



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

May 19, 2015

TO: The Honorable Brian De Lima
Chairperson, Committee on Finance and Infrastructure

FROM: 
Kathryn S. Matayoshi
Superintendent

SUBJECT: **Committee Action on Committee Recommendation Concerning the Policies in the Board's Proposed 400-900 Policy Series**

1. DESCRIPTION

This memo provides feedback and comments from the Hawaii Department of Education to the Hawaii State Board of Education Finance and Infrastructure Committee on the proposed policies in the 400-900 policy series.

2. COMMENTS

The table, beginning on page 2, includes the Department's comments, organized by policy.

Table 1: Department of Education Comments

Policy Number	Policy Title	Department of Comments
E-400	Board of Education Governance	No comments.
400.1	Board of Education Roles and Responsibilities	<p>Suggest removing the following responsibilities:</p> <ol style="list-style-type: none"> 1. “approve negotiated contract(s)” 2. “approve curricular frameworks” <p>Suggest adding the following language to responsibility number 2: “Strategic planning to result in a joint BOE/DOE Strategic Plan that serves as the basis for developing system-wide accountability systems.”</p> <p>Suggest modifying responsibility number 9 to read: “Approve mechanism for systematic and periodic review of <u>progress of the public school system against State Strategic Plan goals and targets. school system which includes individual school performances.</u>”</p>
400.2	Policies and Policy-Setting	<p>The Department requests additional information on the monitoring policies that the BOE is proposing.</p> <p>Suggest also providing clarity on the role/purpose of BOE resolutions.</p>
400.3	Implementation of Board of Education Policy	<p>Suggest making the following changes: “Unless otherwise specified by the Board, the Department of Education (Department) shall submit an implementation plan, <u>within a reasonable timeframe</u>, after have up to 45 days from the date the Board adopts a new Board policy or proposed amendment(s) to an existing Board policy, <u>to submit an implementation plan to the appropriate Board committee.</u>”</p> <p>This isn’t new language, but with the proposal of monitoring policies, the Department requests flexibility in the time allotted to development implementation plans. This is particular important for policies with larger systemic impacts.</p>
400.4	Budget Restrictions and Reductions	No comments.

Policy Number	Policy Title	Department of Comments
400.5	Public Board of Education	No comments.
400.6	Involvement of School Advisory Councils, Library Advisory Commission and Hawaii State Student Council	No comments.
400.8	Board of Education Student Member Selection	No comments.
1200-1.1	Establishment of the Board of Education	No concerns with the proposal to delete this policy.
1200-1.2	Authority Responsibility of the Board of Education	No concerns with the proposal to delete this policy.
1200-1.4	Effective Board Member Practices	No concerns with the proposal to delete this policy.
1200-1.8	Committees of the Board of Education	No concerns with the proposal to delete this policy.
E-500	Department of Education	No comments.
500.1	Organization of the Department	No comments.
500.2	Plan of Organization	No comments.
500.3	Employment of the Superintendent of Education	No comments.
500.4	Duties and Responsibilities of the Superintendent	Suggest removing: "1. Serving as secretary to the board of education."
500.5	Evaluation of the Superintendent of Education and the State Librarian	No comments.
500.6	Salaries of Subordinate Superintendents	No comments.
500.7	Temporary Assumptions of the Superintendent's Office Due to Absence or Illness	No comments.
500.8	Accreditation of Schools	No comments.
500.9	Establishment of Complex Areas	No comments.
500.10	Functions of District Offices	Suggest eliminating this policy and putting the duties in policy 500.9. Suggest noting in policy 500.9 that "some additional responsibilities may be enacted using the former district structure."

Policy Number	Policy Title	Department of Comments
500.11	School Attendance Areas	No comments.
500.12	Geographic Exceptions to the Mandatory School Attendance Law	No comments.
500.13	Pre-School	Suggest this policy be informed by the Executive Office of Early Learning.
500.14	Pre-Kindergarten and Kindergarten	No comments.
500.15	Community Schools Model	Suggest holding on this policy until the community engagement office is created and referring the policy to the Student Achievement Committee.
500.16	Middle Level Education	No comments.
500.17	High School Education	No comments.
500.18	Summer School Programs	No comments.
500.19	School Community Councils	No comments.
500.20	School Community Council Waivers and School Community Council Exceptions	No comments.
500.21	Student Information and Confidential Records	No comments.
500.22	School Visitations by Non-School Personnel	No comments.
500.23	Solicitations by Department Personnel and Students	No comments.
500.24	Opening and Closing Hours of School	No comments.
500.25	Establishment of Articulated School Complexes	No comments.
500.26	New Student Orientation	Suggest referring to the Student Achievement Committee as this impacts the development of the school calendar.
500.27	Multi-Track Year-Round Education	No comments.
500.28	Application & Allocation of Financial Resources	Suggest deleting the policy.
500.29	Solicitations by Non-Department Personnel	Suggest deleting the policy.
1100-3	Department Authority and Responsibility	No concerns with the proposal to delete this policy.

Policy Number	Policy Title	Department of Comments
1300-2	Establishment of the Office of the Superintendent	No concerns with the proposal to delete this policy.
1100-5	Position Organization Charts	No concerns with the proposal to delete this policy.
1300-4	Duties and Responsibilities of the Deputy Superintendent	No concerns with the proposal to delete this policy.
2400	School Organization	No concerns with the proposal to delete this policy.
E-800	Adult Schools	No comments.
800.1	Content Standards for Adult Community Schools	Suggest adding language to require alignment to the Department's academic standards, for instances where adult learners are seeking to earn a GED.
E-900	Legal Requirements, Implementation and Limitations	No comments.
900.1	Department of Education Applicant and Employee Non-Discrimination	No comments.
900.2	Copyright	No comments.
900.3	Religion and Public Schools	No comments.
900.4	Gender Equity in Education	No comments.
900.5	Rights of Students Who Are Deaf, Hard of Hearing, or Deaf-Blind	No comments.
900.6	Student Rights and Due Process	No comments.

KSM:SS:kp

c: Office of Strategy, Innovation, and Performance