



**STATE OF HAWAII
BOARD OF EDUCATION
AUDIT COMMITTEE**

MEMBERS:

Keith Amemiya Cheryl Ka'uhane Lupenui Jim Williams Grant Chun

Don Horner, Committee Chairperson
Brian De Lima, Committee Vice Chairperson

NOTICE OF MEETING

Tuesday, May 5, 2015
11:30 a.m.

Queen Liliuokalani Building
1390 Miller Street, Room 404
Honolulu, Hawaii 96813

AGENDA

- I. Call to Order**
- II. *Public testimony on Audit Committee (“Committee”) agenda items**
- III. Approval of Meeting Minutes of April 21, 2015**
- IV. Discussion Items**
 - A.** Update on the Department of Education’s Internal Audit Plan, Third Quarter (January 1, 2015 – March 31, 2015)
 - B.** Presentation on the Department of Education’s Workers’ Compensation Review Report (review of Workers’ Compensation Unit’s compliance with policies, procedures and applicable laws and the effectiveness of internal controls)
 - C.** Presentation on the Department of Education’s Fixed Assets Management Review Report (review of the current fixed asset management policies and processes and the effectiveness of fixed assets management controls)
 - D.** Update on the Department of Education’s Fraud and Ethics Hotline

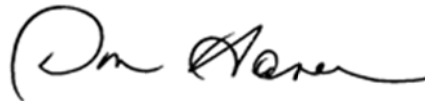
V. Action Item

- A.** Committee Action on Committee recommendation concerning amendment of the Department of Education's Internal Audit Plan
- B.** Committee Action on Committee recommendation concerning Board Policy 201.1, Employee, Contractor, and Volunteer Ethics

VI. Adjournment

* Any interested person may submit data, views, or arguments in writing to the Board on any agenda item. An individual or representative wishing to testify should register prior to the meeting. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted four (4) minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board. In an effort to reduce costs and increase public access to meeting materials, the Board of Education ("BOE") will no longer be providing copies of materials for distribution. Instead, at each meeting there will be two (2) folders of materials for public review and, effective immediately, materials can be viewed online at www.hawaiiboe.net. For those unable to print, the BOE Office will make copies of such materials at a cost of \$0.25 per sheet.

Persons requiring special assistance or services, such as a sign language interpreter, should call 586-3334 at least three (3) business days before the meeting.



Donald Horner, Committee Chairperson