

POLICY 303-14

INVENTORY

The department shall properly report and record all state-owned property at schools and offices in order to safeguard and account for the same. All of the above shall be accomplished in accordance with the directives and guidance provided by the state comptroller and further implemented by the procedures found in the Standards of Practice of the Office of Fiscal Services.

[Approved: 02/17/2015 (as Board Policy 303.14); amended: 06/21/2016 (renumbered as Board Policy 303-14)]

Former policy 6330 history: approved: 01/1971; revised: 12/2007