HAWAII STATE PUBLIC LIBRARY SYSTEM
ORGANIZATIONAL AGREEMENT FOR LIBRARY USE

Name of Organization: _______________________________________________________________

Business Address: __________________________________________________________________

Telephone: _____________________________

Electronic Mail Address (optional): ___________________________________________________

Effective dates for E-mail address (MM/DD/YY) From ______/_____/____ To_______/_____/______

Name of Executive Officer: ___________________________________________________________

Title of Executive Officer: _____________________________________________________________

The organization accepts responsibility for all materials and services charged on the library card issued and agrees to pay all fines, fees, or charges assessed by the Hawaii State Public Library System for overdue, lost or damaged materials and services charged on this card. This card is non-transferable. A fee will be charged for each card that is replaced. The organization will promptly report loss or theft of this card and will be responsible for all materials charged to it until the loss or theft is reported. The organization will notify the library when its status changes (e.g., new executive officer, address, reorganization). This library card must be renewed every 5 years.

The organization understands that the public libraries shall loan any circulating materials to this organization under the same conditions provided to individual library customers. Library card customers shall provide their personal valid HSPLS library card to use the HSPLS Internet computers. Organizational library cards are not valid for HSPLS Internet use.

I attest that I am the executive officer for this organization and will be responsible for any financial obligations due to the use of this card.

Subscribed and sworn to before me, this _______day of ______________ 20 __

__________________________________________________________
SIGNATURE OF EXECUTIVE OFFICER

_______________________________
NOTARY PUBLIC, ____________JUDICIAL CIRCUIT
STATE OF Hawaii

My Commission Expires:____________

I have been provided with a copy of this Organizational Agreement for Library Use.

__________________________________________________________
Library Card Number Signature of person who picked up card, if
different from above.

Date

Revised June 15, 2007