> Sent from my iPad

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>> On Feb 24, 2014, at 1:43 PM, "Joe Yamamoto"

<Joe\_Yamamoto/MAUNALOA/HIDOE@notes.k12.hi.us> wrote:

>>

>> As I mentioned at our last staff meeting, we need to submit a School Community Council waiver in order to keep our existing bell schedule. I created a draft. Please review it. If there are any editions, please let me know.

>>

>> The teaching staff will need to reach consensus or vote on this waiver. The teacher representative must inform the Uniserv Director and cc Raymond Camacho of the faculty decision via email (see below).

>>

>> HSTA PROCESS CHECK REQUIREMENT:

>> To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

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>> On March 12th, the waiver must be signed by the SCC representatives and then submitted to Lindsay Ball and finally to the SCC section at State by Friday March 14th.

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>> Not sure why the mark ups show up. If it's irritating, go to view and uncheck markup.

>> <SCC Waiver 14\_2\_24.doc>

>

> <Maunaloa School Submission Form 14\_2\_14.docx>

> <SCC Waiver 14\_2\_24.doc>