STATE OF HAWAII BOARD OF EDUCATION AUDIT COMMITTEE

MEMBERS:

Keith Amemiya Brian De Lima Cheryl Ka'uhane Lupenui Jim Williams

> Don Horner, Committee Chairperson Wesley Lo, Committee Vice Chairperson

<u>NOTICE OF MEETING</u> Tuesday, November 20, 2012 10:30 a.m.

Queen Liliuokalani Building 1390 Miller Street, Room 404 Honolulu, Hawaii 96813

<u>AGENDA</u>

- I. Call to Order
- II. Approval of Minutes
- III. *Public Testimony on Committee Agenda Items
- IV. Presentation/Discussion on the Department of Education's Internal Auditor's report on the Review of the Casual Hire Personnel Recruitment, Hiring and Payroll Processes
- V. Adjournment

* Any interested person may submit data, views, or arguments in writing to the Board on any agenda item. An individual or representative wishing to testify should register prior to the meeting. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted two minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board.

In an effort to reduce costs and increase public access to meeting materials, the Board of Education (BOE) will no longer be providing copies of materials for distribution. Instead, at each meeting there will be two (2) folders of materials for public review and, effective immediately, materials can be viewed online at <u>www.hawaiiboe.net</u>. For those unable to print, the BOE Office will make copies of such materials at a cost of \$0.25 per sheet.

Persons requiring special assistance or services, such as a sign language interpreter, should call 586-3334 at least three business days before the meeting.

Donald Horner, Committee Chairperson