



**STATE OF HAWAII  
BOARD OF EDUCATION**  
P.O. BOX 2360  
HONOLULU, HAWAII 96804

June 16, 2022

TO: Board of Education

FROM: Catherine Payne  
Chairperson, Board of Education

AGENDA ITEM: Presentation on general business meeting schedule for 2022-2023  
School Year

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**I. BACKGROUND**

In an effort to increase transparency and encourage public participation, the Board of Education ("Board") has historically published its general business meeting schedule in advance to give the public ample notice for planning purposes.

**II. PRESENTATION**

In the past, the Board has typically taken action to approve the annual meeting schedule. However, because Section 6.1 of the Board's bylaws gives broad latitude to the Board Chairperson to set and reschedule the general business meetings of the Board, action is not required.<sup>1</sup>

Attached as **Exhibit A** is a set of calendars containing a meeting schedule and a calendar for the 2022-2023 school year, which shows school breaks and holidays, with an overlay in red text showing the Board meeting schedule.

With the exception of the July and March meetings, all general business meetings fall on the third Thursday of the month. The July meeting is on July 14, 2022 because more Board members are available then on other days of the month. The March meeting is on March 23, 2023 (the fourth Thursday of March) because March 16, 2023 is during Spring Break when travel logistics are particularly difficult

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<sup>1</sup> Section 6.1 of the Bylaws of the Hawai'i State Board of Education provides, "General Business Meetings. The Board shall meet at least once regularly on the first or third Thursday of each month, as determined by the Board Chairperson. Any Board General Business Meeting date, time, or location may be changed or canceled by the Board Chairperson, subject to Section 92-7, [Hawaii Revised Statutes]."

and some Board members or agency staff may not be available to attend meetings.

The meeting schedule does not include special meetings, committee meetings, or community meetings. The Board Chairperson has the discretion to schedule special meetings.<sup>2</sup> Committee chairpersons have the discretion to schedule committee meetings.<sup>3</sup> The Board Chairperson and the Board members to whom he or she designates to attend determine when and where community meetings take place.<sup>4</sup>

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<sup>2</sup> Section 6.2 of the Bylaws of the Hawai'i State Board of Education provides, "Special Meetings. The Board Chairperson may call a Special Meeting of the Board at any time, subject to Section 92-7, [Hawaii Revised Statutes]."

<sup>3</sup> Section 6.3 of the Bylaws of the Hawai'i State Board of Education provides, "Committee Meetings. All committees shall meet at the discretion of the Committee Chairperson, provided that Committee Chairpersons shall endeavor to hold Standing Committee meetings on the first or third Thursday of the month in conjunction with other Standing Committee meetings and/or Board General Business Meetings. The Committee Chairperson may change or cancel any committee meeting date, time, or location, subject to Section 92-7, [Hawaii Revised Statutes]."

<sup>4</sup> Section 6.4 of the Bylaws of the Hawai'i State Board of Education provides, "Community Meetings. The Board shall hold not less than six community meetings annually, which shall include one community meeting in each county in addition to regular meetings to discuss and receive input from the community on public education and public library issues. The Board Chairperson shall designate Board members to attend the community meetings. These community meetings shall not be held for the purpose of formulating educational policy and shall be held in accordance with Section 302A-1106.5, [Hawaii Revised Statutes]."

**Exhibit A**

**General Business Meeting Calendar for School Year 2022-2023**

July 14, 2022

August 18, 2022

September 15, 2022

October 20, 2022

November 17, 2022

December 15, 2022

January 19, 2023

February 16, 2023

March 23, 2023

April 20, 2023

May 18, 2023

June 15, 2023

# State of Hawaii – Department of Education 2022-2023 OFFICIAL SCHOOL CALENDAR

**Teachers' Work Year** - 1st Semester: July 26, 2022 - January 3, 2023; 2nd Semester: January 4, 2023 - May 30, 2023  
**Students' Work Year** - 1st Semester: August 1, 2022 - December 16, 2022; 2nd Semester: January 4, 2023 - May 26, 2023

Student	Teacher	Su	M	T	W	Th	F	Sa				
Week	Days	Days							□ = General Business Meeting			
		<b>July 2022</b>							<b>July 14, 2022 General Business Meeting</b>			
		<b>1st SEMESTER - 89 Student Days (Ends December 16)</b>										
1	0	4	17	18	19	20	21	22	23	July 26: Teachers' First Day		
2	5	9	24	25	26	27	28	29	30	July 26-July 29: Teacher Work Days (no students)		
		<b>August</b>		31	1	2	3	4	5	6	August 1: Students' First Day	
3	10	14	7	8	9	10	11	12	13	August 19: Statehood Day		
4	14	18	14	15	16	17	18	19	20			
5	19	23	21	22	23	24	25	26	27			
		<b>September</b>		28	29	30	31	1	2	3	September 5: Labor Day	
6	24	28	4	5	6	7	8	9	10			
7	28	32	11	12	13	14	15	16	17			
8	33	37	18	19	20	21	22	23	24			
9	38	42	25	26	27	28	29	30	1			
10	43	47	<b>October</b>		2	3	4	5	6	7	8	October 3-7: Fall Break***
11	43	47	9	10	11	12	13	14	15			
12			16	17	18	19	20	21	22			
13	53	57	23	24	25	26	27	28	29			
		<b>November</b>		30	31	1	2	3	4	5		
14	58	62	6	7	8	9	10	11	12	November 8: Election Day		
15	63	67	13	14	15	16	17	18	19	November 11: Veterans Day		
16	66	70	20	21	22	23	24	25	26	November 24: Thanksgiving		
17	71	75	<b>December</b>		27	28	29	30	1	2	3	November 25: School Holiday****
18	74	78	4	5	6	7	8	9	10			
19	79	83	11	12	13	14	15	16	17	December 19-December 30: Winter Break***/*		
20	84	88	18	19	20	21	22	23	24			
21	89	93	25	26	27	28	29	30	31			
		<b>2nd SEMESTER - 93 Student Days (Ends May 26)</b>										
22			1	2	3	4	5	6	7	January 2: New Year's Day (observed)		
23			8	9	10	11	12	13	14	January 3: Teacher Workday (no students)*		
24	92	97	15	16	17	18	19	20	21	January 16: Dr. Martin Luther King Jr. Day		
25	97	102	22	23	24	25	26	27	28			
		<b>February</b>		29	30	31	1	2	3	4	Institute Day (one day with no students during the week. Date for each island TBD.)	
26	101	106	5	6	7	8	9	10	11			
27	106	111	12	13	14	15	16	17	18	February 20: Presidents' Day		
28	111	116	19	20	21	22	23	24	25			
29	116	121	<b>March</b>		26	27	28	1	2	3	4	
30	120	126	5	6	7	8	9	10	11			
31	124	130	12	13	14	15	16	17	18	March 13-17: Spring Break***		
32	129	135	19	20	21	22	23	24	25			
33	134	140	26	27	28	29	30	31	1	March 27: Kuhio Day (observed)		
34			2	3	4	5	6	7	8	April 7: Good Friday		
35	139	145	9	10	11	12	13	14	15			
36	143	149	16	17	18	19	20	21	22			
37	147	153	23	24	25	26	27	28	29			
38	152	158	<b>May</b>		30	1	2	3	4	5	6	May 26: Last Day for Students & Second Semester Ends**
39	157	163	7	8	9	10	11	12	13			
40	162	168	14	15	16	17	18	19	20	May 29: Memorial Day		
41	167	173	21	22	23	24	25	26	27			
42	172	178	<b>June</b>		28	29	30	31	1	2	3	May 30: Last Day for Teachers
43	177	183	4	5	6	7	8	9	10			
44	182	188	11	12	13	14	15	16	17			
45	182	189	18	19	20	21	22	23	24			
		<b>June 15, 2023 General Business Meeting</b>										
-2^	+1^											
180	190											
180	190											

Approved November 19, 2020

### OFFICIAL STATE HOLIDAYS: 2022-2023 SCHOOL YEAR

^2 Instructional days shall be converted to a non-student day for school planning and collaboration.

^^The employer may assign up to 6 additional hours, in half hour blocks (an "equivalent day") for training and meetings beyond the teacher's regular work day.

Statehood Day:	August 19, 2022	New Year's Day (obs.):	January 2, 2023
Labor Day:	September 5, 2022	Dr. Martin Luther King Jr. Day:	January 16, 2023
Election Day:	November 8, 2022	Presidents' Day:	February 20, 2023
Veterans Day:	November 11, 2022	Prince Jonah Kūhio Kalanianoʻole Day (obs.):	March 27, 2023
Thanksgiving Day:	November 24, 2022	Good Friday:	April 7, 2023
Christmas Day (obs.):	December 26, 2022	Memorial Day:	May 29, 2023

\*Teacher work day between semesters: January 3 \*\*Commencement exercises: No sooner than May 19, 2023  
 \*\*\*For 10-month teachers - Intersession: Oct. 3-7; Recesses: Dec. 19-Dec. 30 & March 13-17  
 \*\*\*\*For 12-month teachers - Paid break days include the day after Thanksgiving: Nov. 25 and Winter Break: Dec. 19-Dec. 30  
 Educational Officer & Teacher Institute Days: TBD (one day per island)