

## POLICY 303-5

### **CAPITAL IMPROVEMENT PROGRAM**

The Department of Education shall use the Capital Improvement Program (“CIP”) matrix in the development of its CIP allotment schedule. The CIP allotment schedule shall be evaluated and require prior approval of the Board of Education, but shall not be limited to approval on an annual basis.

Determination of the merits of the adjustments shall be based on, but shall not be limited to:

- A request for additional funding to complete projects;
- A change in means of financing;
- A donation of land or funds for specific projects; and
- Whether the adjustments address Board and Department goals, objectives, and standards.

The CIP allotment schedule shall also be evaluated on the basis of the justifications, evaluations, pertinent data, and reports provided and consistent with Board approved goals, objectives, and policies for the Department.

**Rationale:** The establishment of capital improvement project priorities is one of the primary ways in which the Board of Education articulates its policies to the Department of Education. Those priorities are articulated through approval of the CIP allotment schedule that specifies how, where, and in what amount funds are to be expended.

[Approved: 02/17/2015 (as Board Policy 303.5); amended: 06/21/2016 (renumbered as Board Policy 303-5)]

*Former policy 6760 history: approved: 02/19/2009*