

New Request

Renewal

**SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: Stevenson Middle School

DATE: February 27, 2014

DISTRICT: Honolulu

COMPLEX: Roosevelt

School Strive HI Status:

Recognition

Continuous Improvement

Focus

Priority

Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

- A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

According to the HSTA contract section CC.2.a, departmental classroom teachers shall have 1285 minutes of instructional time per week. The attached bell schedule lists 1284 minutes of teacher instructional time each week, 1 minute under the agreed upon amount of minutes.

HSTA contract section CC.2.d states that 440 minutes of the work week may be used for "other" items such as passing, recess, homeroom, meetings etc. The attached bell schedule lists "other" time at 452 minutes or an additional 12 minutes for such activities.

- B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

The desired change is to allow 1284 instructional minutes each week and 452 minutes of "other" activities each week. A reduction of 1 teaching minute and an increase of 12 "other" minutes will not have a negative impact on student learning.

- C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

n/a

- D. Please provide additional information (data and narrative) for the following type of request applicable:

n/a

D1.) Parent-Teacher Conferences: n/a

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

D2.) School Attendance Procedures: n/a

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

D3.) Reporting of Quarterly Grades: n/a

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

D4.) Modified Assessment Schedule: *n/a*

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

E. All Other Requests:

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

Section A

In order to create a bell schedule which addressed all the different scheduling parameters, Stevenson Middle School created a bell schedule in which 100% of the faculty agreed upon. The following criterion was addressed by our proposed bell schedule to meet the requirements:

1. 7 hour teacher work day - addressed
2. Duty free lunch of no less than 30 minutes - addressed
3. No more that 180 minutes of consecutive minutes without a break - addressed
4. Teacher Maximum teaching time of 1285 minutes per week – 1284 (addressed under by 1 minute)
5. Prep Time 225 minutes per week - 230 (addressed over by 5 minutes)
6. Other Time Requirement 440 minutes: 452 (over by 12 minutes)

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
August 9, 2013	Emailed Faculty to request for volunteers to join the Bell Schedule Committee	15 Members on the Bell Schedule Committee
August 26, 2013	Bell Schedule Committee	Shared the Parameters with the Committee for different scheduling proposals
September 5, 2013	Bell Schedule Committee	Decided on Fixed Week Bell Schedule
September 11, 2013	Bell Schedule Committee	Reviewed 2 options to present to the faculty for voting
October 2, 2013	Faculty Mtg Voting	Voted ended in a tie
October 30, 2013	Faculty Mtg Re-Vote	Option 6 unanimous
January 17, 2013	Committee Reconvened	Created/Agreed to present option 8, revised AA, grading for AA-S or U.
January 28, 2013	Faculty Mtg Re-Vote	100% voted for our Option 8 proposal

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *A. D'Amico* Date 2/27/14

Community Representative(s) *James Teraha* Date 2/27/2014

Parent Representative(s) *John Nj* Date 2/7/14

Student Representative(s) *Eric Abba* Date 2/27/14

Noncertificated Staff Representative(s) *Mta* Date 2/27/14

Teacher Representative(s) *Gregory* Date 2/27/14

_____ Date _____

Complex Area Superintendent (CAS): Ruth Silberstein (print name)

This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *Ruth Silberstein* Date MAR 05 2014

HSTA PROCESS CHECK REQUIREMENT:

To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109
Honolulu, Hawaii 96816

OR FAX TO: 735-8379

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.



Fw: Waiver/Exception Request
Linell Dilwith to: Jill Zodrow

03/28/2014 01:26 PM

Here is the email verification of HSTA process check. Thanks.

Linell Dilwith, Principal
R.L.Stevenson Middle School
808-587-4520

— Forwarded by Linell Dilwith/STVSON/HIDOE on 03/28/2014 01:19 PM —

From: Amy Tsujioka/STVSON/HIDOE
To: tlau@hsta.org
Cc: rcamacho@hsta.org, Linell Dilwith/STVSON/HIDOE@HIDOE, Dwayne lwamoto/STVSON/HIDOE@HIDOE
Date: 03/28/2014 01:01 PM
Subject: Waiver/Exception Request

Hello Mr. Terry Lau,

We would like to inform you that the teachers at Robert Louis Stevenson Middle School met on January 29, 2014 to vote for a new schedule to be implemented in SY 2014-2015. Faculty had several weeks prior to the vote to consider and/or make recommendations with their departments on the options. 100% of the faculty voted for the Option 8 proposal.

Sincerely,

Amy Tsujioka, Art Teacher
Head Faculty Representative

SUMMARY OF BELL SCHEDULE

In the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally the total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Annual Minutes Scheduled per week	TEACHER (2013-17 Agreement)				
		STUDENT LEARNING TIME ¹	TEACHER INSTRUCTIONAL TIME ¹	PREP TIME ²	LUNCH ³	"OTHER TIME" ⁴
Instructional Time	1498	1498	1284			
Homeroom	105	105				105
Study hall	0	0				0
Opening	25	25				25
Closing	25	25				25
Recess	75					75
Passing	112					112
Meetings ⁵	110					110
Lunch	150				150	
Teacher Prep	230			230		
TOTAL		1653	1284	230	150	452
REQUIREMENT		1650	1285	225	150	440
DIFFERENCE		+3	-1	+5	0	+12

¹ Contract: Article IV (CC) (1) (a)

² Contract: Article IV (CC) (1) (b)

³ Contract: Article IV (CC) (1) (c)

⁴ Contract: Article IV (CC) (1) (d)

⁵ Including all faculty, departmental, grade level, and curriculum meetings.

Stevenson Middle Strive HI 2012-13 Step: Continuous Improvement Index Score: 289

Automatic Classification: **None**

	Step 1	Step 2 - Unweighted Points	Step 3	Step 4 - Weighted Points	Step 5 - All Schools
Achievement	Math Proficiency 69% Reading Proficiency 78% Science Proficiency 46%	Math Achievement (Math Proficiency Rate) x (40pts) Reading Achievement (Reading Proficiency Rate) x (40pts) Science Proficiency (Science Proficiency Rate) x (20pts)	68 pts of 100 pts Achievement (Middle School Weight) $68 \times (1.0) = 68$	68 pts of 100 pts	
	Mathematics Median GGP 68 Reading Median GGP 58	Mathematics GGP Points assigned based on growth category Reading GGP Points assigned based on growth category	85 pts of 100 pts Growth (Middle School Weight) $85 \times (1.0) = 85$	153 pts of 180 pts	
	Mathematics 6th Grade ACT 15	6th Grade ACT Points assigned based on ACT category	65 pts of 100 pts Readiness (Middle School Weight) $65 \times (0.9) = 59$	39 pts of 60 pts	
Achievement Gap	Non-High Needs Proficiency 91% High-Needs Proficiency 61% Gap Reduction* -5%	Current-Year Gap Points assigned based on Current-Year Gap Rate* * (91% - 100) / 0.99 Two-Year Gap Reduction Points assigned based on Gap Reduction Rate* * (2010 gap - 2012 gap) / (2010 gap)	49 pts of 100 pts Achievement Gap (Middle School Weight) $49 \times (0.6) = 29$	29 pts of 60 pts	
	For more information: hawaiipublicschools.org				† Numbers may be rounded for presentation purposes.
289 pts of 400 pts					P F C R

Appendix C
School Trend Report

Updated as of 12/03/2012

148 Robert Louis Stevenson Middle
Trend Report:
Educational and Fiscal Accountability
School Report for School Year 2011-2012



A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the 42 complexes for school year 2011-12. The Guide is available on-line at <http://arch.k12.hi.us>.

Background

Student Enrollment	Total	SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
		#	%	#	%	#	%	
School Year	#	#	%	#	%	#	%	%
2009-2010	842	71	11.1%	87	13.6%	308	47.7%	na
2010-2011	638	68	10.7%	87	10.6%	308	48.3%	na
2011-2012	633	70	11.1%	58	9.2%	330	52.1%	na

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
School Year	#	%	Average	%	%	%	#
2009-2010	43	93.0%	13.2	60%	68%	32.6%	na
2010-2011	42	95.2%	14.6	62%	74%	35.7%	na
2011-2012	41	95.1%	12.5	51%	70%	31.7%	na

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
	School Year															
2009-2010	na	na	na	66.8	75.2	75.6	na	na	na	na	61.1	60.1	48.4	na		
2010-2011	na	na	na	68.1	79.7	74.8	na	na	na	na	59.3	67.1	65.5	na		
2011-2012	na	na	na	79.0	70.1	80.1	na	na	na	na	57.2	69.8	75.0	na		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	6	8	10
2009-2010	na	43.5	-	na
2010-2011	na	-	26.1	na
2011-2012	na	-	48.9	na

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2009-2010	na	na	0%	na	na	na	na
2010-2011	na	na	0%	na	na	na	na
2011-2012	na	na	0%	na	na	na	na

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
			Violence		Property		Illicit Substances	
	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2009-2010	na	95.5%	na	42	na	14	na	11
2010-2011	na	95.9%	na	11	na	5	na	9
2011-2012	na	95.7%	na	32	na	8	na	6

School	Facilities Inspection	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims		Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten
			Total # of claims	% of claims resulting in lost-time	Positive Responses		
School Year	Passed?	Yes/No			% of student	% of teacher	School mean (range 1-3)
2009-2010	Yes	No	5	20.0%	50.2%	81.2%	na
2010-2011	--	No	3	33.3%	55.7%	79.3%	na
2011-2012	--	No	6	0.0%	83.9%	95.4%	na

Civic Responsibility

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Service to School/Community	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of projects	# of PCNC volunteer hours per 100 students
2009-2010	na	--	--	92.2%	--	--
2010-2011	na	483	75.7%	94.5%	--	--
2011-2012	na	--	--	92.7%	--	--

Fiscal Accountability

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2009-2010	\$3,377,194	\$403,371	\$315,501	\$87,870	none
2010-2011	\$3,591,235	\$301,875	\$215,232	\$88,743	none
2011-2012	\$3,448,793	\$297,005	\$246,552	\$50,453	none

*Explanation of Significant Budget Changes