



**STATE OF HAWAII  
BOARD OF EDUCATION  
HUMAN RESOURCES COMMITTEE**

**MEMBERS:**

Amy Asselbaye    Margaret Cox    Patricia Halagao    Don Horner    Jim Williams

Brian De Lima, Committee Chairperson  
Hubert Minn, Committee Vice Chairperson

**NOTICE OF MEETING**  
Tuesday, March 15, 2016  
10:30 a.m.

Queen Liliuokalani Building  
1390 Miller Street, Room 404  
Honolulu, Hawaii 96813

**AGENDA**

- I. Call to Order**
- II. \*Public testimony on Human Resources Committee (“Committee”) agenda items**
- III. Approval of Meeting Minutes of February 16, 2016**
- IV. Discussion Items**
  - A.** Presentation on new metric for Department of Education’s Scorecard (measuring progress against the desired outcomes of the Board of Education and Department of Education’s Joint Strategic Plan) for Goal 2 (Staff Success)
  - B.** Update on status of Department of Education employees on Department Directed Leave (“DDL”) or Leave Pending Investigation (“LPI”), including status of Committee request for information relating to DDL and LPI

## V. Action Items

- A. Committee Action on Department of Education investigations (DDL and LPI): procedures, deadlines, and timelines for investigations
- B. Committee Action on declaration of annual reduction in force (“RIF”) for classified employees to initiate collectively bargained placement rights for employees displaced due to changes in staffing needs

## VI. Executive Session

*This portion of the meeting is a closed meeting under Section 92-4 and Section 92-5(a)(2) and (4), Hawaii Revised Statutes.*

- A. Update on status of Department of Education employees on Department Directed Leave (“DDL”) or Leave Pending Investigation (“LPI”), including status of Committee request for information relating to DDL and LPI
- B. Committee Action on declaration of annual reduction in force (“RIF”) for classified employees to initiate collectively bargained placement rights for employees displaced due to changes in staffing needs
- C. Status report on Department of the Attorney General’s review of the Department of Education’s DDL and LPI process and procedures

## VII. Adjournment

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\* Any interested person may submit data, views, or arguments in writing to the Board on any agenda item. An individual or representative wishing to testify should register prior to the meeting. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted four (4) minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board.

Audio of this Board meeting will be broadcast live. For information on how to access this audio broadcast, please contact the Board Office at [boe\\_hawaii@notes.k12.hi.us](mailto:boe_hawaii@notes.k12.hi.us) or (808) 586-3334.

In an effort to reduce costs and increase public access to meeting materials, the Board will no longer be providing copies of materials for distribution. Instead, at each meeting there will be two (2) folders of materials for public review and, effective immediately, materials can be viewed online at [www.hawaiiibo.net](http://www.hawaiiibo.net). For those unable to print, the Board Office will make copies of such materials at a cost of \$0.25 per sheet.

Persons requiring special assistance or services, such as a sign language interpreter, should call (808) 586-3334 at least three (3) business days before the meeting.

  
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Brian De Lima, Committee Chairperson