

New Request

Renewal

**SCHOOL COMMUNITY COUNCIL
WAIVER/EXCEPTION REQUEST FORM**

(Please use one form for each request)

SCHOOL: Washington Middle School

DATE: 3/12/14

DISTRICT: Honolulu

COMPLEX: KMR

School Strive HI Status:

Recognition

Continuous Improvement

Focus

Priority

Superintendent's Zone

*****Attach Trend Report and Strive HI Performance System School Report.**

- A. List the specific policy, regulation, rule, procedure or the specific article within the collective bargaining agreement from which the school is seeking relief.

HSTA MOA, July 1, 2013

- B. Describe 1) the desired change, and 2) what the school hopes to accomplish as it relates to improving student learning and increasing student achievement. Include specific quantitative, qualitative and longitudinal data to support the need for the request.

*"Other" minutes will be 453, 13 minutes
over the 440 minutes.*

- C. If a renewal, describe and evaluate the outcomes of the requested change. Explain what was achieved and the impact on student learning. (Include specific quantitative and/or qualitative data.)

D. Please provide additional information (data and narrative) for the following type of request applicable:

D1.) Parent-Teacher Conferences:

For a waiver from the DOE Regulation 4510.3 Released Time for Conferences to Report Student Progress, the Superintendent requires that a parent satisfaction survey be conducted and the survey results submitted.

Number of surveys distributed	
Number of surveys returned	
Number of parents in favor	
Number of parents not in favor	
Number of parents undecided	

Summary:

D2.) School Attendance Procedures:

For a waiver from the DOE School Attendance Procedures, Revised August 2001, a comparison of attendance data over a three (3) year period of time is required. Explain the increase or decrease in attendance rates. Provide provisions for allowing students to make-up missed work.

School Year	% of average daily attendance

Rationale:

D3.) Reporting of Quarterly Grades:

For an exception from the collective bargaining contract for teachers for Reporting Quarterly Grades for Schools, an explanation of the interventions provided and the impact on student learning is required.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

D4.) Modified Assessment Schedule:

For an exception from the collective bargaining contract for teachers for a Modified Assessment Schedule, an explanation of the interventions provided and the impact on student learning is required. Describe tutorial opportunities provided for students during the assessment week.

Number of students failing	
Number of students who received tutorial assistance/interventions	
Number of students whose grades improved after receiving tutorial assistance/interventions	

Explanation:

E. All Other Requests:

Provide information and explanation as indicated in Sections A, B, and C, and other additional information applicable.

Washington Middle School is requesting a Waiver to allow for the attached "Bell Schedule B" to be implemented during School Year 2014-2015. Over the past five months our school faculty has devoted time and energy into choosing a bell schedule that meets the increased student instructional minutes required by Act 167 while maintaining the parameters of the Teacher's Contract. Our school was unable to reach consensus or majority vote on a school-developed schedule, so based on the guidelines provided, our Principal, Michael Harano, has selected the "DOE-approved Optional Model Bell Schedule Middle B."

F. Provide a chronology and summary of discussions and activities that document an inclusive, collaborative and consensus-building decision-making process.

Date	Type of Meeting	Summary of Outcome
11/01/2013	Voluntary Bell Schedule Ad Hoc Committee Meeting	Potential school-developed bell schedule ideas shared. Schedule ideas to be typed in uniform format for next AdHoc Meeting
12/18/2013	Full Faculty Meeting	Bell Schedule process, deadlines and DOE-approved schedules shared
01/10/2014	Bell Schedule AdHoc Committee Meeting	Revision to current school-developed bell schedule
02/06/2014	Bell Schedule AdHoc Committee Meeting	Plan for upcoming faculty meeting determined
02/10/2014	Distribution to all BU05 members	Copies distributed of 2 school-developed bell schedules & 2 middle level DOE-approved schedules
02/12/2014	Full Faculty Meeting	Overview of decision-making process Voluntary Advocacy Time "Primary" vote (between 2 school-developed schedules) Vote on school-developed schedule "A"
02/14/2014	Votes Counted	Time was given for BU05 members who were absent/on leave to cast votes. Final vote: 49% for School-proposed schedule A, 40% Opposed, 11% No Vote

G. SCC Waiver/Exception Signature Page

WAIVER/EXCEPTION SIGNATURE PAGE

The signatures on this page acknowledge that the decision to request the attached waiver/exception was reached through a collaborative process. If this request is an exception to a collective bargaining agreement, the decision by members of the bargaining unit was achieved through consensus. (Because exceptions to collective bargaining agreements involve the rights of other employees, consensus, specifically by affected unit members, is necessary to waive those rights. It is possible for these unit members to agree on a fallback decision-making option provided that the agreement on the fallback option was reached through consensus.)

Administration *[Signature]* Date 3/12/14

Community Representative(s) *[Signature]* Date 12 Mar 14
12 Mar '14

Parent Representative(s) *[Signature]* Date 3/12/14
3/12/14

Student Representative(s) *[Signature]* Date 3/12/14

Noncertificated Staff Representative(s) *[Signature]* Date 3/12/14

Teacher Representative(s) *[Signature]* Date 3/12/2014

[Signature] Date 3/12/2014

Complex Area Superintendent (CAS): Ruth Silberstein (print name)

This waiver/exception request aligns with the goals and objectives of the school's strategic plan/academic and financial plan.

CAS Signature: *[Signature]* Date 3-12-14

HSTA PROCESS CHECK REQUIREMENT:

To ensure that the process to reach the decision for a contract exception request was followed, (the faculty either reached consensus or failing to reach consensus, the faculty held a secret ballot vote that resulted in active faculty members casting a ballot with 66-2/3% or higher affirmative vote), the Teacher Representative should email the UniServ Director with a cc to Raymond Camacho (rcamacho@hsta.org). Please attach a copy of the email sent to the UniServ Director.

RETURN FORM TO: OCISS, School Renewal and Redesign Section
475 22nd Avenue, Room 109
Honolulu, Hawaii 96816
OR FAX TO: 735-8379

FAILURE TO SUBMIT A COMPLETE AND TIMELY WAIVER/EXCEPTION REQUEST MAY RESULT IN THE REQUEST NOT BEING PROCESSED.



SCC Waiver
Kristin Silva to SYap
Cc: rcamacho, Donna Annoura

03/13/2014 03:56 PM

Hi Sandie,

Attached is our SCC Waiver form for Sy 2014-2015. I know we spoke about it on the phone, but basically we were unable to reach consensus or majority on our school-developed scheduled, so Mr. Harano selected the DOE-approved Middle Schedule B. Please let me know if you have any questions about our form or the meetings we held to make this decision.



Waiver for 14-15 SY.pdf

Aloha,

Kristin A. Silva
Outreach Counselor
SCC Chairperson
Washington Middle School
1633 S. King Street
Honolulu, HI 96826
(808)973-0177



Hawaii Department of Education
 School Schedule Submission Form - School Year 2014-15 (Secondary)

SCHOOL INFORMATION

Complex Area Name Kaimuki McKinley Roosevelt		Complex Name Kaimuki		School Name Washington Middle School	
Principal	Select one: <input checked="" type="checkbox"/> The submitted schedule is in compliance with requirements. <input type="checkbox"/> The submitted schedule is not in compliance with requirements and we will seek a BOE waiver or contract exception.			Signature <i>M. J. McQueen</i>	Date 2/19/14
Complex Area Superintendent	Select one: <input checked="" type="checkbox"/> The submitted schedule is in compliance with requirements. <input type="checkbox"/> The submitted schedule is not in compliance with requirements and the school will need to seek a BOE waiver or contract exception.			Signature <i>Ruth S. Johnston</i>	Date 2-21-14

SUMMARY OF SCHEDULE

TEACHER CALENDAR - TEACHER DAYS		Scheduled (Date or Description)
Work days without students	2 days at beginning of school year for administrator-initiated activities	July 28 and 29, 2014
	2 days at beginning of school year for teacher-initiated activities	July 30 and 31, 2014
	1 day scheduled between semesters for grading and other teacher-initiated activities	January 9, 2015
	2 days for school planning and collaboration	January 16, 2015 and March 27, 2015
	1 day at the end of the school year	June 4, 2015
	Other days without students	n/a
Hours contiguous to the teacher work day for collaboration & professional development	21 hours for use in 1 hour increments	August 4, 18, September 8, 22, October 13, 27, November 10, 24, December 1, 8, January 12, 26, February 9, 23, March 9, 23, April 6, 20, May 4, 18, June 1
	6 hours for use in multiples of 1/2 hour increments	August 26, September 23, October 28, November 25, December 16, January 27, February 24, March 31, April 28, May 12, May 26, June 2
	Additional information (if applicable)	n/a

OTHER REQUIREMENTS	DESCRIBE
Secondary students have access to coursework in order to earn more than 6 credits per year.	7 period a day bell schedule

ADDITIONAL COMMENTS FROM PRINCIPAL (OPTIONAL)

Loss of meeting time makes it difficult to push State initiatives forward. The heart and soul of middle school is teaming and team planning time which has also been cut by this schedule. Pushing the end of the school day so close to the end of the teacher's work day makes it difficult to complete required IEP and 504 meetings within the school day. Flexibility in using the 21 hours in half hour increments would have been helpful.

BELL SCHEDULE

In the "Time" column, insert the time period. In the "Mins" column, insert the number of minutes that time period includes. In the "Description" column, use a descriptor from the first column on the third page (e.g. passing, homeroom, recess, etc.).

Monday			Tuesday			Wednesday			Thursday			Friday		
Teacher Start Time: 7:55			Teacher Start Time: 7:55			Teacher Start Time: 7:55			Teacher Start Time: 7:55			Teacher Start Time: 7:55		
Student Start Time: 7:55			Student Start Time: 7:55			Student Start Time: 7:55			Student Start Time: 7:55			Student Start Time: 7:55		
Time	Mins	Description	Time	Mins	Description	Time	Mins	Description	Time	Mins	Description	Time	Mins	Description
7:55 – 8:00	5	Opening	7:55 – 8:00	5	Opening	7:55 – 8:00	5	Opening	7:55 – 8:00	5	Opening	7:55 – 8:00	5	Opening
8:00 – 8:16	16	Homeroom	8:00 – 8:16	16	Homeroom	8:00 – 8:16	16	Homeroom	8:00 – 8:16	16	Homeroom	8:00 – 8:16	16	Homeroom
8:16 – 8:20	4	Passing	8:16 – 8:20	4	Passing	8:16 – 8:41	25	Instruction - Advisory	8:16 – 8:20	4	Passing	8:16 – 8:20	4	Passing
8:20 – 9:02	42	Instruction 1	8:20 – 9:02	42	Instruction 1	8:41 – 8:45	4	Passing	8:20 – 9:02	42	Instruction 1	8:20 – 9:02	42	Instruction 1
9:02 – 9:06	4	Passing	9:02 – 9:06	4	Passing	8:45 – 9:27	42	Instruction 1	9:02 – 9:06	4	Passing	9:02 – 9:06	4	Passing
9:06 – 9:48	42	Instruction 2	9:06 – 9:48	42	Instruction 2	9:27 – 9:31	4	Passing	9:06 – 9:48	42	Instruction 2	9:06 – 9:48	42	Instruction 2
9:48 – 10:03	15	Recess	9:48 – 10:03	15	Recess	9:31 – 10:13	42	Instruction 2	9:48 – 10:03	15	Recess	9:48 – 10:03	15	Recess
10:03 – 10:07	4	Passing	10:03 – 10:07	4	Passing	10:13 – 10:28	15	Recess	10:03 – 10:07	4	Passing	10:03 – 10:07	4	Passing
10:07 – 10:49	42	Instruction 3	10:07 – 10:49	42	Instruction 3	10:28 – 10:32	4	Passing	10:07 – 10:49	42	Instruction 3	10:07 – 10:49	42	Instruction 3
10:49 – 10:53	4	Passing	10:49 – 10:53	4	Passing	10:32 – 11:14	42	Instruction 3	10:49 – 10:53	4	Passing	10:49 – 10:53	4	Passing
10:53 – 11:35	42	Instruction 4	10:53 – 11:35	42	Instruction 4	11:14 – 11:18	4	Passing	10:53 – 11:35	42	Instruction 4	10:53 – 11:35	42	Instruction 4
11:35 – 12:05	30	Lunch	11:35 – 12:05	30	Lunch	11:18 – 12:00	42	Instruction 4	11:35 – 12:05	30	Lunch	11:35 – 12:05	30	Lunch
12:05 – 12:09	4	Passing	12:05 – 12:09	4	Passing	12:00 – 12:30	30	Lunch	12:05 – 12:09	4	Passing	12:05 – 12:09	4	Passing
12:09 – 12:51	42	Instruction 5	12:09 – 12:51	42	Instruction 5	12:30 – 12:34	4	Passing	12:09 – 12:51	42	Instruction 5	12:09 – 12:51	42	Instruction 5
12:51 – 12:55	4	Passing	12:51 – 12:55	4	Passing	12:34 – 1:16	42	Instruction 5	12:51 – 12:55	4	Passing	12:51 – 12:55	4	Passing

12:55 – 1:37	42	Instruction 6	12:55 – 1:37	42	Instruction 6	1:16 – 1:20	4	Passing	12:55 – 1:37	42	Instruction 6	12:55 – 1:37	42	Instruction 6
1:37 – 1:41	4	Passing	1:37 – 1:41	4	Passing	1:20 – 2:02	42	Instruction 6	1:37 – 1:41	4	Passing	1:37 – 1:41	4	Passing
1:41 – 2:23	42	Instruction 7	1:41 – 2:23	42	Instruction 7	2:02 – 2:06	4	Passing	1:41 – 2:23	42	Instruction 7	1:41 – 2:23	42	Instruction 7
2:23 – 2:50	27	Meeting	2:23 – 2:50	27	Meeting	2:06 – 2:48	42	Instruction 7	2:23 – 2:50	27	Study Hall	2:23 – 2:50	27	Meeting
2:50 – 2:55	5	Closing	2:50 – 2:55	5	Closing	2:48 – 2:53	5	Closing	2:50 – 2:55	5	Closing	2:50 – 2:55	5	Closing
Student End Time: 2:23			Student End Time: 2:23			Student End Time: 2:48			Student End Time: 2:23			Student End Time: 2:23		
Teacher End Time: 2:55			Teacher End Time: 2:55			Teacher End Time: 2:53			Teacher End Time: 2:55			Teacher End Time: 2:55		

SUMMARY OF BELL SCHEDULE

In the "Number of Actual Minutes..." column, insert the number of minutes scheduled. Repeat that number in the applicable blue and green columns. In the "Total" row, tally the total number of minutes in the blue and green columns. In the "Difference" row, indicate the difference in minutes between the Total scheduled minutes and the Required minutes.

	Actual Minutes Scheduled per Week	STUDENT (Act.167/52)	TEACHER (2013-17 Agreement)			
		STUDENT LEARNING TIME ⁴	TEACHER INSTRUCTIONAL TIME ¹	PREP TIME ²	LUNCH ³	"OTHER TIME" ⁴
Instructional Time	1495	1495	1285			
Homeroom	80	80				80
Study hall	27	27				27
Opening	25	25				25
Closing	25	25				25
Recess	75					75
Passing	140					140
Meetings ⁵	81					81
Lunch	150				150	
Teacher Prep	230			230		
TOTAL		1652	1285	230	150	453
REQUIREMENT		1650	1285	225	150	440
DIFFERENCE		+2	0	+5	0	+13

↑
state = 120
highlight
area.

¹ Contract: Article IV (CC) (1) (a)

² Contract: Article IV (CC) (1) (b)

³ Contract: Article IV (CC) (1) (c)

⁴ Contract: Article IV (CC) (1) (d)

⁵ Including all faculty, departmental, grade level, and curriculum meetings.

Updated as of 01/08/2014

152 George Washington Middle
Trend Report:
Educational and Fiscal Accountability
School Report for School Year 2012-2013



A Guide to Understanding Trend Reports explains the educational and fiscal measures and lists schools in each of the complexes for the school year 2012-13. The Guide is available on-line at <http://arch.k12.hi.us>.

Background

Student Enrollment	Total		SPED		ELL		Free & Reduced-Cost Lunch Program		Kindergartners Who Attended Preschool
	#	%	#	%	#	%	#	%	%
School Year	#	%	#	%	#	%	#	%	%
2010-2011	817		82	10.0%	167	20.4%	489	59.9%	na
2011-2012	840		82	9.8%	151	18.0%	522	62.1%	na
2012-2013	817		83	10.2%	123	15.1%	512	62.7%	na

Teachers	Total	Licensed	Years Experience	5+ Years at This School	Classes Taught by Teachers Meeting NCLB Requirements	Advanced Degree	Early Childhood Endorsement (Gr. K teachers)
	#	%	Average	%	%	%	#
School Year	#	%	Average	%	%	%	#
2010-2011	56	100.0%	16.4	79%	77%	42.9%	na
2011-2012	56	100.0%	15.6	77%	82%	42.9%	na
2012-2013	53	100.0%	17.4	77%	80%	47.2%	na

Academic Achievement

Hawaii State Assessment Standards-Based	Reading % Proficient by Grade Level								Math % Proficient by Grade Level							
	3	4	5	6	7	8	10	3	4	5	6	7	8	10		
School Year																
2010-2011	na	na	na	56.7	68.7	61.3	na	na	na	na	46.8	58.6	52.7	na		
2011-2012	na	na	na	68.3	66.7	70.3	na	na	na	na	56.0	48.0	60.2	na		
2012-2013	na	na	na	65.5	74.6	71.6	na	na	na	na	51.9	48.4	56.8	na		

Hawaii State Assessment Standards-Based	Science % Proficient by Grade Level			
School Year	4	8	10	HS
2010-2011	na	25.8	na	na
2011-2012	na	24.1	na	na
2012-2013	na	18.2	na	na

School Year	Proportion Ready for Kindergarten	Retention Rate %			Dropout Rate % (4-year rate)	Graduate On-Time %	Others %
		Elementary	Middle	Grade 9			
2010-2011	na	na	3%	na	na	na	na
2011-2012	na	na	0%	na	na	na	na
2012-2013	na	na	1%	na	na	na	na

*Results suppressed to protect student identity, in accordance with the Family Educational Rights and Privacy Act (FERPA)

Updated as of 01/08/2014

Safety and Well-Being

Students	Average Daily Attendance %		Offenses by Type of Incident (number of citations per 1,000 students)					
			Violence		Property		Illicit Substances	
School Year	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
2010-2011	na	94.3%	na	141	na	31	na	20
2011-2012	na	94.2%	na	157	na	46	na	14
2012-2013	na	94.8%	na	124	na	26	na	15

School	Persistently Dangerous Schools (NCLB)	Workers' Compensation Claims		Student and Teacher Perceptions on School Quality Survey		Transition from home/preschool to Kindergarten
		Total # of claims	% of claims resulting in loss-time	Positive Responses		
School Year	Yes/No			% of student	% of teacher	School mean (range 1-3)
2010-2011	No	2	50.0%	51.4%	79.8%	na
2011-2012	No	4	0.0%	76.2%	90.6%	na
2012-2013	No	3	0.0%	73.8%	96.1%	na

Civic Responsibility

School Year	Young Voter Registration	Kids Voting Hawaii		Students Who Are Not Suspended	Volunteer Hours
	# of students participating	# of students participating	% of students participating	% of Enrollment	# of PCNC volunteer hours per 100 students
2010-2011	na	682	83.5%	85.3%	--
2011-2012	na	--	--	85.0%	--
2012-2013	na	699	85.6%	85.7%	--

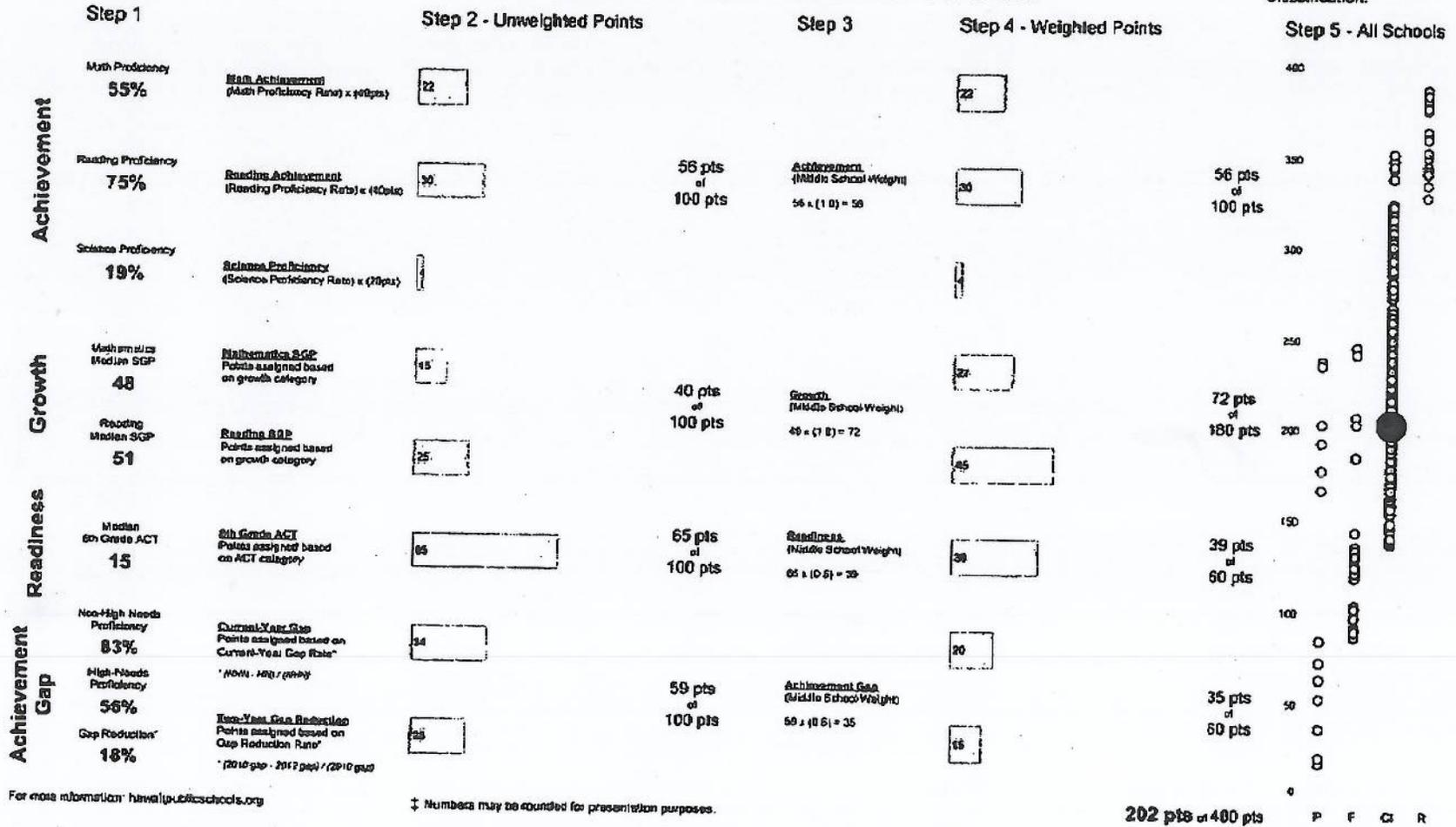
Fiscal Accountability

School Year	State General Funds				Significant Budget Changes*
	School Salaried Payroll	Allocation Excluding School Salaried Payroll	Expended	Carryover	
2010-2011	\$4,607,040	\$387,226	\$269,628	\$117,598	none
2011-2012	\$4,482,851	\$185,803	\$192,154	(\$6,351)	none
2012-2013	\$4,481,949	\$210,134	\$186,104	\$24,030	none

*Explanation of Significant Budget Changes

Washington Middle Strive HI 2012-13 Step: Continuous Improvement Index Score: 202

Automatic Classification: None



For more information: hawaiipublicschools.org

‡ Numbers may be rounded for presentation purposes.