

## POLICY 102-12

### REPORTING STUDENT PROGRESS AND ACHIEVEMENT

Periodic reports of student progress and achievement shall be provided to both students and parents. The involvement of the student in the evaluative process shall be considered essential, since it is the student's learning and personal growth that are being assessed. Involvement shall be determined by the student's maturity level.

The progress report shall involve an understanding of the instructional objectives and applicable standards appropriate for learning and achieving. The report shall be constructive, enabling the student to understand his/her responsibilities as they relate to performance and attainment of the standards.

The Department shall establish student progress reporting guidelines with the purpose of accurately communicating what each student knows, understands, and can apply. The guidelines shall address utilization of grading, student portfolios, and other measures of student progress.

Grades recorded by teachers must meet the dual criteria of validity and reliability. The test of validity is met when the grades have been based on the applicable statewide content and performance standards. The test of reliability is met when (1) there is sufficient evidence to indicate that a student has been afforded ample opportunities over a grading period to demonstrate competence; and (2) records are maintained accurately and legibly and support the grades given.

Student attendance and General Learner Outcomes performance ratings will appear in student evaluations, but reported separately from academic grades.

Because of the critical role families play in students' learning and achievement, elementary schools shall conduct parent-teacher conferences at least once each year for the purpose of reporting student progress. Schools may dismiss classes for this purpose in accordance with regulations and procedures set forth by the Department. Secondary schools are encouraged to conduct regular parent-teacher-student conferences as a way to update parents on the academic progress of their child.

**Rationale:** Evaluation and the communication of student progress serve to place a value on learning and are critical to student attainment of applicable standards and the General Learner Outcomes.

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