June 16, 2022

TO: Board of Education

FROM: Catherine Payne
Chairperson, Board of Education

AGENDA ITEM: Presentation on general business meeting schedule for 2022-2023 School Year

I. BACKGROUND

In an effort to increase transparency and encourage public participation, the Board of Education (“Board”) has historically published its general business meeting schedule in advance to give the public ample notice for planning purposes.

II. PRESENTATION

In the past, the Board has typically taken action to approve the annual meeting schedule. However, because Section 6.1 of the Board’s bylaws gives broad latitude to the Board Chairperson to set and reschedule the general business meetings of the Board, action is not required.1

Attached as Exhibit A is a set of calendars containing a meeting schedule and a calendar for the 2022-2023 school year, which shows school breaks and holidays, with an overlay in red text showing the Board meeting schedule.

With the exception of the July and March meetings, all general business meetings fall on the third Thursday of the month. The July meeting is on July 14, 2022 because more Board members are available then on other days of the month. The March meeting is on March 23, 2023 (the fourth Thursday of March) because March 16, 2023 is during Spring Break when travel logistics are particularly difficult.

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1 Section 6.1 of the Bylaws of the Hawai‘i State Board of Education provides, “General Business Meetings. The Board shall meet at least once regularly on the first or third Thursday of each month, as determined by the Board Chairperson. Any Board General Business Meeting date, time, or location may be changed or canceled by the Board Chairperson, subject to Section 92-7, [Hawaii Revised Statutes].”
and some Board members or agency staff may not be available to attend meetings.

The meeting schedule does not include special meetings, committee meetings, or community meetings. The Board Chairperson has the discretion to schedule special meetings. Committee chairpersons have the discretion to schedule committee meetings. The Board Chairperson and the Board members to whom he or she designates to attend determine when and where community meetings take place.

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2 Section 6.2 of the Bylaws of the Hawai'i State Board of Education provides, “Special Meetings. The Board Chairperson may call a Special Meeting of the Board at any time, subject to Section 92-7, [Hawaii Revised Statutes].”

3 Section 6.3 of the Bylaws of the Hawai'i State Board of Education provides, “Committee Meetings. All committees shall meet at the discretion of the Committee Chairperson, provided that Committee Chairpersons shall endeavor to hold Standing Committee meetings on the first or third Thursday of the month in conjunction with other Standing Committee meetings and/or Board General Business Meetings. The Committee Chairperson may change or cancel any committee meeting date, time, or location, subject to Section 92-7, [Hawaii Revised Statutes].”

4 Section 6.4 of the Bylaws of the Hawai'i State Board of Education provides, “Community Meetings. The Board shall hold not less than six community meetings annually, which shall include one community meeting in each county in addition to regular meetings to discuss and receive input from the community on public education and public library issues. The Board Chairperson shall designate Board members to attend the community meetings. These community meetings shall not be held for the purpose of formulating educational policy and shall be held in accordance with Section 302A-1106.5, [Hawaii Revised Statutes].”
Exhibit A

General Business Meeting Calendar for School Year 2022-2023

July 14, 2022
August 18, 2022
September 15, 2022
October 20, 2022
November 17, 2022
December 15, 2022
January 19, 2023
February 16, 2023
March 23, 2023
April 20, 2023
May 18, 2023
June 15, 2023
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**1st SEMESTER - 89 Student Days (Ends December 16)**

- **July 26:** Teachers’ First Day
- **July 26-July 29:** Teacher Work Days (no students)
- **August 1:** Students’ First Day
- **August 19:** Statehood Day
- **September 5:** Labor Day
- **October 3-7:** Fall Break
- **November 2:** Teachers’ Work Year - 1st Semester: July 26, 2022 - January 3, 2023; 2nd Semester: January 4, 2023 - May 30, 2023

**Students’ Work Year**

- **First Semester:** August 1, 2022 - December 16, 2022
- **Second Semester:** January 4, 2023 - May 26, 2023

**Important Dates:**

- **Statehood Day:** August 26, 2022
- **Labor Day:** September 5, 2022
- **Election Day:** November 8, 2022
- **Veterans Day:** November 11, 2022
- **Thanksgiving Day:** November 24, 2022
- **Christmas Day (obs.):** December 25, 2022
- **New Year’s Day (obs.):** January 2, 2023
- **Dr. Martin Luther King Jr. Day:** January 16, 2023
- **Presidents’ Day:** February 20, 2023
- **Good Friday:** April 7, 2023 (obs.)
- **Memorial Day:** May 29, 2023

**State of Hawaii – Department of Education**

**2022-2023 OFFICIAL SCHOOL CALENDAR**

**Teachers’ Work Year**

- **First Semester:** July 26, 2022 - January 3, 2023
- **Second Semester:** January 4, 2023 - May 30, 2023

**Students’ Work Year**

- **First Semester:** August 1, 2022 - December 16, 2022
- **Second Semester:** January 4, 2023 - May 26, 2023

**General Business Meeting**

- **July 14, 2022**
- **June 15, 2023**
- **July 14, 2022**

**General Business Meetings**

- **June 15, 2023**

**Instructional Days**

- **Instructional days shall be converted to a non-student day for school planning and collaboration.**

**Statewide Day: **

- **August 19, 2022**

**Labor Day: **

- **September 5, 2022**

**Election Day: **

- **November 8, 2022**

**Veterans Day: **

- **November 11, 2022**

**Thanksgiving Day: **

- **November 24, 2022**

**Christmas Day (obs.): **

- **December 26, 2022**

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**Dr. Martin Luther King Jr. Day: **

- **January 16, 2023**

**Presidents’ Day: **

- **February 20, 2023**

**Good Friday: **

- **April 7, 2023**

**Memorial Day: **

- **May 29, 2023**

**Prince Jonah Kuhio Kalanianaole Day (obs.): **

- **March 27, 2023**

**Educational Officer & Teacher Institute Days: **

- **TBD (one day per island)**

**Teacher work day between semesters:** January 3

**Commencement exercises:** No sooner than May 19, 2023

***For 10-month teachers - Intersession: Oct. 3-7; Recesses: Dec. 19-Dec. 30 & March 13-17

****For 12-month teachers - Paid break days include the day after Thanksgiving: Nov. 25 and Winter Break: Dec. 19-Dec. 30

Approved November 19, 2020

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**State of Hawaii – Department of Education**

**2022-2023 OFFICIAL SCHOOL CALENDAR**

**Teachers’ Work Year - 1st Semester: July 26, 2022 - January 3, 2023; 2nd Semester: January 4, 2023 - May 30, 2023**

**Students’ Work Year - 1st Semester: August 1, 2022 - December 16, 2022; 2nd Semester: January 4, 2023 - May 26, 2023**

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