



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

May 19, 2015

TO: The Honorable Jim Williams
Chairperson, Human Resource Committee

FROM: Kathryn S. Matayoshi
Superintendent

A handwritten signature in black ink, appearing to read "K. Matayoshi", written over the printed name of the Superintendent.

SUBJECT: **Update on Reorganization of the Department of Education's Office of Human Resources**

1. DESCRIPTION

The Office of Human Resources (OHR) plans to reorganize certain functions to increase efficiencies and reflect new functions.

2. UPDATE

Following this update OHR will consult with the unions, and upon completion, implement the reorganization.

KSM:BAK:je

Attachment

c: OHR

OFFICE OF HUMAN RESOURCES
PROPOSED REORGANIZATION
(Functional/Organizational Segment Movements)

FUNCTION/ORGANIZATIONAL SEGMENT	CURRENT STRUCTURE	PROPOSED STRUCTURE
Highly Qualified Teachers (HQT) Unit, including Title II Administration	Personnel Management Branch Recruitment Section	Personnel Development Branch and structured as a Section
Employee Background Check Unit Personnel Clerk IIIs located in the Personnel Regional Officers Offices	Personnel Management Branch Employee Background Check Unit	Personnel Assistance Branch Personnel Regional Officer Offices under Classified Personnel Regional Officers
Temporary Disability Insurance Function	Personnel Management Branch Employee Background Check Unit	Personnel Assistance Branch Employee Benefits Unit
Certificated Personnel Regional Officer Offices	Personnel Management Branch	Personnel Assistance Branch
Labor Relations Section	Personnel Assistance Branch	OHR Assistant Superintendent
Negotiations Section	Personnel Assistance Branch	OHR Assistant Superintendent
Investigations Section	Newly Established	OHR Assistant Superintendent
Awards Function	Personnel Assistance Branch Health Benefits & Awards Unit	Personnel Development Branch Performance Management Section
Labor Relations Specialist from HR Unit - Leeward Complex Areas	Personnel Assistance Branch	OHR Assistant Superintendent Labor Relations Section
Labor Relations Specialist from HR Unit - Hawaii Complex Areas	Personnel Assistance Branch	OHR Assistant Superintendent Labor Relations Section
Performance Management Section	Personnel Assistance Branch	Personnel Development Branch
State Personnel Regional Officer Office	Newly Established	Personnel Assistance Branch
Training & Certification Section	Personnel Development Branch	Personnel Development Branch Training & Development Section
Technology Integration & Evaluation	Personnel Development Branch Training & Certification Section	Personnel Development Branch Management Support Services Section with staff and function merged
Induction, Monitoring & Professional Development Section	Personnel Development Branch	Office of Curriculum, Instruction and Student Support Induction & Mentoring
Professional Development & Educational Research Institute	Personnel Development Branch	OHR Assistant Superintendent and structured as Leadership Institute Branch
Classified Personnel Regional Officer Offices	Personnel Development Branch	Personnel Assistance Branch
Educator Effectiveness System (EES) Section	Newly Established	Personnel Development Branch

OFFICE OF THE "SENIOR" ASSISTANT
SUPERINTENDENT FOR ADMINISTRATIVE AFFAIRS

STATE OF HAWAII
DEPARTMENT OF EDUCATION
OFFICE OF THE "SENIOR" ASSISTANT SUPERINTENDENT
FOR ADMINISTRATIVE AFFAIRS
OFFICE OF HUMAN RESOURCES
ORGANIZATION CHART

OFFICE OF HUMAN RESOURCES
ASSISTANT SUPERINTENDENT



