Agenda Item VII.B, Board Action on appointmentment of three individuals to serve as members of the Hawaii State Public Charter School Commission, from the following nominees: Rogerlynn Akau, Mason Chock, Elena Farden, Matthew Kodama, Vanessa Ott, Roger Takabayashi, Carl Takamura

General Business Meeting

August 2, 2018

Pursuant to Hawaii Revised Statutes ("HRS") Section 302D-3(c),[1] entitled "[s]tate public charter school commission establishment; appointment," the Board of Education ("Board") appoints the members of the State Public Charter School Commission ("Commission"). The section further states that the Board shall "consider the combination of abilities, breadth of experiences, and characteristics of the commission, including but not limited to reflecting the diversity of the student population, geographical representation, and a broad representation of education-related stakeholders." Section 302D-3(d), HRS, further requires each nominee to the Commission to meet minimum qualifications. These minimum qualifications are:

1. Commitment to education. Each nominee's record should demonstrate a deep and abiding interest in education, and a dedication to the social, academic, and character development of young people through the administration of a high performing charter school system;
2. Record of integrity, civic virtue, and high ethical standards. Each nominee shall demonstrate integrity, civic virtue, and high ethical standards and be willing to hold fellow commission members to the same;
3. Availability for constructive engagement. Each nominee shall commit to being a conscientious and attentive commission member; and
4. Knowledge of best practices. Each nominee shall have an understanding of best practices in charter school educational governance or shall be willing to be trained in such.

Section 302D-3(e), HRS, provides that nominees shall also ideally meet the following recommended qualifications:

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[1] Section 302D-3(c), HRS, provides:

> "The commission shall consist of nine members to be appointed by the board. The board shall appoint members who will be tasked with authorizing public charter schools that serve the unique and diverse needs of public school students. The chair of the commission shall be designated by the members of the commission for each school year beginning July 1, and whenever there is a vacancy. The board shall consider the combination of abilities, breadth of experiences, and characteristics of the commission, including but not limited to reflecting the diversity of the student population, geographical representation, and a broad representation of education-related stakeholders. The commission shall be exempt from sections 26-34 and 26-36."

1. Experience governing complex organizations. Each nominee should possess experience with complex organizations, including but not limited to performance contract management, and a proven ability to function productively within them; and
2. Collaborative leadership ability. Each nominee should have substantial leadership experience that ideally illustrates the nominee's ability to function among diverse colleagues as an effective team member, with the ability to articulate, understand, and help shape consensus surrounding commission policies.

At its July 19, 2018 general business meeting, the Board nominated Rogerlynn Akau, Mason Chock, Elena Farden, Matthew Kodama, Vanessa Ott, Roger Takabayashi, and Carl Takamura for appointment to the Commission. Of these seven nominees, the Board may appoint one to fill the current vacancy of the Commission, left by the resignation of Commissioner Mark C. Dillon on July 1, 2018, and to the remaining term effective immediately and ending June 30, 2020.

The resumes of each of the nominees, as well as their cover letters or nomination letters, are attached as **Exhibit A**.

Exhibit A

Resumes and Cover or Nomination Letters

Roerlynn Kawehilani Akamu Napoleon Akau

[redacted]

June 20, 2018

The State of Hawaii Board of Education
State of Hawaii - Department of Education - Hawaii State Board of Education
P.O. Box 2360 Honolulu HI 96804
Phone: (808) 586-3334 | Fax: (808) 586-3433
E-mail: boe_hawaii@notes.k12.hi.us

Aloha e Hawaii State Board of Education Members:

I read with interest on Hawaii State Board of Education website your "Call for Applications and Nominations to Serve on the State Public Charter School Commission" and received an email notification stating that, "The Board is seeking qualified candidates to serve as a member of the Commission."

I believe that I have the necessary skill sets and experience you are seeking and would make a valuable addition to the State Public School Charter School Commission.

As my resume indicates, I have earned a Masters of Arts Degree in Education, MEd with an emphasis in Educational Leadership, a Bachelor of Arts Degree in Business Management, BABM with an emphasis in Business Law, Business Statistics, and Business Accounting.

I possess twenty years of experience as a School Administrative Service Assistant III at Anuenue K-12 Hawaiian Immersion School. Two years of experience as the Native Hawaiian Cultural Integration Specialist, the Employment and Community Resource Specialist, and the Recovery Support Worker - Case Manager for Ke 'Ola Pono Independent Therapeutic Living Program at the Salvation Army Hawaiian and Pacific Islands Division, Family Treatment Services.

What interested me the most is the State Public Charter School Commission's desire to create opportunities to share Native Hawaiian cultural values, traditions, and practices with our students, families, and community members. This knowledge of Native Hawaiian values and traditions will set the foundation for better understanding and create a new way of living based on core Hawaiian values which are "Aloha, Alaka'i, Ho'omau, 'Ohana, Lokahi, Kuleana, Ha'aha'a, Malama, Huikala, and Mahalo."

The State Public Charter School Commission's vision statement:
"To meet the needs of families and communities" and could be expanded to "To meet the needs of families and communities through innovative practices that reflect Hawai'i's values". Your vision

statement is in alignment with my personal philosophy in that I believe, Hawaiian core values will foster a foundation that will govern stewardship, develop a guide for personal sense of responsibility, and establishes daily decisions which are in harmony with these core values.

I believe that the State Public Charter School Commission is committed to developing students who are resilient, students who have aspirations to gain knowledge, and students who are able to recognize opportunities that will prepare them for college, career, and lifelong learning. Our youth will be prepared to become the future leaders of Hawaii with the understanding, ability to design and develop positive influences within their community. All the while, supporting and encouraging every student to achieve their highest hopes and biggest dreams. The ability to effect a positive change within our island community through Aloha (a value of unconditional love, respect, and charity), Mālama Honua, (care for our environment), Mālama ka 'Ohana (care for our family) and Ka Hana Pono (make the good choices).

I look forward to meeting with the Hawaii State Board of Education further regarding my application to serve on the State Public Charter School Commission.

Aloha,

Rogerlynn Kawehilani Akamu Napoleon Akau

Rogerlynn Kawehilani Akamu Napoleon Akau

[redacted]

Professional Profile

A dedicated, energetic, focused, highly qualified, and hardworking business management professional offering a strong background in Educational Leadership and management. A professional committed to providing outstanding educational support to students, families, administration, certificated staff, and classified staff.

An Educational leader dedicated to the social, academic, economic, and character development of our Hawaii youth through high performing charter school systems.

A business management professional and educational leader with twenty years of experience effectively managing projects requiring interaction with multiple Hawai'i Department of Education offices, officials, and possess a professional aptitude in building relationships with internal and external constituents.

A business management professional and educational leader who values high performance and professionalism, dedicated to integrity, civic virtue, and high ethical standards.

An educational leader who is personable and well versed in constructive engagement, conscientious and diligent, and has the capacity to anticipate governing complex organizations requests.

A business management professional who is results-oriented, meticulous, and a collaborative educational leader, with an unsurpassed ability to articulate, recognize, discern, identify, and help shape group consensus professionally.

- Microsoft Office Proficient
- Microsoft Power Point
- Microsoft Publisher
- Excel Spreadsheets
- Meticulous attention to detail
- Results Oriented
- Self-Directed
- Resourceful
- Self-Starter
- Time Management
- Professional and Mature
- Strong Problem Solver
- Dedicated team player
- Strong interpersonal skills
- Human Resource Management
- Maintain Confidentiality
- Strong oral and written communication
- Proactive and mindful

Professional Experience

The Salvation Army Hawaiian and Pacific Islands Division, Honolulu, Hawaii
The Salvation Army Family Treatment Services - FTS
07/2017 to present
Recovery Support Worker and Case Manager – Ke ‘Ola Pono
Instructor - Employment and Community Resource Specialist - FTS

Responsibilities:

- Knowledge of social work, mental health, community associations relative to the health, well-being, and welfare of the client's.
- Provide planning and coordination with counselors, case managers, support staff, and nursery staff at the residential level, intensive out-patient level, out-patient level, continuing care level, and day treatment level of clients.
- Provide pathways to assist, counsel, coach, and mentor clients to accomplish program goals and objectives.
- Provide weekly coaching, consultation, and training with client's focused on family engagement and empowerment.
- Provide leadership, direction, and cross-systems collaboration with client's and their mental health advocates to ensure prevention and proper care of client's.
- Provide and develop systems to ensure the residential clients are in safe, positive, and healthy environment for women in early recovery with their infants and toddlers.
- Provide structure, guidance, and modeling of healthy parenting behaviors, as well as modeling healthy communication with family members and children.
- Communicate effectively with the State of Hawaii officials, the State of Hawaii Judiciary officials, and other Community Based Non-Profit Organization officials.
- Collaborate, develop, and support relationships with various community based non-profit organizations, such as Catholic Charities, Queen Liliuokalani Trust (QLCC), the Department of Human Services (DHS), Diamond Head Mental Health Center, the Child Welfare Services (CWS), Family Court, Family Drug Court, HOPE Probation, First to Work (FTW), Pathways of HOPE, EPIC ‘Ohana, and Med Quest to best meet the needs of the client's.
- Development of curriculum and instruction, foundations in recovery, life skills, vocational training, parenting, and community resources. Develop method and materials related to the mental health and behavioral health of Family Treatment Services client's. Develop processes and guidelines for individual clients with disabilities a pathway and intervention needed to support client success.

The Salvation Army Hawaiian and Pacific Islands Division, Honolulu, Hawaii
The Salvation Army Family Treatment Services - FTS
12/2016 - 06/2017
Instructor - Native Hawaiian Cultural Integration Specialist

Responsibilities:

- To provide cultural resources and experts to effectively integrate cultural learning experiences, values and practices into FTS' substance abuse treatment services for women.
- Increase their knowledge of Native Hawaiian language, Native Hawaiian culture and Native Hawaiian values.
- Create lessons designed to foster and develop lifelong learners through hula, lei making, and Hawaiian culture arts such as lauhala weaving.
- Development of curriculum and instruction, foundations in recovery, life skills, vocational training, parenting, and community resources. Develop method and materials related to the mental health and behavioral health of Family Treatment Services client's.
- Develop processes and guidelines for individual clients with disabilities a pathway and intervention to support client success.
- Instructed and conducted classroom activities.
- Extend invitations for native Hawaiian practitioners to share valuable insight on Native Hawaiian learning, Native Hawaiian values, and native Hawaiian culture.
- Created learning excursions which helped clients develop a sense of place. An understanding of their connection to Native Hawaiian values and Native Hawaiian culture.
- Incorporated a variety of teaching methods such as discussions, hands-on activities, and storytelling to enhance the learning opportunities for all the clients.

The State of Hawaii - Department of Education, Honolulu, Hawaii
Anuenue Hawaiian Immersion Language Program K-12
07/1996 - 12/2015
School Administrative Service Assistant III

Responsibilities:

Office Management

- Assist in developing yearly budgetary forecasts and ensure forecasts met school guidelines.
- Served on teams that created short-term and long-term objectives in accordance with school goals.
- eHR certificated and classified records and positions
- Assist in Academic Financial Plan planning and implementation
- Assist in School Financial Plan planning and implementation
- Analyze appropriated financial budgets for the fiscal year and implementation with Principal, Vice Principal and Grade Level Chairpersons
- Assist the Principal and Vice Principal with each budget/program allocation.
- Responsible for the implementation of the eHuman Resource online application.
- Assist the Principal and Vice Principal to coordinate and calculate the amount of certificated and classified positions available each year.
- Recommendations and analysis is based on the data received from the eHuman Resource web-based application. This data enables our school to analyze the positions available, positions to be announced in the upcoming school year and the results are submitted to the Honolulu District Office Personnel Regional Officer (PRO) for implementation.
- Plan and organize school office operations, clerical and office procedures

Secretarial

- Schedule appointments for school principal, review mail, reports, and memos.
- Advise principal on matters requiring his attention including deadlines, appointments, and commitments.
- Establish and maintain confidential personnel files
- Record minutes at staff, grade level chairpersons and SCC meetings.
- Fiscal & Record Keeping
- Supervise and assist School Account Clerk
- Supervise and assist Office Assistant
- Collection of daily deposits, maintain records and reconcile with monthly bank statements.
- Maintain controls on appropriated funds, reconcile state fiscal reports.
- Maintain school office supplies

Personnel and Payroll

- Prepare and maintain all classified and certificated staff records.
- Maintain attendance, payroll, and leave records.
- Assist in OIA Athletics budget allocations and allotments for student athletes

The State of Hawaii - Judiciary Branch, Honolulu, Hawaii
District Court of the First Circuit
09/1991 - 07/1996
Judicial Clerk - Penal Summons Division

Responsibilities:

- Assisting defendants at the counter with various traffic violations
- Prepare daily court calendars
- Reschedule court dates
- Recalled bench warrants.
- Issue abstracts
- Accept bail posting for bench warrants
- Issue driver's license clearance
- Prepare, process, and deposit daily cash transactions
- Daily filing of traffic citations
- Customer service
- Received and answered phone calls regarding defendant inquires

Administration for Native Americans
2018 ANA Session 2: Social and Economic Development Strategies (SEDS)
2018 ANA Session 2 - Chairperson

Responsibilities:

Facilitation and Panel Process Duties

- Review the FOA for assigned program areas (e.g. Social and Economic Development Strategies, or SEDS).
- With input from reviewers, develop panel reading schedule to align with ANA established deadlines.
- Ensure reviewers complete their review in a timely manner, that all reviewers participate in panel meetings, and that a climate of professionalism and respect is maintained.
- Facilitate discussion and consensus among the reviewers on assigned panel to help ensure that each application receives an impartial and objective review. Take notes during discussion or record session as verbal comments may also be incorporated into the PSR.
- Check reviewer comments for clarity, accuracy, completeness, appropriateness, and grammar/syntax. Ensure comments are not biased, opinionated, or offensive.
- Direct reviewers to revise their comments, after the panel discussion, to reflect any changes that may have occurred.
- Consolidate and/or re-write panel reviewer comments which balance the consensus and independent reviewers' analysis into a comprehensive PSR. Revise PSR, as directed, by the SAM or PAM until the document is approved.
- Assess performance of reviewers and make recommendations for the panel process for future ANA panel reviews. Ensure forecasts meet school guidelines.
- Properly complete, sign, and return all required forms and documents to ANA or its contractor.

Rules, Regulations and the FOA

- Ensure reviewers understand the FOA's evaluation criteria that they should use to assign scores to grant proposals and that the panel provides due diligence by giving a thorough, accurate analysis.
- Ensure that panel reviewer comments are based solely on published evaluation criteria.
- Ensure that panel reviewers conduct discussions and deliberations in accordance with all applicable regulations, policies, and ethical guidelines.
- Assist the Subject Area Manager (SAM) in ensuring measures to minimize potential conflict of interest issues are implemented, and ensure that any perceived or real conflict is immediately addressed.
- Ensure the electronic input of scores and comments into the ARM system by reviewers.
- Generates a panel summary report in the ARM system for each application reviewed. Works on the finalization of the summary report, in consultation with edits provided by the SAM.

Education

Chaminade University of Honolulu, Honolulu, Hawaii
Masters of Arts in Education - Educational Leadership, MEd
May 2018
Thesis: "Investigating the Educational Needs of Children of Homeless Hawaiian Families"
Areas of concentration: Educational Leadership, Organizational Leadership, Education Law, Education Management, Education Budget and Operations, Education Human Resources and Personnel.

Chaminade University of Honolulu, Honolulu, Hawaii
Bachelor of Arts in Business Management, BABM
May 2015
Areas of Concentration: Business Management, Business Law, Business Statistics, Business Accounting, Micro and Macro Economics

Chaminade University of Honolulu, Honolulu, Hawaii
Associate of Arts in Liberal Arts, AA
May 2012
Areas of Concentration: Business Administration

References

[redacted]

Community Service and Activities

Rotary Club of East Honolulu, Member	2014 - Present
Rotary Club of East Honolulu, Board Member - Treasurer	2014 - 2017
Moms on a Mission Hawaii, Board Member	2008 - Present
Moms on a Mission Hawaii, Board Member - Treasurer	2008 - Present
HCAP Leahi District Center - Advisory Council Member	2005 - 2007
School Community Council - SCC Board Member	2004 - 2013
Kaimuki Little League Baseball, Board Member -Treasurer	1998 - 2000
School Community Based management - SCBM Board Member	1996 - 2004
HCAP Leahi District Center, Advisory Council Member	1996 - 1998
Palolo Vikings Pop Warner Football, Board Member, Treasurer	1996 - 1998

June 21, 2018

Hawai'i State Board of Education
P.O. Box 2360
Honolulu, HI 96804

Aloha Kakou,

With enthusiasm, I submit my interest to serve on the State of Hawaii Public Charter School Commission. I am a strong believer in the charter school movement in Hawaii for our students' unique needs. As a native Hawaiian focused on education, cultural practice, leadership development, and civic responsibility I have dedicated my life to the progress of all our people. The viability of our next generation relies on the thoughtful consideration of how our students engage in learning. I wish to offer my perspectives, knowledge and experience in community mobilization, 'aina based programing, organizational development, and leadership development integration. I have served on many boards, commissions, and organizations committed to seeing our keiki thrive, be resilient, self-directed and ready for life's challenges. I hope to offer insight and collaboration on the strategic needs the commission is facing as we prepare for how to serve our children.

Me ka ha'aha'a,

Mason Chock (e-sign)

Mason Chock

Mason Chock, President of Kupu A‘e Leadership Development

Co-founding member and former Executive Director of Leadership Kaua`i, He has worked in education and public service for 18 years. He is the President of Kaua`i Team Challenge Inc. doing business as Kupu A’e Leadership Development, an experiential education company on Kauai, specializing in cultural placed based learning, adventure based therapy, team building and leadership development. Through partnership with The Waipā Foundation and Leadership Kauai, KTC administers initiatives such as The Waipa Challenge Course, Mālama Hulēia and many leadership programs. A Certified Master Facilitator of The Leadership Challenge, Certified Facilitator of The Student Leadership Challenge, Certified Everything DISC and Five Behaviors of a Cohesive Team Facilitator, personal coach, leadership development consultant, and keynote speaker. Mason delivers customized workshops and coaching covering topics such as creating a positive work culture, Design Thinking Process, conflict resolution, building a value based company, vision; goal and action planning. Mason is focused on affecting social change through positive growth for individuals, groups and the community. Mason is actively focused in business, education and government and currently serves as a Kaua‘i County Council Member.

Mason Kamalani Chock Sr.

SUMMARY

Professional and resourceful with a passion for Hawai`i and a history of promoting it effectively with enthusiasm and cultural sensitivity; dynamic facilitator, fundraiser, systems leader and project manager with extensive experience in marketing, public relations, promoting, programming and coordinating special events. Strong business and negotiating skills, a passion for youth development, ability to work effectively with diverse groups, inspire shared vision, develop and manage programs, and produce positive results.

QUALIFICATIONS

My experience with non-profit organizations, boards, and committees within the community combined with my background in business and employment within local government has given me the tools necessary to become an effective advocate for community development, philanthropic services and leadership development.

EDUCATION

Kamehameha Schools 1989
BA, Marketing, University of Hawaii at Mānoa, School of Business 1994

PROFFESSIONAL EXPERIENCE

County of Kaua'i 2013-Present
Councilmember

Kupu A'e dba, Kaua`i Team Challenge, Inc. 2002-Present
President and Owner

Leadership Kaua`i 2006-2010
Executive Director

Kaua`i Realty Inc. 2003-2007
Realtor Associate

The Native Hawaiian Education Association 2003-2005
Executive Director

Kaua`i County Fire Department 1994-2004
Rescue Specialist

COMMUNITY ROLES

1. The County of Kaua`i, Drug Prevention Coalition, Chair
2. The Kamehameha Schools Association of Kaua`i, Director
3. The Kamehameha Schools Alumni Association of Kaua`i, Vice President
4. The Kaua`i Planning and Action Alliance, Director
5. Kaua`i Workforce Investment Board, Youth Council Member
6. Filipino Chamber of Commerce, Member
7. Kaua`i Chamber of Commerce, Member
8. Association of Experiential Education, Member
9. Leadership Kauai, Vice President
10. Hoʻouluwehi Sustainability Advisory Council, KCC, member
11. American Heart Association , First Aid and CPR Instructor
12. Kauaʻi Fire Department Relief Fund, Board Director
13. Kanu I Ka Pono Charter School, Board Director, Founding Board Member
14. Fatherhood Coalition, Founding Member
15. Keiki To Career, Leadership Council
16. Anaina Hou, Cultural Advisor
17. Certified Master Facilitators of The Leadership Challenge
18. Certified Trainer, Everything DiSC Workplace, Work of Leaders, Five Behaviors of a Cohesive Team
19. Association of Challenge Course Technology, member
20. Mālama Hulēʻia, Board Director
21. Kauai Education Leadership Alliance member
22. Kauai Area Complex Hoʻokele Council member

REFERENCES:

[redacted]

ELENA FARDEN

STATE PUBLIC CHARTER SCHOOL COMMISSION

CONTACT

[redacted]

[redacted]

[redacted]

[redacted]
and
[redacted]

21 JUNE 2018

Aloha mai Board of Education:

I come with deep interest and aligned commitment in applying to serve on the State Public Charter School Commission.

Since 2011, I have sought opportunities to amplify and elevate my efforts in education through advocacy, capacity building and innovation in both my professional work and community engagement. As a product of public housing and a single-parent household, education has and continues to be a pathway for success and my calling is to increase growth opportunities for all learners in Hawai'i. Beyond other traditional educational advocates, **I come with a cultural worldview of innovation and solid nexus of key organizations and individuals within Hawai'i's innovation and entrepreneurship ecosystem to pull from as a resource to support our education community for our island home.**

Enclosed please find my resume complete with professional references. My resume and website, [redacted], can provide a glimpse into my work:

- *In equity & access to quality education:* In my work for Kamehameha Schools, I managed key partnerships in culture-based education with DOE schools with a focus on at-risk student populations.
- *In committed service to my community:* Non-profit work is part of my DNA as a person and professional, with service in the areas of education, community capacity building, culture and language and environmental stewardship. My efforts range from board membership, executive leadership and volunteer service.
- *In education innovation:* Today, my work within the startup community engages technology, entrepreneurs and investors with education partners to support a robust learner-to-career pipeline for Hawai'i's resiliency.

I look forward to meeting with the Board to learn more about the Commission's vision for education and how my talents might fit and bring a positive dynamic to the State Public Charter School Commission.

ME KA MAHALO HA'AHA'A,

Elena Farden

ELENA FARDEN

STATE PUBLIC CHARTER SCHOOL COMMISSION

CONTACT

[redacted]

[redacted]

[redacted]

[redacted]

EDUCATION

BS, TELECOMMUNICATION (Broadcast News)
Pepperdine University / Malibu, CA
1997

MBA NONPROFIT
Chaminade University / Honolulu, HI
In progress

SKILLS

PROFESSIONAL

Strategic planning and visioning

Partnership Development

Stakeholder Facilitation

Portfolio and community grants management

Policy and education research

PROFILE

My professional DNA is one part service, one part creative problem-solving and all parts cultural innovation. To learn more about who I am and what I'm most passionate about in my work, please visit [redacted].

EXPERIENCE

EDUCATION & COMMUNITY MANAGER

ELEMENTAL EXCELERATOR | FEB. 2018 - PRESENT | HONOLULU

Develop and manage Hawai'i STEM education strategy to support our innovation ecosystem, including immersive learner experiences through internships and fellowships. Connect and convene strategic partnerships to support overall education objectives and advocacy. Projects:

- STEM Education: Leadership and stakeholder convening, strategic planning; Resource support and capacity development
- Workforce Development Pipeline: Support student immersive and experiential learning for Hawai'i's innovation sector.

STRATEGIC ANALYST II

KAMEHAMEHA SCHOOLS | MARCH 2016 – FEB. 2018 | KS-STRATEGY & INNOVATION

Contributes and supports organizational goals and strategies by providing data, information, analysis, evaluation, and reporting services to inform and influence organizational decisions. May lead project teams on various strategic projects and key initiatives through business analysis and project oversight. Projects:

- Hawaiian Culture-Based Education School Service Agreement with Roosevelt High School
- Mauna'ala Royal Mausoleum education and communications strategy
- Innovation portfolio management

SR. ADMINISTRATIVE COORDINATOR

KAMEHAMEHA SCHOOLS | JUNE 2015 – MARCH 2016 | KS-KEALAKULIA

Oversee division statewide administrative support team in creating a solid team culture, professional development and learning opportunities, and performance evaluations. Provide direct support - fiscal, administrative and some project management - to division director, and overall administrative support to leadership team.Projects:

- Procurement analysis and streamline divison-wide purchase processes
- Professional development huaka'i for administrative staff

SKILLS

TECHNICAL

Microsoft & Google Suite

Database Management

Online Collaboration Tools

Nonprofit management

COMMUNITY

HAWAI'I MAOLI, 1st Vice President

PURPLE MAI'A, Board Member

HOPE STREET GROUP, Advisory Board

HALE O NA ALI'I O HAWAI'I, Iku One Nui and Iku Poni

KUINI PI'OLANI HAWAIIAN CIVIC CLUB, Board of Director

ASSOC. OF HAWAIIAN CIVIC CLUBS ECONOMIC CMTE, Sub-committee Chair-Intellectual Property

FRIENDS OF THE ROYAL HAWAIIAN BAND, Newsletter Editor

WAI'ANAE PROTESTANT CHURCH, Board of Trustee

MAKE A WISH HAWAI'I, Wish Grantor

EXPERIENCE (CONTINUED)

ADMINISTRATIVE COORDINATOR

KAMEHAMEHA SCHOOLS | APRIL 2011-JUNE 2015 | KS-KAIWAKILOUMOKU

Ka'iwakiloumoku Hawaiian Cultural Center; Support special event communications, planning, logistics, and coordination; Practice responsible procurement, establish and maintain vendor relations, Partner with campus operations and develop Center Emergency Response Plan (ERP).

Projects:

- Establish Emergency Response Plan for Center Staff
- Develop operations and procurement process for educational programing

FIRE COMMUNICATIONS OFFICER

CITY OF GLENDALE | DEC. 2004-FEB. 2011 | GLENDALE, CA

RESOURCE & INCIDENT MANAGEMENT IN HIGH STRESS ENVIRONMENT:

· Field and prioritize incoming calls for emergency service from fire personnel, neighboring public safety agencies the community of 12 cities
· Responsible for prompt handling of emergency calls and providing pre-arrival medical instructions including CPR, childbirth, first aid and other live-saving directions
· Ability to maintain calm under stressful situations, including major emergencies and natural disasters such as earthquakes, wildfires, HAZMAT responses, etc.
· Coordinate multiple events and emergency responses; monitor various communication outlets including two-way radio transmissions, incoming calls, and other teletype communication methods from neighboring jurisdictions

REFERENCES

[redacted]

[redacted]

[redacted]

[redacted]

Board of Education
State of Hawaii
P.O. Box 2360
Honolulu, Hawaii 96804

RE: Letter of Interest from Matthew Kodama to Serve as a Member on the State Public Charter School Commission

Aloha mai kakou,

I am writing to express my interest to serve as a member of the State Public Charter School Commission (Commission). I believe I have a diverse background and a strong commitment to our keiki's education and development and can provide valuable input and perspective to the Commission leadership.

As a husband and father to two young daughters (ages 3 & 5) I am currently experiencing the value and importance of early child education and development. I can see how much positive impact just a year of preschool has had on my daughters, it's truly amazing. From my observations, the teachers are the key to unlocking our keiki's potential and to provide them with the tools they need to succeed and to become outstanding people. I am committed to being an active Commission member in the decision making process because it is so important to our keiki.

Over the past two-plus years, my wife and I are very active with Central Union Preschool's (CUPS) programming and PTO board. I served as a vice chair of the 2017 and 2018 Dazzle (CUPS' annual fundraiser) where we were tasked with auction item coordination and table sales. We also served as classroom representatives for the event in charge of coordinating the creation of our daughters' special handmade auction items. My wife served on the PTO board for 2017-2018 school year.

My educational and professional background is in finance and real estate asset management. I believe that I can provide quality financial analysis and opinions with regard to the Commission's action items and decision making. In my current position as Real Estate Asset Manager at Bank of Hawaii, my duties include lease administration and negotiation for the bank's 68 branch portfolio plus owned buildings. In addition, I analyze, forecast, perform financial analysis and make recommendations to my department head on upcoming acquisitions or projects. In my prior position as Commercial Property Specialist at the Office of Hawaiian Affairs (OHA), and in addition to lease administration, contract management, and lease negotiations, my duties included budget forecasting and presentation. This experience will be invaluable for the Commission board as I can provide constructive feedback from a financial standpoint on Commission decisions and policy making.

I have a good understanding on how State board meetings are conducted and the procedure of the meetings as I attended numerous OHA Board of Trustee (BOT) meetings and made several

presentations to the BOT on Kaka‘ako Makai. Although OHA’s BOT and administration leadership’s relationship were at odds from time to time, it was a valuable learning experience as I learned how important a healthy professional relationship between the board and the administration is to the organization. Strong board leadership and productive policy formation are the keys to allow the administration to execute the Commission’s mission and achieve its strategic vision.

I will always strive for the highest ethical standards and will always use best practices when making decisions or voting on action items. Commission board decisions must align with the strategic vison and plan, must have a positive impact on our keiki, and must challenge administration to raise the bar of the Commission’s performance across all performance measures.

During my years at OHA, our commercial property department was well trained on State procurement law and procedures and was tasked with drafting several RFPs projects and was asked to be an evaluator for several others. All functions adhered to HRS 103D. Our department also participated in State Ethics workshops and presentations to ensure our commercial property management team operated within, and adhered to, State Ethics rules.

I am truly excited with this opportunity to serve in a leadership capacity and to be an exemplary member on the State Public Charter School Commission to positively impact our keiki and their incredibly bright futures.

Aloha and mahalo,

Matthew Kodama

Matthew A. Kodama

[redacted]

Work Experience

Bank of Hawaii – Real Estate Asset Manager (December 2017 – Present)

- Management and Lease Administration of Bank of Hawaii's (BOH) 68 branch network and other commercial assets.
- Negotiate, draft, and process commercial leases (both Landlord & Tenant sides).
- Provide approvals for Accounts Payable and Receivables for BOH owned and leased properties.
- Coordinate with BOH's Construction & Project Management teams on BOH projects.
- Financial modelling and forecasting for BOH projects and asset acquisitions.

Office of Hawaiian Affairs – Commercial Property Specialist (Aug. 2014 - Dec. 2017)

- Management of OHA's Kaka'ako Makai property portfolio, including operations, budgeting and accounting.
- Managing OHA's 3rd Party Leasing Broker and Property Manager (CBRE, Inc.).
- Negotiating, drafting, and processing commercial leases.
- Develop policies and operating procedures for various aspects of property management for OHA's properties.
- Project management.
- Contract Management.
- Cross departmental collaboration with legal, accounting, and facilities.

Real Estate Agent (Nevada) - Investment Property Specialist (Jan. 2010 - July 2014)

- Experienced in both commercial and residential real estate at ADG Realty in Las Vegas.
- Experience with:
    - Successfully negotiated and closed residential sales and commercial leases.
    - Obtaining, reviewing, and presenting due diligence items to clients.
    - Create an inviting and high level of service for all clients from solicitation to follow-ups after closing.

Professional Golfer (2005-2010)

- Competed on The PGA Tour, Harmon Tour, Gateway Tour, and Golden State Tour
- Qualified for the 2008 Buick Invitational (Currently the Farmers Invitational).

Education

Shidler College of Business – UH Manoa (2017-present)

Enrolled in the Executive Masters of Business Administration program

- Cohort "EMBA 21". Scheduled Graduation Spring 2019

University of Hawaii at Manoa ***(2000-2005)***

Graduated with Bachelors of Business Administration - Finance

- Member of Men's Golf Team
- All WAC 1st Team Selection
- NCAA All American Honorable Mention
- Awarded Dean's List
- Member of Financial Management Association (FMA)

Mt. Spokane High School (Mead, WA) ***(1997-2000)***

Graduated with High School Diploma

- Member of National Honor Society

Certifications/Memberships

- Project Management Certification (UH Manoa Outreach College)
- Member of International Council of Shopping Centers (Joined May 2015)
- Member of NAIOP Hawaii Chapter (Joined October 2017)
- Former member of UHM's Financial Management Association (FMA)
- Nevada State Real Estate Salesperson licensee (2010-2017)

Relevant Skills & Experience

- Financial Modelling and Forecasting
- Commercial real estate lease negotiations
- Vice chaired Central Union Preschool's annual fundraiser (2017 & 2018)
- Project management experience
- Prepare and perform presentations to OHA Board of Trustees
- Advanced level of proficiency with MS Office (Word, Excel, Power Point & Outlook)
- Proficiency with MS Project
- Project planning and coordination
- Budget creation and management
- State of Hawaii solicitations (HRS 103D)
- State of Hawaii Ethics workshops and training
- Vendor/Contractor Proposal review and evaluations
- Attended Public-Private Partnership workshops
- Completed facilitation training
- DiSC personality profile training

Vanessa Ott [redacted]

May 28, 2018

State of Hawai‘i Board of Education
boe_hawaii@notes.k12.hi.us

re: **Application to Serve on Hawai‘i State Public Charter School Commission**

Aloha,

I humbly request your consideration of my appointment to serve on the Hawai‘i State Public Charter School Commission.

My particular skill set will be beneficial to the Commission at this time as it undergoes changes in its Vision and Mission. I have decades of experience as a professional technical writer. I often ghost-write and edit reports, letters, biographies, legal documents, pamphlets, and other non-fiction material for clients and associates. Hawai‘i’s education system, of which the Charter School Commission is a subset, has yet to fully realize the potential of modern technology to create well-functioning communications systems that can improve the quality of service to our state’s Charter Schools when it comes to authorization and oversight. I have decades of experience in media and communications technology comingled with writing, technical instruction, and systems development. For the past couple years, I have been a member of the Hawai‘i State Association of Parliamentarians, and currently serve as the HSAP Membership Committee Chair. I am not an expert Parliamentarian, but my knowledge of Robert’s Rules of Order would be a valuable asset as a Commissioner.

I am passionate about improving education in Hawai‘i, my adopted home for the past 12 years. I attended California State University and received my post-graduate education in elementary school education with only one goal in mind: to become a teacher in a high-need area of Hawai‘i. I stopped teaching for the Department of Education in 2012 and began to attend Board of Education meetings regularly in my continued efforts to improve Hawai‘i's public education system. If you search the BOE minutes for my name, you will find testimony on numerous issues that usually involve the same themes: better community engagement, improved communication, greater efficiency, openness, transparency, and accountability. This past year, I dedicated myself to home schooling a 10-year-old SpEd and ELL student who could not read or do Grade 1 level Math when I met him last spring. His success has been astounding, and he will be returning to public school next year with renewed hope for an opportunity to learn.

In my professional career and personal life, I have been involved in many projects that required a broad vision, flexibility, dedication, and teamwork. During my early career, I was a founding editor of *Electronic Musician* magazine, a monthly periodical that achieved rapid national success and critical acclaim. I ran my own video production company. After relocating to San Francisco in the mid ‘90s, I reinvented myself, learned more about computers, and became involved in the burgeoning internet revolution. In addition to being a teacher in Hawai‘i, I

established and managed a private care home for my handicapped mother in rural Naalehu on the Big Island, and was responsible for hiring caregiver staff, maintaining the home, and managing all financial and legal aspects of the business.

My references include:

- [redacted]
- [redacted]
- [redacted]

I would like to serve the people of Hawai‘i by being a Commissioner for the State Public Charter School Commission. I believe my skill set, experience, ethics, dedication, and enthusiasm will be of great benefit to the Commission and Hawai‘i's public charter schools.

Mahalo for your consideration,

Vanessa Ott

VANESSA OTT

[redacted]

PROFESSIONAL PROFILE

Visionary Operations Supervisor with solid experience managing multiple complex projects and performing duties of administration, budgeting, communications, service delivery, and product development. Committed Hawaii education volunteer.

PROFESSIONAL EXPERIENCE

Membership Committee Chair
2017 – Present
Hawai'i State Association of Parliamentarians – Honolulu, HI
- Responsible for building and maintaining the membership of the HSAP.

Private Music Teacher
2017 – Present
Kailua Music School – Kailua, HI
- Provide weekly, private piano lessons as an independent contractor to 20+ students ages 5 to 75.
- Manage monthly client invoicing, collections, payments to Kailua Music School for room bookings, and General Excise Tax payments for instructional services.

Volunteer Homeschool Tutor
August 2017 – May 2018
Parent, [redacted] – Honolulu, HI
- Assisted Tongan parent increase academic potential of her SpEd/ELL 10-year-old son by two grade levels with one-on-one, full-time, home school tutoring School Year 2017-2018.
- Sought out and supervised additional learning opportunities for student including an Orton-Gillingham reading specialist, art classes, yoga, Aikido, and visits to the library.
- Successfully advocated for 1-year retention. Currently assisting with IEP process.
- Helped parent open a bank and credit account to improve family's financial stability.

Community Volunteer
2016 - 2017
Prince Kuhio Elementary School - Honolulu, HI
- Participated in Kuhio School Community Council as a community stakeholder. Advised the SCC on parliamentary procedure for conducting meetings.
- Tutored special education students after school.
- Wrote Weighted Student Formula Reserve Funds application with Principal's input resulting in a $28,000 award to the school for School Year 2017-2018.

District Precinct 21-01 Precinct Chair
2014, 2016 Primary and General Elections
State of Hawai'i Office of Elections – Honolulu, HI
- Managed polling place set up and operation.
- Responsible for the security and integrity of ballots issued and votes cast.

Volunteer Facilitator
2015 – 2017
BOE Watch – Honolulu, HI

- Supplied public, on-demand videos of State of Hawaiʻi Board of Education General Business and Committee meetings for over a year and a half.
- Lead network of volunteer videographers.
- Created and maintained web page, Facebook group, and YouTube channels involved in content delivery.

District Precinct 22-01 Precinct Official
2012 Primary and General Election
State of Hawaiʻi Office of Elections – Honolulu, HI

Grade 6 Math & Science Teacher
2010 – 2012
Grade 3 Elementary Teacher
2007 - 2010
State of Hawaiʻi DOE Naʻalehu Elementary School – Naʻalehu, HI

- Licensed by State of Hawaiʻi Teacher Standards Board in elementary education 2007 – 2012.
- Fulfilled all duties of a full-time teacher in a high-need public school.
- Served as elected Hawaii State Teachers Association school level leader on Association Policy Committee.
- Applied for and received $3,000 *Good Idea Grant*.

Care Home Manager
2009 – 2010
[redacted] – Naʻalehu, HI
After mother had a stroke and was paralyzed, she required 24/7 attention. Vanessa Ott purchased a 3-bedroom home with her husband and directed retrofitting of the building for handicapped accessibility.

- Managed a staff of full-time and part-time caregivers.
- Established efficient communications protocols for employees, and trained staff to use the private online Yahoo Group to share information and track patient's progress.
- Advertised and conducted interviews to hire personnel.
- Oversaw all financial aspects of care home including payroll, worker's compensation and unemployment insurance, and taxes.
- Responsible for acquisition of all food, supplies, equipment, and assistive devices for care home.

Software Instructor
2007
Kona School for Adults – Kailua-Kona, HI

- Developed curriculum and delivered instruction for Microsoft Excel adult night class.

Gifted and Talented Resource Teacher; Assistant Technical Coordinator
2006 – 2007
State of Hawaiʻi DOE Kealakehe Elementary School – Kailua-Kona, HI

- Assisted Grade 3, 5, and 6 Gifted & Talented teachers with student instruction.
- Edited Complex Area's new GT program requirements into readable forms and instructions.
- Created school GT program web site to provide public access to GT program information.
- Provided school-wide technical support of Macintosh and Windows computers, projectors, printers, and telephone system.
- Developed school inventory tracking system and cataloged all electronic equipment on campus.

Technical Instructor
1999 – 2002
Genesys Telecommunications Laboratories, Inc. – San Francisco, CA

- Delivered software instruction at Genesys University, the training center for this global leader in large-scale Customer Relationship Management (CRM) software systems.
- Revised curriculum for Genesys Professional and Genesys Software Development courses.

IT Support
1998 – 1999
Monster Inc. - Brisbane, CA

- Maintained computer systems and provided computer technical support for world renowned manufacturer of high end audio products.
- Developed curriculum and instructed employees in optimum use of Microsoft Office software.

Technical Support Agent
1997 - 1998
Wells Fargo Online – San Francisco, CA

- Provided telecommunications support for Wells Fargo Online Consumer Banking customers.

Technical Support Agent
1995 - 1997
Institute for Global Communications – San Francisco, CA

- Provided telecommunications support for customers of formative non-profit internet service provider bringing advanced communications technologies to grassroots organizations worldwide working for environmental sustainability, women's rights, conflict resolution and worker rights.
- Served as SEIU Local 79 shop steward for first U.S. internet service provider to unionize (1996).

Owner of Independent Audio & Video Production Company
1990 - 1994
Silk Media – Ukiah, CA

- Performed all phases of production for music videos, local television commercials, product demos, instructional videos, and audio CDs including camera operation, scheduling video shoots, scriptwriting, and audio/video editing.
- Managed financial operations of the business.
- Developed customer contacts and marketed the business.

Senior Editor
1985 - 1990
Electronic Musician Magazine – Ukiah and Berkeley, CA

- Co-created critically-acclaimed monthly magazine for musical electronics enthusiasts. Electronic Musician magazine continues to be a popular monthly publication 30 years later.
- Developed and maintained relationships with authors and musical electronics manufacturers.
- Edited technical manuscripts for publication.
- Represented Electronic Musician at national and international trade shows.

Assistant Editor
1983 - 1985
Polyphony Magazine – Ukiah, CA

- Edited technical manuscripts for bi-monthly publication geared toward musical electronics engineers and enthusiasts. Polyphony magazine became Electronic Musician magazine in 1985.
- Utilized small business computers to receive submissions from authors and transmit edited articles to Polyphony Publishing, Oklahoma City, OK.

EDUCATION

Certificate: Multiple Subject Teaching Credential, 2005
California State University, East Bay – Hayward, CA
NCATE-accredited, BCLAD English learner authorized, elementary school teacher credential program.

Computer Programming and Networking, 1997 - 1999
San Francisco City College – San Francisco, CA
Classes in web site design, computer programming, networking, systems analysis, and computer hardware maintenance. (27 credits)

Bachelor of Science, Music and Audio Electronics Engineering, 1983
University of Illinois at Urbana-Champaign – Urbana, IL
Alumni of the University of Illinois Experimental Music Studios.

High School Diploma: 1977
Eastern High School – Gibbsboro, NJ

VIA EMAIL

Lance Mizumoto, Chairman

Hawaii State Board of Education, P.O. Box 2360, Honolulu, HI 96804

June 14, 2018

Re: Appointment to the State Public Charter School Commission

I am writing to request an appointment to fill the vacancy created by the departure of Charter Commissioner Mark Dillion on the State Public Charter School Commission. I have completed six years on the Commission and currently serve as chair of the Commission's Administration and Operations committee. As a commissioner, the charter authorization process requires a knowledge of the agreement between the Hawaii State Teachers Association (HSTA) and the Board of Education. My experience, having served as the President of the HSTA, has made me knowledgeable in the collective bargaining process and the teacher's contract. All prospective charter applicants must adhere to the provisions of the contract. In addition, my 41-year career in Hawaii's public education system has helped me understand the rationale behind some key policies and procedure in our State Department of Education.

I have been an active participant on the Commission and served on permitted interaction groups and committees. I worked on the selection committee that found the current Executive Director, Sione Thompson. Additionally, on my own, I have visited charters and have spoken to teachers regarding issues they may have. I am committed to helping achieve excellence in our charter schools as we move forward.

Thank you for your consideration.

Respectfully,

Roger Takabayashi

"Roger Takabayashi resume.doc

Teaching:
Farrington High School – SSC (Student Services Coordinator),
Honolulu District Office – Resource Teacher
Dole Middle School – SSC, Outreach Counselor, Behavior Learning Center (BLC), Physical Education ('87-'03)
Niu Valley Intermediate School – Industrial Arts, Physical Education ('70 -'87).

Education:
University of Hawaii – Post graduate
Western State College of Gunnison, Colorado (Class of '69)
BA Industrial Arts / Physical Education
Farrington High School (Class of '65)
Dole Middle (Intermediate) School
Kapalama Elementary School

Recognition:
Hawaii State Counselor Advocate of the Year by the Hawaii Counselors Association ('02 -'03)

Other positions and work experiences:
State Public Charter School Commission (2012 –Present)
Education Institute Of Hawaii (EIH) Board (2015 –Present)
HSTA State President ('03 -'06)
HSTA State Vice-President ('98 -'00)
HSTA State Secretary-Treasurer ('94 -'98)
HSTA Honolulu Chapter President ('93 -'94)
HSTA State Board of Director ('92 -'93)
NEA Human and Civil Rights Committee of the NEA, appointed by the NEA President ('02 -'08)
Polynesian Aquacade (synchronized swimmer)
Lifeguard for the City and County of Honolulu
Libby Cannery worker

CARL T. TAKAMURA
[redacted]

June 13, 2018

Mr. Lance Mizumoto
Chairperson, State Board of Education
P.O. Box 2360
Honolulu, HI 96804

Dear Chair Mizumoto and Members of the Board of Education:

I request your consideration of my application to the Charter School Commission.

As indicated by my resume, I have held leadership positions in both the public and private sectors at both state and national levels that have enabled me to work to provide all children with an education reflective of excellence and optimal life opportunities. As Executive Director of the Hawaii Business Roundtable for over 16 years, I led the business community's advocacy for a comprehensive education reform agenda, which included the establishment of charter schools as part of the Hawaii public school system. As Senior Associate for External Affairs of Hawaii P-20 Partnerships for Education, I worked to strengthen Hawaii's educational pipeline from early learning to post-secondary education. I served two terms as a member of the Hawaii State Legislature where I chaired the House Committee on Youth and Elderly Affairs and was a member of the Finance Committee. In addition, I served on the Charter School Review Panel, which was the predecessor to the Charter School Commission.

On the national level, I served on the Executive Committee of the Education Commission of the States (ECS) and received the ECS Chair's Award for outstanding service to ECS from then Virginia Governor Mark Warner. I have also served as a member of the Accrediting Commission for Schools/Western Association of Schools and Colleges (WASC); the Specialty Areas Studies Board of the National Council for the Accreditation of Teacher Education (NCATE); and the National Board of the Fund for the Improvement of Postsecondary Education.

As a proud graduate of McKinley High School, I helped to establish and continue to serve on the board of the McKinley High School Foundation, which last year provided scholarships to over 55 students. I also chair the Advisory Board of the McKinley High School Academy of Finance and Academy of Hospitality and Tourism.

I believe that my professional experiences and personal commitment demonstrate that I meet the qualifications for service on the State Public Charter School Commission, specifically:

<u>Commitment to education</u>

As indicated above, I have served in both professional and volunteer capacities to help ensure that Hawaii's children have the high-quality education that they need and deserve. In this regard, I believe that charter schools help to encourage innovation and flexibility in our public

education system. I am and remain strongly committed to working to provide every child in Hawaii with access to a high performing school.

Record of Integrity, civic virtue, and high ethical standards

Throughout my career, I have held positions that required me to act with integrity and to uphold the highest ethical standards. This includes serving as member of the Hawaii State Legislature, an aide to Governor George Ariyoshi, and chief of staff to Congresswoman Mazie Hirono. I also strongly believe in the importance of civic responsibility as evidenced by my record of public service in both the political and non-profit arenas.

Availability for constructive engagement

In any professional or volunteer activity, I am always mindful to ensure that I can devote the time, energy and effort to that endeavor. Due to my service as a member of the Charter School Review Panel, I am well aware of the time and commitment required to be a responsible and contributing member of the Charter School Commission.

Knowledge of best practices

Having served on the Charter School Review Panel, I have a good understanding of best practices in charter school governance. In addition, I have served as a member of a number of WASC visiting teams and thus had the opportunity to get an in-depth look at the best practices of a variety of schools.

Experience governing complex organizations

I have worked in a variety of complex organizations in both the profit and non-profit sectors and believe that I have been able to function productively within them. In addition, the WASC accreditation process – of which I am familiar - is one in which a school's self-study report is verified by a visiting team and is essentially a performance contract review.

Collaborative leadership ability

The ability to provide collaborative leadership was essential in my role as the Executive Director of the Hawaii Business Roundtable. In order to help shape and implement the Roundtable's agenda for improving and strengthening Hawaii's public education system, it was often necessary for me to bring together members of the education, business, non-profit, and government communities to work toward common goals. As the chair of the House Committee on Youth and Elderly Affairs, I was able to successfully work with my colleagues and concerned citizens and organizations to pass legislation that established the Executive Office on Aging and strengthened policies related to child abuse and neglect.

Thank you for your consideration of my application to serve on the Commission. Please let me know if you require any additional information.

Sincerely,

Carl Takamura

CARL T. TAKAMURA

WORK EXPERIENCE

SENIOR ASSOCIATE FOR EXTERNAL AFFAIRS (2008-2009)
Hawaii P-20 Partnerships for Education
University of Hawaii, Honolulu, Hawaii

CHIEF OF STAFF (2007 - 2008)
U.S. Representative Mazie K. Hirono
2nd Congressional District, Honolulu, Hawaii

EXECUTIVE DIRECTOR (1990 – 2007)
Hawaii Business Roundtable, Honolulu, Hawaii.

GOVERNMENT AFFAIRS ADMININSTRATOR (1986 – 1990)
GTE Hawaiian Telephone Company, Honolulu, Hawaii.

SPECIAL ASSISTANT TO THE GOVERNOR (1981 – 1986)
Office of Governor George R. Ariyoshi, Honolulu, Hawaii.

ASSOCIATE DIRECTOR/PROJECT MANAGER (1978-1981)
Tufts-New England Medical Center, Boston, MA.

STATE REPRESENTATIVE (1974-1978)
Hawaii State Legislature, Honolulu, Hawaii.

INSTRUCTOR OF POLITICAL SCIENCE (1972-1974)
Windward Community College, Honolulu, Hawaii.

ADDITIONAL EXPERIENCE

NATIONAL COUNCIL OF CHURCHES' FRONTIER INTERN PROGRAM, KYOTO, JAPAN (1969-1971)
Taught conversational English and studied Japanese language and youth culture

AMERICAN FRIENDS SERVICE COMMITTEE INTERNATIONAL WORK CAMP, REPUBLIC OF KOREA (1970)

STUDENT-EDUCATORS' TOUR OF THE PEOPLE'S REPUBLIC OF CHINA (1974)

NATIONAL ACTIVITIES

WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES (2010 - 2015)
Commissioner; Finance Committee chair

NATIONAL BOARD OF THE FUND FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION (2010 – 2013)
Member

NATIONAL COUNCIL FOR THE ACCREDITATION OF TEACHER EDUCATION (2002 - 2010)
State Partnership Board
Specialty Areas Studies Board

STATE EDUCATION POLICY NETWORK ADVISORY BOARD (2002)
A partnership of the Council of Chief State School Officers, Education Commission of the States, Education Leaders Council, National Conference of State Legislatures, National Governors Association, and the National Association of State Boards of Education, funded by the U.S. DOE to help states implement the *No Child Left Behind* Act.

EDUCATION COMMISSION OF THE STATES (1996 - 2004)
Steering Committee, Executive Committee, Nominating Committee (received ECS Chairman's Award from Governor Mark Warner)

NATIONAL ADVISORY COUNCIL, NATIONAL INSTITUTE ON AGING (1978-1981).

TASK PANEL ON THE ELDERLY, PRESIDENT'S COMMISSION ON MENTAL HEALTH (1977-1978).

EDUCATION

CORNELL UNIVERSITY, Ithaca, New York (1966-68)
M.A. in Student Personnel Administration-Higher Education

UNIVERSITY OF HAWAII, Honolulu, Hawaii (1962-66)
B.A. in Political Science (w/Honors, Phi Beta Kappa, Phi Kappa Phi, "Real Dean" award)