StLib-11-100

NEIL ABERCROMBIE
GOVERNOR

RICHARD BURNS
STATE LIBRARIAN

STATE OF HAWAII
HAWAII STATE PUBLIC LIBRARY SYSTEM
OFFICE OF THE STATE LIBRARIAN
44 MERCHANT STREET
HONOLULU, HAWAII 96813

January 18, 2011

TO: The Honorable Janis Akuna, Chairperson
Committee on Budget & Fiscal Accountability

FROM Richard Burns
State Librarian

SUBJECT: Update/Discussion on the Governor's Final Decisions Regarding the Hawaii State Public Library System's Fiscal Biennium 2011-2013 Executive Budget Request

On December 3, 2010, we received the Governor's Final decisions on our Fiscal Biennium 2011-2013 Executive Budget Request. There were no changes to our operating general fund budget for both years. However our Health and Safety CIP budget request was reduced from $3,912,225 for FY 2012 and $4,217,380 for FY 2013 to $2M each year respectively. We have amended our CIP budget forms to reflect these changes and have enclosed the Finance Memorandum no. 10-16 for your reference. The revised list of projects is also attached for your information.

Please contact Keith Fujio at 586-3700 if you require any additional information. Thank you.

Attachments

Total Backlog List for HSPLS

TYPE	COND.	PRIORITY RATING	DISTRICT	PROJECT NUMBER	FACILITY #	BLDG/FACILITY	DESCRIPTION OF WORK	FUND TYPE	DESIGN COST	CONSTR COST	ESTIMATE ($)
28	10	128	HAWAII	L3500807	227	LAUPAHOEHOE PUB & SCH LIB	ROOF - RPL	B	40,000	225,000	265,000
28	10	128	HAWAII	L3500809	227	LAUPAHOEHOE PUB & SCH LIB	ROOF - RPR DOWNSPOUT/GUTTERS	B	10,000	37,500	47,500
28	10	128	OAHU-WEST	L3300724	10	WAIANAE LIBRARY	ROOF - RPL W/ PV?? LKG @ DWNPTS	B	30,000	187,500	217,500
23	10	123	OAHU-CPC	L3800019	90	CENTRAL PROCESS CTR (POHU)	FIRE ALARM INSTALL	B	15,000	52,500	67,500
23	10	123	OAHU-EAST	L3100930	36	WAIKIKI-KAPAHULU LIB	FIRE ALARM INSTALL / NONE+BOOKDRP	B	10,000	45,000	55,000
19	10	119	OAHU-BLIND/HDCP	L3400032	14	LIBRARY/BLIND/HDCP	ADD ELEC OUTLETS UPGRADE	B	10,000	37,500	47,500
12	10	112	OAHU-EAST	L3100834	29	AINA HAINA PUBLIC LIB	RESURFACE PARKING & ADA PKG/SW??	B	15,000	60,000	75,000
11	10	111	KAUAI	L3700780	306	KAPAA LIBRARY	CHAINLINK FENCE / GATE RPL RUSTING	B	10,000	50,000	60,000
28	9	109	OAHU-WEST	L3300686	79	EWA BEACH PUB & SCH LIB	ROOF - RPL	B	40,000	300,000	340,000
28	9	109	MAUI	L3600876	419	HANA COMMUNITY SCHOOL LIB	ROOF - RPL	B	40,000	202,500	242,500
28	9	109	KAUAI	L3700782	310	KOLOA PUB & SCH LIB	ROOF - RPL	B	30,000	194,400	224,400
28	9	109	OAHU-WEST	L3300700	65	PEARL CITY REGIONAL LIB	ROOF - RPL	B	40,000	337,500	377,500
28	9	109	OAHU-WEST	L3300701	65	PEARL CITY REGIONAL LIB	ROOF - RPR DWNSPT LK IN WALL @ JOINT	B	5,000	30,000	35,000
27	9	108	MAUI	L3600856	419	HANA COMMUNITY SCHOOL LIB	A/C - RPL ACCU, AHU & ROOFTOP AC	B	40,000	315,000	355,000
27	9	108	OAHU-EAST	L3100803	48	KAHUKU PUB & SCH LIB	A/C - MISC A/C, DUCT, & ENCLOSURE	B	30,000	130,000	160,000
26	9	107	OAHU-EAST	L3100842	72	LILIHA LIBRARY	RPR DH RETAIN WALL/SLAB	B	70,000	630,000	700,000
6	10	106	OAHU-WEST	L3300695	64	MILILANI LIBRARY	ENLARGE/UPGRADE BOOKDROP	B	10,000	45,000	55,000
24	9	105	OAHU-EAST		33	KANEOHE REGIONAL LIB	WALKWAY UNEVEN @ FRONT	B	3,000	7,000	10,000
24	9	105	OAHU-EAST	L3100922	72	LILIHA LIBRARY	RPR NORTH SLAB AND ADD NEW	B	15,000	63,000	78,000
18	9	99	OAHU-CPC	L3800021	90	CENTRAL PROCESS CTR (POHU)	PAINT EXTERIOR / CRACKS, LEAK	B	30,000	170,000	200,000
12	9	93	OAHU-EAST	L3100915	33	KANEOHE REGIONAL LIB	PARKING RESEAL / PATCH	B	15,000	70,000	85,000
12	9	93	OAHU-EAST	L3100822	33	KANEOHE REGIONAL LIB	RPV TRASH BIN AREA / FLOOD	B	5,000	23,625	28,625
12	9	93	KAUAI	L3700802	310	KOLOA PUB & SCH LIB	PARKING FOR ADA	B	15,000	56,700	71,700
12	9	93	KAUAI	L3700646	313	WAIMEA LIBRARY	PARKING REPAVE	B	20,000	94,500	114,500
28	8	92	OAHU-EAST	L3100832	73	KAIMUKI REGIONAL LIB	ROOF - RPL	B	40,000	337,500	377,500

OSL-10- 11- 086

LINDA LINGLE
GOVERNOR

GEORGINA K. KAWAMURA
DIRECTOR

'10 DEC -3 P4:19

EMPLOYEES' RETIREMENT SYSTEM
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
OFFICE OF THE PUBLIC DEFENDER
PUBLIC UTILITIES COMMISSION

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
P.O. BOX 150
HONOLULU, HAWAII 96810-0150

ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION
OFFICE OF ECONOMIC RECOVERY AND REINVESTMENT (ARRA)

December 3, 2010

FINANCE MEMORANDUM MEMO NO. 10-16

TO: All Department Heads

FROM: Georgina K. Kawamura
Director of Finance

SUBJECT: Transmittal of Department of Budget and Finance Recommendations on Your Department's FB 2011-13 Budget Requests

Your department's FB 2011-13 budget requests (Form B and Form S requests only) have been reviewed. Attached are the proposals which are recommended by the Department of Budget and Finance (B&F) to be included in the Executive Budget Request. Due to the tight schedule for the submission of the budget document and change in administration, please consider these recommendations as final. Any changes to the recommendations will have to be incorporated in the incoming administration's revised budget to be submitted via Governor's message.

Please initiate the necessary update of budget and program information to reflect these recommended proposals. For the purposes of this update, please use your B&F recommended total as your total base using the following guidelines and exceptions:

- Department of Health (DOH) and Department of Human Services: B&F recommended amounts for Medicaid and FMAP are forthcoming.

- Departments with lump sum CIP recommendations: allocate recommended amounts to specific projects which were identified on your Form S. Do not allocate these amounts for projects on your Form S-1 or other new projects. Please provide a listing of the specific projects to be funded using the revised Form S (file to be e-mailed to you by your B&F analyst). The Hawaii Health Systems Corporation should work with their B&F analyst regarding the allocation of CIP funds.

- Department of Defense, DOH and Department of Land and Natural Resources: if specific projects selected for funding with B&F recommended amounts have federal matching, federal funds may be included in the amounts appropriate for matching requirements. Please indicate those amounts on the revised Form S.

For instructions, refer to Finance Memorandum No. 10-10 (Fiscal Biennium 2011-13 Executive Budget Request and the Program and Financial Plan for the Period 2011-2017), dated September 23, 2010.

Please complete the following by Tuesday, December 7, 2010 (revised due date) to reflect the FB 2011-13 budget for the current administration:

1. Update of your performance measures (Tables A, B and C) in eANALYTICAL.

2. Operating budget submittals:

   - For all departments except the Department of Education (DOE), University of Hawaii (UH) and Department of Transportation (DOT): all BJ Summary tables and BJ Details updated in eBUDDI.

     If you did not submit your BJ Detail Excel files (due October 15, 2010 to reflect your Form B budget submission) and/or have not yet been notified that your BJ Details have been loaded to eBUDDI, please notify your B&F analyst. Do not update your BJ Summary tables or BJ Details in eBUDDI until your B&F analyst has clarified the update procedures for your department.

   - For DOE, UH and DOT: Excel or other electronic files of the BJ Summary tables and BJ Details transmitted to Ms. Sheila Kanemaru at Sheila.H.Kanemaru@hawaii.gov.

   - All departments: two hard copies of the Budget Narratives transmitted to this office, with electronic files e-mailed to your B&F analyst.

3. CIP budget submittals:

   - All departments: all P, Q and R tables updated in eCIP.

   - All departments: revised Form S e-mailed to your B&F analyst.

   - All departments: Form PAB updated and submitted to this office.

Please notify your B&F analyst and Ms. Kanemaru via e-mail when your eANALYTICAL, eBUDDI and eCIP updates have been completed. Questions regarding the required submittals can be directed to your B&F analyst or Ms. Kanemaru.

Due to a tight submission schedule for the Executive Budget, these deadlines must be strictly observed.

Thank you for your understanding and cooperation in this matter.

Attachment(s)

FORM B
Date Prepared/Revised: 12/3/2010

FB 11-13 BUDGET
DEPARTMENT SUMMARY OF OPERATING BUDGET ADJUSTMENT REQUESTS
DEPARTMENT OF EDUCATION - HAWAII STATE PUBLIC LIBRARY SYSTEM

	MOF	FY 12 FTE (P)	FY 12 FTE (T)	FY 12 $ Amount	FY 13 FTE (P)	FY 13 FTE (T)	FY 13 $ Amount
Current Services Operating Budget Ceilings by MOF	A	555.55	3.00	28,847,163	555.55	3.00	28,847,163
	B			3,125,000			3,125,000
	N			1,365,244			1,365,244
	R						
	S						
	T						
	U						
	W						
	X						
	V						
	TOTAL	555.55	3.00	33,337,407	555.55	3.00	33,337,407

B&F Code	Prog ID/Org	Dept Prl	Description	MOF	FY 12 FTE (P)	FY 12 FTE (T)	FY 12 $ Amount	FY 13 FTE (P)	FY 13 FTE (T)	FY 13 $ Amount	B&F Recommendation FY 12 FTE (P)	FY 12 FTE (T)	FY 12 $ Amount	FY 13 FTE (P)	FY 13 FTE (T)	FY 13 $ Amount
DE-OFF/TRANSFERS:																
	EDN407/QB		Positions changes	A	(3.00)	(2.00)	(116,097)	(3.00)	(2.00)	(116,097)	(3.00)	(2.00)	(116,097)	(3.00)	(2.00)	(116,097)
	EDN407/QD		Positions changes	A	(0.50)		(15,783)	(0.50)		(15,783)	(0.50)		(15,783)	(0.50)		(15,783)
	EDN407/QF		Positions changes	A	0.45		14,205	0.45		14,205	0.45		14,205	0.45		14,205
	EDN407-QH		Positions changes	A	1.00		24,385	1.00		24,385	1.00		24,385	1.00		24,385
	EDN407-QM		Positions changes	A	2.00		93,290	2.00		93,290	2.00		93,290	2.00		93,290
TOTAL TRADE-OFF/TRANSFERS:					(0.05)	(2.00)	-	(0.05)	(2.00)	-	(0.05)	(2.00)	-	(0.05)	(2.00)	-
By MOF																
General				A	(0.05)	(2.00)	-	(0.05)	(2.00)	-	(0.05)	(2.00)	-	(0.05)	(2.00)	-
Special				B	-	-	-	-	-	-	-	-	-	-	-	-
Federal				N	-	-	-	-	-	-	-	-	-	-	-	-
Private				R	-	-	-	-	-	-	-	-	-	-	-	-
County				S	-	-	-	-	-	-	-	-	-	-	-	-
Trust				T	-	-	-	-	-	-	-	-	-	-	-	-
Inter-departmental Transfer				U	-	-	-	-	-	-	-	-	-	-	-	-
Revolving				W	-	-	-	-	-	-	-	-	-	-	-	-
Other				X	-	-	-	-	-	-	-	-	-	-	-	-
Federal Stimulus Funds				V	-	-	-	-	-	-	-	-	-	-	-	-
ADJUSTED BASE = BASE - TRADE-OFF/TRANSFERS:					555.50	1.00	33,337,407	555.50	1.00	33,337,407	555.50	1.00	33,337,407	555.50	1.00	33,337,407
By MOF																
General				A	555.50	1.00	28,847,163	555.50	1.00	28,847,163	555.50	1.00	28,847,163	555.50	1.00	28,847,163
Special				B	-	-	3,125,000	-	-	3,125,000	-	-	3,125,000	-	-	3,125,000
Federal				N	-	-	1,365,244	-	-	1,365,244	-	-	1,365,244	-	-	1,365,244
Private				R	-	-	-	-	-	-	-	-	-	-	-	-
County				S	-	-	-	-	-	-	-	-	-	-	-	-
Trust				T	-	-	-	-	-	-	-	-	-	-	-	-
Inter-departmental Transfer				U	-	-	-	-	-	-	-	-	-	-	-	-
Revolving				W	-	-	-	-	-	-	-	-	-	-	-	-
Other				X	-	-	-	-	-	-	-	-	-	-	-	-
Federal Stimulus Funds				V	-	-	-	-	-	-	-	-	-	-	-	-

B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FY 12 FTE (P)	FY 12 FTE (T)	FY 12 $ Amount	FY 13 FTE (P)	FY 13 FTE (T)	FY 13 $ Amount	FY 12 FTE (P)	FY 12 FTE (T)	FY 12 $ Amount	FY 13 FTE (P)	FY 13 FTE (T)	FY 13 $ Amount
WABLE NON-DISCRETIONARY EXPENSE REQUESTS:																
			NONE													
TOTAL ALLOWABLE NON-DISCR EXP REQUESTS:					-	-	-	-	-	-	-	-	-	-	-	-
By MOF																
General				A	-	-	-	-	-	-	-	-	-	-	-	-
Special				B	-	-	-	-	-	-	-	-	-	-	-	-
Federal				N	-	-	-	-	-	-	-	-	-	-	-	-
Private				R	-	-	-	-	-	-	-	-	-	-	-	-
County				S	-	-	-	-	-	-	-	-	-	-	-	-
Trust				T	-	-	-	-	-	-	-	-	-	-	-	-
Inter-departmental Transfer				U	-	-	-	-	-	-	-	-	-	-	-	-
Revolving				W	-	-	-	-	-	-	-	-	-	-	-	-
Other				X	-	-	-	-	-	-	-	-	-	-	-	-
Federal Stimulus Funds				V	-	-	-	-	-	-						
GRAND TOTAL = ADJUSTED BASE + ALLOWABLE NON-DISCR EXP REQUESTS:					555.50	1.00	33,337,407	555.50	1.00	33,337,407	555.50	1.00	33,337,407	555.50	1.00	33,337,407
By MOF																
General				A	555.50	1.00	28,847,163	555.50	1.00	28,847,163	555.50	1.00	28,847,163	555.50	1.00	28,847,163
Special				B	-	-	3,125,000	-	-	3,125,000	-	-	3,125,000	-	-	3,125,000
Federal				N	-	-	1,365,244	-	-	1,365,244	-	-	1,365,244	-	-	1,365,244
Private				R	-	-	-	-	-	-	-	-	-	-	-	-
County				S	-	-	-	-	-	-	-	-	-	-	-	-
Trust				T	-	-	-	-	-	-	-	-	-	-	-	-
Inter-departmental Transfers				U	-	-	-	-	-	-	-	-	-	-	-	-
Revolving				W	-	-	-	-	-	-	-	-	-	-	-	-
Other				X	-	-	-	-	-	-	-	-	-	-	-	-
Federal Stimulus Funds				V	-	-	-	-	-	-	-	-	-	-	-	-

est Category Legend:
- Fixed Cost/Entitlement
- Health, Safety, Court Mandates
- Trade-Off/Transfer - Base Adjustment
- Trade-Off/Transfer - Others
- Additional Resources for Current Programs
- Other

FORM S

Date Prepared/Revised: 12/3/2010

FB 11-13 BUDGET
DEPARTMENT SUMMARY OF PROPOSED CIP LAPSES AND NEW CIP REQUESTS
DEPARTMENT OF EDUCATION - HAWAII STATE PUBLIC LIBRARY SYSTEM

PART A: PROPOSED LAPSES						Amount		B&F RECOMMENDATION	
Dept Pri	Act/Yr	Item No.	Proj No.	Project Title and Reason for Lapsing	MOF	FY 12	FY 13	FY 12	FY 13
				NONE					
				TOTAL		-	-	-	-
				BY MOF					
				General Fund	A	-	-	-	-
				Special Funds	B	-	-	-	-
				General Obligation Bonds	C	-	-	-	-
				Reimbursable GO Bonds	D	-	-	-	-
				Revenue Bonds	E	-	-	-	-
				Federal Funds	N	-	-	-	-
				Private Contributions	R	-	-	-	-
				County Funds	S	-	-	-	-
				Interdepartmental Transfers	U	-	-	-	-
				Federal Stimulus Funds	V	-	-	-	-
				Revolving Funds	W	-	-	-	-
				Other Funds	X	-	-	-	-

PART B: NEW REQUESTS - MAJOR R&M AND ENERGY EFFICIENCY								B&F RECOMMENDATION	
Req Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 12	FY 13	FY 12	FY 13
M	1	EDN407	01H&S	HEALTH & SAFETY, STATEWIDE	C	3,912,225	4,217,380	-	-
		EDN407		Lump sum - specific projects to be determined by Department	C			2,000,000	2,000,000
				TOTAL - MAJOR R&M AND ENERGY EFFICIENCY		3,912,225	4,217,380	2,000,000	2,000,000
				BY MOF					
				Special Funds	B	-	-	-	-
				General Obligation Bonds	C	3,912,225	4,217,380	2,000,000	2,000,000
				Reimbursable GO Bonds	D	-	-	-	-
				Revenue Bonds	E	-	-	-	-
				Federal Funds	N	-	-	-	-
				Private Contributions	R	-	-	-	-
				County Funds	S	-	-	-	-
				Interdepartmental Transfers	U	-	-	-	-
				Federal Stimulus Funds	V	-	-	-	-
				Revolving Funds	W	-	-	-	-
				Other Funds	X	-	-	-	-