



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

January 21, 2011

TO: Assistant Superintendents
Complex Area Superintendents
Principals
Teachers
Public Charter School Program Offices
Personnel Regional Officers

FROM: 
Kathryn S. Matayoshi, Superintendent

SUBJECT: Revisions to the Guidelines Regarding the Movement of Teachers between the Department of Education and the Public Charter Schools

The Department of Education (DOE) has made revisions to its current guidelines and procedures, referenced in January 2008, regarding the movement of teachers between the DOE and the Public Charter Schools (PCS). The most recent revisions specify the procedures and guidelines involved whenever a DOE teacher leaves the Department for employment opportunities with the PCS. The revisions also detail the procedures of their subsequent re-employment with the DOE and the options that may be available to them.

The revisions will be effective with the 2010-2011 Teacher Assignment and Transfer Program (TATP) which commences February 28, 2011. Please review the following attachment containing these guidelines and procedures, along with the flow charts and forms that will be utilized.

Should you have any questions, concerns, or need additional information, please contact Wilfred Keola Jr., Certificated Personnel Specialist, by e-mail or at 587-8533.

KSM:WK:sy

Attachments

c: Board of Education
Merlene M. Akau, Acting Assistant Superintendent, OHR
Wilfred Keola, Personnel Specialist, OHR
Maunalei Love, Executive Director, Charter School Administrative Office
Alvin Nagasako, Executive Director, Hawaii State Teacher Association