



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

December 1, 2015

TO: The Honorable Patricia Halagao
Chairperson, Student Achievement Committee

FROM: 
Kathryn S. Matayoshi
Superintendent

SUBJECT: **Committee Action on Extension of Time for Department to Submit an Implementation Plan for Board Policy 305.3, Safe Schools**

The Hawaii State Board of Education (Board) adopted Board Policy 305.3, Safe Schools, at its General Board Meeting held on November 3, 2015.

The Department has been working on its implementation plan to:

- draft language for a master memorandum of understanding (MOU);
- set a MOU review and comment period for complex area superintendents/principals;
- share new MOU language with police departments for review and comment;
- create report specifications; and
- arrange an orientation or training for school resource officers.

Additional time is needed to finalize its timeline for deliverables. Hence, the Department respectfully requests an extension to January 29, 2016 to submit its implementation plan to the Board.

Thank you for your consideration of this request.

KSM:CSM:itk

c: Board of Education Members
Office of Curriculum, Instruction and Student Support