HAWAII STATE PUBLIC LIBRARY SYSTEM
LIBRARY CARD APPLICATION/RENEWAL

■ Please Print Full Legal Name

Name__________________________________________________________
LAST    FIRST  MIDDLE
Local mailing address______________________________________________
STREET OR P.O. NO.       APT. NO.
City________________________________________ State_________________________ Zip________________
Phone (Home)_________________ (Business)_________________ Email address (optional)________________
I am a legal resident of __________________________________________
STATE             or        COUNTRY
Legal residents of the State of Hawaii must provide current valid ID and proof of permanent mailing address.

FREE:
□ LEGAL RESIDENT OF THE STATE OF HAWAII
□ MILITARY PERSONNEL & DEPENDENTS STATIONED IN HAWAII
REPLACEMENT: $5 for Residents

■ Please fill out this section only if you are a Non-Resident.
Non-residents must provide valid ID, Hawaii address and proof of permanent mailing address.

Effective dates for local address: From _______/____/____       To________/____/_____
MONTH       DAY      YEAR                     MONTH           DAY      YEAR
Out-of-State mailing address____________________________________________________________
STREET OR P.O. NO.                                                          APT. NO.
City___________________________________________________ State__________________________  Zip_________________
FEE for new/renewal NON-RESIDENT: □ $25 (valid 5 years) □ $10 (valid 3 months)
REPLACEMENT: $5 for Non-residents (valid only for the remaining term)

■ Please fill out this section if you are under 18. Parent/Guardian ID and signature required for child under 18.

Parent/Guardian's name___________________________________________________________
LAST                                                                             FIRST                                                   MIDDLE
Mailing address (if different from yours) ________________________________________________________
STREET OR P.O. NO.                                                                                              APT. NO.
City___________________________________________________ State_____  Zip_________________
Birth date of child ____/____/____
MONTH   DAY    YEAR
□ No Internet Access:  I do not want my child (under 18) to use the Internet in a public library.

■ Signature is required to receive a library card:
I attest that the information on this application is true and correct. My signature on this card indicates my agreement to follow the Library's rules and policies in exchange for access to the Library's collections and services. I accept responsibility for all the materials charged to this card, including fines, fees, and charges assessed to it. I shall promptly notify HSPLS of any changes to my library account information, including but not limited to, address or name change. I will report loss or theft of this card and understand that I may be responsible for library material borrowed with a lost or stolen card. I have been provided with a copy of the HSPLS library card terms and conditions.

APPLICANT'S SIGNATURE ___________________________________________________________________________ DATE ______________
PARENT OR GUARDIAN'S SIGNATURE ___________________________________________________________________ DATE ______________

I attest that I am the applicant's parent/guardian and will be financially responsible for borrowed materials, fines, fees, and charges associated with the use of this card.

PARENT OR GUARDIAN'S SIGNATURE ___________________________________________________________________ DATE ______________

Staff Use Only> Customer Barcode # ___________________________________________ School visit:_________
Hawaii Administrative Rule §8-200.4: Definitions:

“Adult” means a person eighteen years of age or older.

“Non-resident” means a person who has not established legal permanent residence within the State.

“Parent” means the lawful and/or natural father or mother of a person.

“Resident” means a person who has established legal permanent residence within the State.

Hawaii Administrative Rule §8-200.6-2 Library Card:

(c) Applicants for library cards may verify their identification using one or more of the following picture IDs to satisfy the required proof:
   (1) Current driver’s license;
   (2) Current State of Hawaii identification certificate with expiration date;
   (3) Current passport;
   (4) Current military identification;
   (5) Current school identification;
   (6) Current alien registration card;
   (7) Any current identification issued by any government agency;
   (8) Current company-issued ID.

(d) Applicants may verify their current address using documents such as:
   (1) Valid State of Hawaii driver’s license;
   (2) Valid State of Hawaii identification card with expiration date;
   (3) Checkbook with name and address imprinted;
   (4) Current rental agreement;
   (5) Current utility bill;
   (6) Proof of any insurance coverage issued to the person;
   (7) Postmarked envelope mailed to customer within the last 14 days.

Hawaii Administrative Rule §8-200.6-2 (l): An application shall be denied if it is incomplete, or if any information provided is false or fraudulent. Photocopies or other reproductions of any document shall not be accepted unless accompanied by the original.

Hawaii Administrative Rule §8-200.6-2 (o): A library card may be revoked immediately if any information given on the application, or provided as proof of identification or address, is proved false.

(Rev. June 26, 2008; March 14, 2007)