DAVID Y. IGE
GOVERNOR

KATHRYN S. MATAYOSHI
SUPERINTENDENT

STATE OF HAWAI`I
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAI`I 96804

OFFICE OF THE SUPERINTENDENT

May 23, 2017

TO: The Honorable Lance A. Mizumoto
Chairperson, Board of Education

FROM: Kathryn S. Matayoshi
Superintendent

SUBJECT: **Board Action on Student Achievement Committee recommendation concerning Department of Education's multi-year school calendar (2019-20 and 2020-21 school years)**

1. RECOMMENDATION

The Hawai'i Department of Education (Department) recommends that the Hawai'i State Board of Education (Board) adopt the school calendars for two future school years (SY), 2019-20 and 2020-21. The versions approved by the Student Achievement Committee (SAC) at its May 2, 2017 meeting have subsequently been revised to reflect minor typographical and formatting changes. The attached calendars incorporate the recent changes.

2. RECOMMENDED EFFECTIVE DATE

Effective for SY 2019-20 (Attachment A) and SY 2020-21 (Attachment B). These calendars would be approved but subject to future legislative action and funding, Board action, and collective bargaining agreements.

3. RECOMMENDED COMPLIANCE DATE (if different from the effective date)

See section 2.0.

4. DISCUSSION

a. The following changes were made to the SY 2019-20 and SY 2021-22 calendars:

SY 2019-20 calendar

1) 1st semester changed to reflect 90 student days (instead of 89)

2) *Dec. 20: 12 mo. teacher work day* text on right side of calendar removed
3) 2nd semester changed to reflect 92 student days (instead of 93)
4) Calendar count on left side of calendar adjusted
5) December recess as noted on bottom of calendar changed to reflect Dec. 23 (instead of Dec. 20)
6) Removed the apostrophe from Veterans Day
7) Added a period after *Jr* to Martin Luther King Jr. Day
8) Various non-substantive formatting

SY 2020-21 calendar

1) October recess as noted on bottom of calendar changed to reflect Oct. 5-9 (instead of Oct. 12-16)
2) Removed the apostrophe from Veterans Day
3) Added a period after *Jr* to Martin Luther King Jr. Day
4) Various non-substantive formatting

b. Previous action of the Board on the same or similar matter:

None.

c. Other policies affected:

None.

d. Arguments in support of the recommendation:

The recommended calendars were revised to correct minor typographical and formatting issues. The content remains consistent with the calendars approved by the SAC on May 2, 2017.

e. Arguments against the recommendation:

None.

f. Other agencies or departments of the State of Hawai'i involved in the action:

None.

g. Possible reaction of the public, professional organizations, unions, DOE staff and/or others to the recommendation:

None.

h. Educational implications:

None.

i. Personnel implications:

None.

j. Facilities implications:

None.

k. Financial implications:

None.

5. OTHER SUPPLEMENTARY RECOMMENDATIONS

None.

KSM:la

Attachments: Attachment A: Department Recommended Calendar for School Year 2019-20
Attachment B: Department Recommended Calendar for School Year 2020-21
Attachment C: Student Achievement Committee memo dated May 2, 2017

c: Office of Strategy, Innovation and Performance

Attachment A

State of Hawaii – Department of Education
2019-2020 PROPOSED OFFICIAL SCHOOL CALENDAR DRAFT version (revised 5/17/17)

Teachers' Work Year - 1st Semester: July 30, 2019 - January 6, 2020; 2nd Semester: January 7, 2020 - May 29, 2020
Students' Work Year - 1st Semester: August 5, 2019 - December 20, 2019; 2nd Semester: January 7, 2020 - May 28, 2020

Week	Student Days	Teacher Days		Su	M	T	W	Th	F	Sa	
	0	0	*July 2019*	21	22	23	24	25	26	27	**1st SEMESTER - 90 Student Days (Ends Dec. 20)**
1	0	4		28	29	30	31	1	2	3	July 30: Teachers' First Day
2	5	9	*August*	4	5	6	7	8	9	10	July 30-August 2: Teacher Work Days (no students)
3	9	13		11	12	13	14	15	16	17	August 5: Students' First Day
4	14	18		18	19	20	21	22	23	24	August 16: Statehood Day
5	19	23		25	26	27	28	29	30	31	
6	23	27	*September*	1	2	3	4	5	6	7	September 2: Labor Day
7	28	32		8	9	10	11	12	13	14	
8	33	37		15	16	17	18	19	20	21	
9	38	42		22	23	24	25	26	27	28	
10	43	47	*October*	29	30	1	2	3	4	5	
11				6	7	8	9	10	11	12	October 7-11: Fall Break***
12	48	52		13	14	15	16	17	18	19	
13	53	57		20	21	22	23	24	25	26	
14	58	62		27	28	29	30	31	1	2	
15	63	67	*November*	3	4	5	6	7	8	9	
16	67	71		10	11	12	13	14	15	16	November 11: Veterans Day
17	72	76		17	18	19	20	21	22	23	November 28: Thanksgiving
18	75	79		24	25	26	27	28	29	30	November 29: School Holiday
19	80	84	*December*	1	2	3	4	5	6	7	
20	85	89		8	9	10	11	12	13	14	
21	90	94		15	16	17	18	19	20	21	December 23-January 3: Winter Break***
22				22	23	24	25	26	27	28	December 25: Christmas
23				29	30	31	1	2	3	4	January 1: New Year's Day
24	94	99	*January 2020*	5	6	7	8	9	10	11	**2nd SEMESTER - 92 Student Days (Ends May 28)**
25	99	104		12	13	14	15	16	17	18	January 6: Teacher Workday (no students*)
26	103	108		19	20	21	22	23	24	25	January 20: Dr. Martin Luther King Jr. Day
27	108	113		26	27	28	29	30	31	1	
28	113	118	*February*	2	3	4	5	6	7	8	*Institute Day (one day with no*
29	117	123		9	*10*	*11*	*12*	*13*	*14*	15	*students during the week.*
30	121	127		16	17	18	19	20	21	22	*Date for each island TBD.)*
31	126	132		23	24	25	26	27	28	29	February 17: Presidents' Day
32	131	137	*March*	1	2	3	4	5	6	7	
33	136	142		8	9	10	11	12	13	14	
34				15	16	17	18	19	20	21	March 16-20: Spring Break***
35	140	146		22	23	24	25	26	27	28	March 26: Kuhio Day
36	145	151		29	30	31	1	2	3	4	
37	149	155	*April*	5	6	7	8	9	10	11	April 10: Good Friday
38	154	160		12	13	14	15	16	17	18	
39	159	165		19	20	21	22	23	24	25	
40	164	170		26	27	28	29	30	1	2	
41	169	175	*May*	3	4	5	6	7	8	9	
42	174	180		10	11	12	13	14	15	16	
43	179	185		17	18	19	20	21	22	23	
44	182	189		24	25	26	27	28	29	30	May 25: Memorial Day
	-2^	+1^^	*June*	31	1	2	3	4	5	6	May 28: Last Day for Students and Second Semester Ends**
	180	190									May 29: Last Day for Teachers

Q1 43 days Ends Oct. 4

Q2 47 days Ends Dec. 20

Q3 46 days Ends Mar. 13

Q4 46 days Ends May 28

Approved May 23, 2017, contingent on legislation, funding and collective bargaining agreements

^2 Instructional days shall be converted to a non-student day for school planning and collaboration.

^^The employer may assign up to 6 additional hours, in half hour blocks (an "equivalent day") for training and meetings beyond the teacher's regular work day.

OFFICIAL STATE HOLIDAYS: 2019-20 SCHOOL YEAR

Statehood Day:	August 16, 2019	New Year's Day:	January 1, 2020
Labor Day:	September 2, 2019	Dr. Martin Luther King Jr. Day:	January 20, 2020
Veterans Day:	November 11, 2019	Presidents' Day:	February 17, 2020
Thanksgiving Day:	November 28, 2019	Prince Jonah Kuhio Kalanianaole Day:	March 26, 2020
Christmas Day:	December 25, 2019	Good Friday:	April 10, 2020
		Memorial Day:	May 25, 2020

*Teacher work day between semesters: January 6 **Commencement exercises: No sooner than May 22, 2020
***For 10-month teachers - Intersession: Oct. 7-11; Recesses: Dec. 23-Jan. 3 & March 16-20
Educational Officer & Teacher Institute Days: TBD (one day per island)

State of Hawaii – Department of Education

2020-2021 PROPOSED OFFICIAL SCHOOL CALENDAR DRAFT version (revised 5/17/17)

Teachers' Work Year - 1st Semester: July 29, 2020 - January 4, 2021; 2nd Semester: January 5, 2021 - June 1, 2021
Students' Work Year - 1st Semester: August 4, 2020 - December 18, 2020; 2nd Semester: January 5, 2021 - May 28, 2021

Week	Student Days	Teacher Days		Su	M	T	W	Th	F	Sa	
			July 2020	19	20	21	22	23	24	25	**1st SEMESTER - 88 Student Days (Ends December 18)**
1	0	3		26	27	28	29	30	31	1	July 29: Teachers' First Day
2	4	8	*August*	2	3	4	5	6	7	8	July 29-August 3: Teacher Work Days (no students)
3	9	13		9	10	11	12	13	14	15	August 4: Students' First Day
4	13	17		16	17	18	19	20	21	22	August 21: Statehood Day
5	18	22		23	24	25	26	27	28	29	
6	23	27		30	31	1	2	3	4	5	
7	27	31	*September*	6	7	8	9	10	11	12	September 7: Labor Day
8	32	36		13	14	15	16	17	18	19	
9	37	41		20	21	22	23	24	25	26	
10	42	46		27	28	29	30	1	2	3	
11			*October*	4	5	6	7	8	9	10	October 5-9: Fall Break***
12	47	51		11	12	13	14	15	16	17	
13	52	56		18	19	20	21	22	23	24	
14	57	61		25	26	27	28	29	30	31	
15	61	65	*November*	1	2	3	4	5	6	7	November 3: Election Day
16	65	69		8	9	10	11	12	13	14	November 11: Veterans Day
17	70	74		15	16	17	18	19	20	21	November 26: Thanksgiving
18	73	77		22	23	24	25	26	27	28	November 27: School Holiday
19	78	82		29	30	1	2	3	4	5	
20	83	87	*December*	6	7	8	9	10	11	12	
21	88	92		13	14	15	16	17	18	19	December 21-January 1: Winter Break***
22				20	21	22	23	24	25	26	December 25: Christmas
23				27	28	29	30	31	1	2	January 1: New Year's Day
24	92	97	*January 2021*	3	4	5	6	7	8	9	**2nd SEMESTER - 94 Student Days (Ends May 28)**
25	97	102		10	11	12	13	14	15	16	January 4: Teacher Workday (no students)*
26	101	106		17	18	19	20	21	22	23	January 18: Dr. Martin Luther King Jr. Day
27	106	111		24	25	26	27	28	29	30	
28	111	116	*February*	31	1	2	3	4	5	6	*Institute Day (one day with no*
29	115	121		7	8	9	10	11	12	13	*students during the week.*
30	119	125		14	15	16	17	18	19	20	*Date for each island TBD.)*
31	124	130		21	22	23	24	25	26	27	February 15: Presidents' Day
32	129	135	*March*	28	1	2	3	4	5	6	
33	134	140		7	8	9	10	11	12	13	
34				14	15	16	17	18	19	20	March 15-19: Spring Break***
35	138	144		21	22	23	24	25	26	27	March 26: Kuhio Day
36	142	148		28	29	30	31	1	2	3	April 2: Good Friday
37	147	153	*April*	4	5	6	7	8	9	10	
38	152	158		11	12	13	14	15	16	17	
39	157	163		18	19	20	21	22	23	24	
40	162	168		25	26	27	28	29	30	1	
41	167	173	*May*	2	3	4	5	6	7	8	
42	172	178		9	10	11	12	13	14	15	
43	177	183		16	17	18	19	20	21	22	May 28: Last Day for Students & Second Semester Ends**
44	182	188		23	24	25	26	27	28	29	May 31: Memorial Day
45	182	189	*June*	30	31	1	2	3	4	5	June 1: Last Day for Teachers
	-2^	+1^^									
	180	190									

Q1 42 days Ends Oct. 2

Q2 46 days Ends Dec. 18

Q3 46 days Ends Mar. 12

Q4 48 days Ends May 28

Approved May 23, 2017, contingent on legislation, funding and collective bargaining agreements

^2 Instructional days shall be converted to a non-student day for school planning and collaboration.

^^The employer may assign up to 6 additional hours, in half hour blocks (an "equivalent day") for training and meetings beyond the teacher's regular work day.

OFFICIAL STATE HOLIDAYS: 2020-21 SCHOOL YEAR

Statehood Day:	August 21, 2020	New Year's Day:	January 1, 2021
Labor Day:	September 7, 2020	Dr. Martin Luther King Jr. Day:	January 18, 2021
Election Day:	November 3, 2020	Presidents' Day:	February 15, 2021
Veterans Day:	November 11, 2020	Prince Jonah Kuhio Kalanianaole Day:	March 26, 2021
Thanksgiving Day:	November 26, 2020	Good Friday:	April 2, 2021
Christmas Day:	December 25, 2020	Memorial Day:	May 31, 2021

*Teacher work day between semesters: January 4 **Commencement exercises: No sooner than May 21, 2021
***For 10-month teachers - Intersession: Oct. 5-9; Recesses: Dec. 21-Jan. 1 & March 15-19
Educational Officer & Teacher Institute Days: TBD (one day per island)

DAVID Y. IGE
GOVERNOR

KATHRYN S. MATAYOSHI
SUPERINTENDENT

Attachment C

STATE OF HAWAI'I
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAI'I 96804

OFFICE OF THE SUPERINTENDENT

May 2, 2017

TO: The Honorable Margaret Cox
Chairperson, Student Achievement Committee

FROM: for Kathryn S. Matayoshi
Superintendent

SUBJECT: **Committee Action on Department of Education's Multi-Year School Calendar (2019-20 and 2020-21 School Years)**

1. RECOMMENDATION

The Hawai'i Department of Education (Department) recommends that the Hawai'i State Board of Education (Board) Student Achievement Committee (SAC) take action to approve the Department-proposed school calendars for two future school years: 2019-20 and 2020-21.

2. RECOMMENDED EFFECTIVE DATE

Effective for School Years 2019-20 (Attachment A) and 2020-21 (Attachment B). These calendars would be approved but subject to future legislative action and funding, Board action, and collective bargaining agreements.

3. RECOMMENDED COMPLIANCE DATE

See section 2.0.

4. DISCUSSION (if different from the effective date)

a. Conditions leading to the recommendation:

The school calendar has a wide-range impact on the community, our employees, and our students. Adopting a school calendar with ample time before the start of future school years allows for better planning for school improvement (e.g., coordinating teacher planning and collaboration, securing professional development resources), employees, families, partners that provide supplemental services (e.g., afterschool and intersession programs, wraparound services), and facilities improvement projects. Having official school calendars established for multiple years assists schools, families, employees and community organizations to plan for upcoming years. The impact of Board approval of school calendars for 2019-20 and 2020-21 would result in three years of approved school calendars when the new school year begins shortly.

The Department recommends calendars for 2019-20 and 2020-21 which continue design principles which are the basis of the current school calendar:

- **Provides 180 days of instruction,** as required by state law (section 302A-251, Hawai'i Revised Statutes), with approximately 90 days of instruction in each semester since most secondary schools offer semester courses providing .5 credit per semester or are "block scheduled" with 1 credit per semester and to facilitate teachers' pacing of course content, usually organized by quarter.
- **Completes first semester by Winter Break:**
  - Ending the semester before the holidays maximizes learning time to complete the semester's final student assessments (i.e., exams, other demonstrations of learning) and grading. Completing the semester after the new year requires review and re-teaching in preparation for semester-end assessments and grades (due to "learning loss" during breaks);
  - Ensuring that students are graded by the teacher who has taught and assessed their progress for most of the semester. Approximately 100 teachers retire at the end of each calendar year, and ending the semester in January would mean that the students of those teachers would have a new teacher complete their semester and assess their learning based on 1-3 weeks in January; and
  - Providing high school seniors with transcripts that include first semester grades in a timely manner for college admissions and scholarships.
- **Minimizes potential budget impacts of changes in the calendar.**

Therefore, the Department is recommending a multi-year calendar (Attachment A and Attachment B) that:

- Begins school shortly after August 1 for students;
- Maintains a five-day Fall Break after the first quarter;
- Provides a two-week Winter Break;
- Provides a one-week Spring Break;
- Ends the school year in late May; and
- Maximizes five-day weeks for students:
  - Analysis of previous years' student attendance data indicate that more students attend school in five-day weeks.
  - Analysis of previous years' teacher attendance data indicates more teacher absences on days leading into or returning from holidays, intercessions and long weekends.
  - Five-day weeks provide the most continuity and least amount of disruption for secondary schools with rotating or block schedules.

b. Previous action of the Board on the same or similar matter:

Most recently, the Board approved the school year calendars for 2016-17, 2017-18 and 2018-19 on October 20, 2015.

c. Other policies affected:

None.

d. Arguments in support of the recommendation:

The recommended calendars meet the design principles described above (Section 4a).

Additionally, the calendars also:

- Align with the University of Hawai'i academic calendar. This facilitates opportunities for teachers and administrators to pursue additional training, particularly during the summer. It also enables more high school students to take college courses through the Early College, Running Start and Jump Start programs since the UH semester would be embedded within the high school semester; and
- Are consistent with current collective bargaining agreements.

Board approval of the recommendation would allow for better planning for school improvement, facilities improvements, and preparation of calendars for multi-track schools (which must be voted on by teachers in the school each year).

e. Arguments against the recommendation:

In 2015, there were concerns about starting the school year after Labor Day to return to a "traditional" school calendar and to avoid hot classrooms during August. A later start has significant logistical and potential cost considerations given that the school calendar has expanded over the last 20 years to add five instructional days for students, an additional four professional/collaboration days for teachers, and a five-day Fall Break. A post-Labor Day start would extend the first semester to the end of January and the school year to the end of June. Also, the Governor's initiative to cool 1,000 classrooms and other HIDOE heat abatement projects addresses some of the concerns regarding hot classrooms. Finally, a beginning of September to the end of June calendar still encompasses "hot" months: most hot days (September) and most humid days (October).

f. Other agencies or departments of the State of Hawai'i involved in the action:

Department of Accounting and General Services (DAGS) is responsible for construction, repair and maintenance for Neighbor Island schools. Approved multi-year calendars would allow for better planning of projects.

g. Possible reaction of the public, professional organizations, unions, DOE staff and/or others to the recommendation:

The Hawaii State Teachers Association (HSTA) and Hawaii Government Employees Association (HGEA) were sent a prior draft of the calendars for feedback. HSTA provided feedback and recommended some small changes to start and end dates of each semester. HIDOE revised the calendar for school year 2019-20 (Attachment A) to accommodate some of the changes but is not recommending all of HSTA's recommended changes because of the negative impact on payroll and the accumulation of service on other bargaining units.

h. Educational implications:

Educational implications have driven the design of the recommended calendars. The proposed calendar supports student attendance by maximizing five-day weeks; ends the first semester by Winter Break to minimize learning loss and ensure that students are assessed by the teacher who has provided the instruction and monitored progress for most of the semester; enables more opportunities for students to earn college credits; and provides teachers more opportunities for training and professional development at the University of Hawai'i over the summer. A multi-year calendar allows for better planning for school improvement.

i. Personnel implications:

The recommended calendar does not have impact personnel differently than in the past.

j. Facilities implications:

None.

k. Financial implications:

The recommended calendar does not change any cost implications of the calendar compared to prior years.

5. OTHER SUPPLEMENTARY RECOMMENDATIONS

None.

KSM:la

Attachments: Attachment A: Department Recommended Calendar for School Year 2019-20
Attachment B: Department Recommended Calendar for School Year 2020-21

c: Office of Strategy, Innovation and Performance