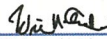


STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
P.O. BOX 2360
HONOLULU, HAWAII 96804

April 9, 2026

TO: The Honorable Roy Takumi
Chairperson, Board of Education

FROM: William Arakaki, Board of Education Representative
Kymerly Sparlin, Board of Education Designee


Bill Arakaki (Mar 31, 2026 17:46:58 HST)


Kymerly Sparlin (Mar 31, 2026 13:14:46 HST)

SUBJECT: Action on School Community Council waivers - Round 2

1. RECOMMENDATION

The Hawai'i State Department of Education (Department) recommends that the Hawai'i State Board of Education (Board) approve the School Community Council (SCC) Requests for Exceptions to the Hawai'i State Teachers Association (HSTA) Collective Bargaining Agreement (CBA); Waivers of Section 302A-251, Hawai'i Revised Statutes (HRS); Waivers from Board Policy for School Year (SY) 2026-2027; and Waivers from Department Standard Practices (SP) as noted in the attached summary table (Attachment A). Please note the following acronyms in the request summary: PD (professional development), PTC (parent-teacher conference), and PC (planning and collaboration).

2. RECOMMENDED EFFECTIVE DATE

The start of SY 2026-2027, upon Board approval.

3. RECOMMENDED COMPLIANCE DATE

Upon Board approval.

4. DISCUSSION

a. Conditions leading to the recommendation:

Sections 302A-1124 and 302A-1126, HRS, authorize schools to request waivers from existing state agency rules, policies, regulations, and procedures, as well as exceptions to collective bargaining agreements as negotiated in accordance with current CBAs and the provisions of Chapter 89, HRS.

The Department offered two submission deadlines for SCC waiver requests for SY 2026-2027. For the second deadline, there are 213 waiver requests. Common factors contributing to these requests are:

1. Greater school-level understanding of and compliance with the SCC Waiver/Exception process outlined in Board Policy 500-20;
2. Time needed to meet mandatory trainings and other requirements; and
3. A need for more professional learning, collaboration, and instructional alignment time.

Alongside these contributing factors, schools explored the following alternative solutions before seeking waivers or exceptions to existing state agency rules, policies, regulations, procedures, and collective bargaining agreements:

1. Twenty-one (21) hours of job-embedded professional development, as provided for in Article XVI-Work Year of the HSTA CBA;
2. Two (2) days for the purposes of school planning and collaboration, as provided for in Article XVI-Work Year of the HSTA CBA;
3. Providing stipend days for training and professional development on non-school days;
4. Modified schedule to accommodate professional development during the school day;
5. Conducting training and professional development over the fall, winter, spring, or summer intersessions; and
6. Utilizing substitute teachers during the school day.

Due to contractual restrictions and logistical limitations, such as the availability and scheduling of guest speakers, full staff, and substitute teachers, schools decided to submit waiver or exception requests in order to address their challenges and meet their goals towards student achievement and school improvement.

b. Previous action of the Board on the same or similar matter:

On February 12, 2026, the Board approved a total of 85 SCC waiver requests. The Board approved 70 requests to waive the number of student instructional days required in Section 302A-251, HRS, pursuant to Board Policy 106-5 Student Instructional Hours and School Year Requirements Policy and Waiver Process. The remaining waivers were for other Board Policies or Department SPs as outlined below.

c. Other policies affected:

- Section 302A-251, HRS: School year; student hours (180 days, 1080 student hours), Attachment B;
- Board Policy 102-15 High School Graduation Requirements and Commencement, Attachment C;
- Board Policy 500-26 New Student Orientation, Attachment D;
- SP 4510 Reporting Student Progress, Attachment E;
- SP 2404 Pre-Kindergarten and Kindergarten, Attachment F;
- Board Policy 101-12 Academic Requirements for Participation in Co-Curricular Activities, Attachment G; and
- Hawai'i State Teachers Association CBA:
 - Article VI - Teaching Conditions and Hours, Sections D, E, R, X, Y, CC, DD
 - Article XV - Department and Grade Level Chairpersons, Section F
 - Article XVI - Work Year, Sections A, B

d. Arguments in support of the recommendation:

To address students' diverse social-emotional needs and strengthen instructional practices, schools are requesting additional non-instructional days to train teachers and staff on critical school-level and complex-wide initiatives. These waivers facilitate the implementation of new curricula and frameworks in areas such as Computer Science, Language Arts, Mathematics, Science, and Social-Emotional Learning. Furthermore, these days support specialized instructional models including Project-Based Learning, the International Baccalaureate (IB) Programme, and Nā Hopena A'o, as well as the vertical alignment of schools within a Complex Area.

Schools requesting professional development waivers have demonstrated that this training is integral to their Academic Plans and is a direct recommendation of their Comprehensive Needs Assessments or Western Association of Schools and Colleges accreditation processes.

Educators have emphasized that existing departmental meeting times are insufficient for the rigorous work required to analyze student data, design common formative assessments, and develop Tier 1 strategies aligned with the Hawai'i Multi-Tiered Systems of Support (HMTSS). Additionally, schools cited substitute teacher shortages as a significant operational hurdle; dedicated waiver days provide the only viable mechanism for all staff, particularly new teachers, to receive consistent, high-quality professional development without disrupting daily classroom coverage.

Schools are also requesting flexibility in how they conduct parent-teacher conferences, kindergarten orientation, and new student orientation.

Waiver requests have been reviewed and approved by school administrators, HSTA

members, SCCs, and respective Complex Area Superintendents, and thoroughly vetted by the SCC Exception Review Committee.

e. Arguments against the recommendation:

Of the 213 SCC Waiver/Exception requests for deadline 2, 93% (199) will result in a decrease in student instructional hours for all students or for students in particular grade levels. Fewer student instructional hours may make it difficult for students, especially vulnerable learners, to make gains in their academic achievement.

f. Findings and conclusions of the Board committee:

The SCC Exception Review Committee, composed of the Board designees and representatives from the HSTA Bargaining Unit (BU) 05 and the Hawai'i Government Employees Association (HGEA) BU 06, has agreed to this request.

g. Other agencies or departments for the State of Hawai'i involved in the action:

None.

h. Possible reaction of the public, professional organizations, unions, Department staff, and/or others to the recommendations:

Positive. All waiver requests have been reviewed and approved by administrators, HSTA members, and SCCs at the school level and by the Complex Area Superintendents. Waiver requests have also been thoroughly vetted by the SCC Exception Review Committee, composed of Board designees and members of both the HSTA BU 05 and the HGEA BU 06.

i. Educational implications:

Explained on a case-by-case basis as stated in the school's SCC waiver request.

j. Personnel implications:

None.

k. Facilities implications:

None.

l. Financial implications:

None.

5. OTHER SUPPLEMENTARY RECOMMENDATIONS

None.

WA/KS:ktm

Attachments: Attachment A: Table of School Waiver and Exception Requests Recommended for Approval
Attachment B: Section 302A-251, HRS: School year; student hours
Attachment C: Board Policy 102-15 High School Graduation Requirements and Commencement
Attachment D: Board Policy 500-26 New Student Orientation
Attachment E: SP 4510 Reporting Student Progress
Attachment F: SP 2404 Pre-Kindergarten and Kindergarten
Attachment G: Board Policy 101-12 Academic Requirements for Participation in Co-Curricular Activities

c: Superintendent
Deputy Superintendents
Office of Strategy, Innovation and Performance

Recommended for Approval: School Community Council Requests for Exceptions to Collective Bargaining Agreements, Statutory Waivers, and Waivers of Hawai'i State Board of Education Policy for School Year 2026-2027

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Admiral Arthur W. Radford High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Admiral Arthur W. Radford High	Submit Quarterly Grades Early	None	HSTA CBA Article VI: Section R.	Submitting quarterly grades early	None	None
Admiral C.W. Nimitz Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Admiral C.W. Nimitz Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Admiral C.W. Nimitz Elementary	Modified Work Days	None	HSTA CBA Article VI: Section R.	Move 1 work day from 1st 4 days to August	None	None
'Āhuimanu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
'Āhuimanu Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
'Aiea Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
'Aiea High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
'Aiea High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified Assessment Schedule (quarterly exams)	4 hours	None
'Aiea Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (for 7th grade orientation only)	2 days/12 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
'Aiea Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
'Aikahi Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
'Aikahi Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Āliamanu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Āliamanu Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Ali'iolani Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Alvah A. Scott Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Barbers Point Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Chiefess Kamakahelei Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Chiefess Kamakahelei Middle	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Chiefess Kapi'olani Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Chiefess Kapi'olani Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 additional days for Kindergarten orientation	4 days/24 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
'Ele'ele Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
'Ele'ele Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Elsie H. Wilcox Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
'Ewa Beach Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	6 waiver days (PC)	6 days/36 hours	None
'Ewa Makai Middle	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule	18 hours	None
'Ewa Makai Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Gustav H. Webling Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Ha'aheo Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Hanalei Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Hau'ula Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Hawai'i School for the Deaf and the Blind	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
He'eia Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
He'eia Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Helemano Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	Modified Kindergarten orientation schedule	7.5 hours	None
Highlands Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Hilo High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (commencement)	1 day/6 hours	None
Hilo High	Modified Bell Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified bell schedule (10 min/day)	6.5 hours	None
Hilo Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Hōlualoa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Hōlualoa Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	Modified schedule for Kindergarten orientation	12 hours	None
Hōlualoa Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Hōlualoa Elementary	Modified Bell Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified bell schedule	3 hours	None
Hōnaunau Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	2 days/12 hours

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Honoka'a High & Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Honoka'a High & Intermediate	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Honouliuli Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Honowai Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
'Iliahi Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 additional days for Kindergarten orientation	2 days/12 hours	None
Iroquois Point Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
James Campbell High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PC)	1 day/6 hours	None
Ka'a'awa Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Ka'a'awa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Ka'ala Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	Modified Kindergarten orientation schedule	6 hours	None
Ka'elepulu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Ka'elepulu Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Kahakai Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kahakai Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PC)	5 days/30 hours	None
Kāhala Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kahalu'u Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Kahuku Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kahuku Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kahuku High & Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PC)	5 days/30 hours	None
Kahuku High & Intermediate	Eligibility of Co-Curricular Activities	Board Policy 101-12	None	Eligibility of Co-Curricular Activities	None	None
Kahuku High & Intermediate	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule (final exams)	8 hours	None
Kahului Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kahului Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Ka'imiloa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PC)	5 days/30 hours	None
Ka'imiloa Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 8 days, with early release of 1.5 hours, rather than over 10 days with early release of 1 hour	2 hours	None
Kailua High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kailua Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Kaimukī Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Kainalu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kainalu Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kalāheo Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kalāheo High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Kalāheo High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified finals schedule	12 hours	None
Kalāheo High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified Assessment Schedule (ACT for 11th grade students only)	1 day/6 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Kalāheo High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified Assessment Schedule (SBA for 11th grade students only)	1 day/6 hours	None
Kalāheo High	Submit Quarterly Grades Early	None	HSTA CBA Article VI: Section R.	Submitting quarterly grades early	None	None
Kaleiopu'u Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Kamali'i Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kamali'i Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kāne'ohē Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kāne'ohē Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kapa'a Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kapa'a Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kapālāma Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kapunahala Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kapunahala Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Ka'ū High & Pāhala Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Kaua'i High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PC)	3 days/18 hours	None
Ke Kula 'O 'Ehunuikaimalino	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Ke Kula 'O 'Ehunuikaimalino	Graduation Requirements	Board Policy 102-15	None	Graduation requirements (senior project)	None	None
Ke Kula 'O 'Ehunuikaimalino	Graduation Requirements	Board Policy 102-15	None	Graduation Requirements (HLA credits)	None	None
Ke Kula 'O 'Ehunuikaimalino	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kea'au Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Kealakehe Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 4 full days, rather than over 10 days, with early release of 1 hour	14 hours	None
Kealakehe Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Kealakehe High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule (final exams)	None	None
Kealakehe High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Keaukaha Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Kekaha Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Keolu Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	Modified PTC schedule	2 days/12 hours	None
Keolu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PC)	2 days/12 hours	None
Keonepoko Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Kīhei Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kīhei Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Kīlauea Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
King Intermediate	Submit Quarterly Grades Early	None	HSTA CBA Article VI: Section R.	Submitting quarterly grades early	None	None
King Kaumuali'i Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
King Kekaulike High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PC)	1 day/6 hours	None
King Kekaulike High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule (ACT for 10th and 11th grade students only)	1 day/6 hours	None
Kīpapa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Kohala High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Kohala Middle	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Kohala Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PC)	2 days/12 hours	None
Koko Head Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Koloa Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Koloa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Konawaena Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Konawaena Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Konawaena Middle	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 4 full days, rather than over 10 days, with early release of 1 hour	14 hours	None
Kula Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Kula Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	Modified Parent Teacher Conference Schedule	None	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Kūlanihāko'i High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Lahaina Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Lahainaluna High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Lā'ie Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Lā'ie Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Lāna'i High & Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Lehua Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Lieutenant Colonel Horace Meek Hickam Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Linapuni Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Lokelani Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Major General William R. Shafter Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Makakilo Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Makakilo Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Makalapa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Makalapa Elementary	Modified Work Days	None	HSTA CBA Article VI: Section R.	Move 1 work day from 1st 4 days to August	None	None
Maui High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Maui High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule (ACT/SBA for 11th grade students only)	2 days/12 hours	None
Mauka Lani Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Maunawili Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	2 hours
Mililani Mauka Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PC)	1 day/6 hours	None
Mililani Mauka Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 7 half days, rather than over 10 days, with early release of 1 hour	1 hour	None
Mililani Mauka Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 additional day for Kindergarten orientation	6 hours	None
Mililani Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Mililani Uka Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Moanalua Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PC)	3 days/18 hours	None
Moanalua High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Moanalua High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule (extended)	None	None
Moanalua Middle	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	Modified PTC schedule	None	None
Moanalua Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PD)	5 days/30 hours	None
Mōkapu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Molokai High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Molokai Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Mountain View Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Nā'ālehu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Nānākuli Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Nānākuli High & Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PC)	3 days/18 hours	None
Niu Valley Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (student orientation)	1 day/6 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Nu'uaniu Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Nu'uaniu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Olomana School	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Pāhoa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Pāhoa Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	Modified Kindergarten orientation schedule	11 hours	None
Pāhoa Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Pa'auilo Elementary & Intermediate	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Pālolo Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Pauoa Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Pearl City Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Pearl City Highlands Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Pearl Harbor Kai Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Pearl Ridge Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Pōhākea Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Pōmaika'i Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Pōmaika'i Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
President Thomas Jefferson Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Prince Jonah Kūhiō Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Prince Jonah Kūhiō Kalaniana'ole Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Princess Nāhi'ena'ena Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Pū'ōhala Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Pū'ōhala Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Pukalani Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Queen Ka'ahumanu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Reverend Benjamin Parker Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PC)	4 days/24 hours	None
Reverend Benjamin Parker Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Robert Louis Stevenson Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Royal Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Salt Lake Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Salt Lake Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 additional day for Kindergarten orientation	1 day/6 hours	None
SG Samuel K. Solomon Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Sunset Beach Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Wahiawā Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PD)	1 day/6 hours	None
Waiākea Elementary	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 1 full day, rather than over 10 days, with early release of 1 hour	None	None
Waiākea Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Waiākea Elementary	Kindergarten Orientation	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 additional days for Kindergarten orientation	4 days/24 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
Waiākea Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Wai'anae High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Waikoloa Elementary & Middle	Parent-Teacher Conference	SP 4510	HSTA CBA Article XVI: Section A.B.	PTC held over 2 full days, rather than over 10 days, with early release of 1 hour	2 hours	None
Waikoloa Elementary & Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD/PC)	2 days/12 hours	None
Waimānalo Elementary & Intermediate	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	4 waiver days (PD)	4 days/24 hours	None
Waimea Canyon Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PD)	2 days/12 hours	None
Waimea Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	5 waiver days (PC)	5 days/30 hours	None
Waimea High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None
Waipahu Elementary	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	2 waiver days (PC)	2 days/12 hours	None
Waipahu High	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	1 waiver day (PC)	1 day/6 hours	None
Waipahu High	Submit Quarterly Grades Early	None	HSTA CBA Article VI: Section R.	Submitting quarterly grades early	None	None
Waipahu High	Modified Assessment Schedule	HRS 302A-251	HSTA CBA Article VI: Section CC.DD.	Modified assessment schedule	1.6 days/7 hours	None

Attachment A- Table of School Waiver and Exception Requests Recommended for Approval

School	Request Subject	Policy or Regulation	CBA Provision	Request Summary	Student Instructional Time Lost	Student Time Lost from Previously Approved Waiver Requests
William P. Jarrett Middle	Waiver Days	HRS 302A-251	HSTA CBA Article XVI: Section A.B.	3 waiver days (PD)	3 days/18 hours	None

B. Curriculum and Instruction

Law Journals and Reviews

Helping Hawaii's Diverse Community of English Language Learners:
Does the Hawai'i Department of Education Meet Federal Standards for
English Language Learner Programs? 38 UH L. Rev. 35 (2016).

§302A-251 School year; student hours. (a) Notwithstanding any other law to the contrary, beginning with the 2011-2013 school years, all public schools, excluding charter schools and multi-track public schools, shall implement a school year of one hundred eighty days, excluding professional development days and other non-instructional days negotiated pursuant to chapter 89.

(b) Notwithstanding any other law to the contrary:

- (1) For the 2011-2012 school year, fifty per cent of all public elementary schools in the State, excluding charter schools and multi-track public schools, shall implement a school year that includes nine hundred fifteen student hours; and
- (2) Beginning with the 2012-2013 school year, all public elementary schools in the State, excluding charter schools and multi-track public schools, shall implement a school year that includes nine hundred fifteen student hours.

(c) Notwithstanding any other law to the contrary, for the 2015-2016 school year, all public secondary schools, excluding charter schools and multi-track public schools, shall implement a school year that includes nine hundred ninety student hours.

(d) Notwithstanding any other law to the contrary, beginning with the 2016-2017 school year, all public schools, excluding charter schools and multi-track public schools, shall implement a school year of one hundred eighty days, excluding professional development days and other non-instructional days negotiated pursuant to chapter 89, that shall include one thousand eighty student hours for both elementary and secondary school grades.

(e) The board, in its discretion, may grant a waiver to any individual school subject to the student hours or one hundred eighty day school year requirements in this section. The board shall adopt policies and procedures to grant a waiver under this subsection.

(f) For purposes of this section, "student hours" shall be inclusive of the full school day in alignment with the State's general learner

outcomes.

(g) The department of education, with the board of education and office of the governor, and in consultation with representatives of the affected collective bargaining units, shall submit to the legislature, no later than twenty days prior to the convening of the regular sessions of 2013, 2014, 2015, and 2016, a report on its progress and efforts to meet the requirements of subsections (a), (b), (c), and (d). [L 2010, c 167, §3; am L 2011, c 52, §1; am L 2015, c 21, §1]

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Note: This version of Board Policy 102-15, High School Graduation Requirements and Commencement, shall take affect School Year 2011-2012, and shall apply to students beginning with the incoming eighth grade class.

POLICY 102-15

HIGH SCHOOL GRADUATION REQUIREMENTS AND COMMENCEMENT

A. Requirements for High School Graduation. The purpose of high school graduation requirements is to establish rigorous standards of learning that will enable all public school students to meet the vision of a Hawaii public school graduate. All Hawaii public school graduates will:

- Realize their individual goals and aspirations;
- Possess the attitudes, knowledge, and skills necessary to contribute positively and compete in a global society;
- Exercise the rights and responsibilities of citizenship; and
- Pursue post-secondary education and/or careers.

Students who demonstrate proficiency in the State Standards and General Learner Outcomes in the required courses or proficiency based equivalents shall receive a Hawaii High School Diploma. Proficiency shall be determined in accordance with established Department of Education procedures.

The minimum course and credit requirements to receive a high school graduation diploma are:

Course Requirements	Hawaii High School Diploma
English	4.0 credits including English Language Arts 1 (1 credit), English Language Arts 2 (1 credit), and Expository Writing (0.5 credit) and 1.5 credits of common core aligned language arts electives or proficiency based equivalents
Social Studies	4.0 credits including U.S. History and Government (1 credit), World History and Culture (1 credit), Modern History of Hawaii (0.5 credit) and Participation in a Democracy (0.5 credit) and 1 credit of standards based social studies elective or proficiency based equivalent
Mathematics**	3.0 credits including Algebra 1 (1 credit), Geometry (1 credit) and 1 credit of common core aligned math elective or proficiency based equivalent
Science	3.0 credits including Biology and 2 credits of standards based science electives or proficiency based equivalents

World Language	2.0 credits in one of the specified programs of study or proficiency based equivalents
Fine Arts	
Career and Technical Education	
Physical Education	1.0 credit or proficiency based equivalent
Health	0.5 credit or proficiency based equivalent
Personal/ Transition Plan	0.5 credit
Electives	6.0 credits
Total	24.0 credits

A Hawaii High School Diploma shall be issued to students who meet the course and credit requirements.

High school diplomas may be granted to 16-year-olds and 17-year-olds who have qualified for graduation through adult schools.

*DOE will establish a process for developing and approving all proficiency-based equivalents similar to the process followed for all other new Authorized Courses and Code Numbers.

** A series of courses that satisfy the minimum learning expectations for all students as delineated in the College and Career Readiness Standards that are encompassed by the Common Core State Standards ("CCSS") for Mathematics.

The graduation requirement for a high school diploma for students with disabilities shall be the same as students without disabilities.

B. Commencement Exercises. Commencement exercises may be scheduled any time after the last day of school for seniors. The last day of school for seniors shall be set by the Department of Education. Students shall be permitted to participate in commencement exercises if they: (1) meet the requirements for a diploma or a certificate; (2) have fulfilled their financial obligations; and (3) meet other conditions, established by the Department of Education, which meet the standards of clarity, reasonableness, and justifiability.

[Approved: 05/19/2015 (as Board Policy 104.1); amended: 06/21/2016 (renumbered as Board Policy 102-15)]

Former policy 4540 history: former code no. 5127; approved: 05/1947; amended: 01/1959, 06/1959, 06/1960, 02/1964, 08/1978, 03/1988, 03/1997, 06/2004, 03/06/2008

POLICY 500-26

NEW STUDENT ORIENTATION

Secondary schools may establish a one-day orientation program on the first school instructional day which is attended exclusively by students in the incoming grade provided that:

1. The decision is approved by the school community council;
2. All staff report for a full day of work; and
3. All grade levels report for a full day of instruction on the succeeding day.

Orientation programs provided under this policy shall constitute a waiver to the student hours required pursuant to section 302A-251, Hawaii Revised Statutes.

Rationale: The transition to secondary school may be difficult and may cause stress and anxiety for both parents and students. School data indicate that students in the incoming grade level experience the most difficulty in school adjustment. A one-day orientation program on the first school instructional day attended exclusively by students in the incoming grade may be beneficial to the entire school community.

[Approved: 12/01/2015 (as Board Policy 500.26); amended: 06/21/2016 (renumbered as Board Policy 500-26)]

Former policy 4165 history: approved: 06/1997; amended: 11/1998

and school community about these requirements; c) provide professional development/informational sessions related to promotion/retention for staff as needed; d) make certain that the school has a Comprehensive Student Support System (CSSS) that is an integral part of the educational experience; and e) ensure that instructional staff are in compliance with Department promotion/retention regulations and guidelines.

Teacher Responsibility: Teachers shall a) adhere to all DOE regulations, guidelines and procedures for student promotion and retention; b) help students and parents understand promotion requirements and reasons for retention; c) provide educational experiences of increasing complexity to help students attain identified benchmark expectations in meeting the HCPS; d) identify students needing CSSS services in a timely manner; and e) use the DOE Report Card form unless the school is granted an exception to this requirement.

6. **SP Maintenance Responsibility**

The Administrator for the School Renewal and Redesign Section in the Office of Curriculum, Instruction and Student Support (OCISS) is responsible for maintenance, administration, and questions regarding this SP.

7. **References, Resources, and Forms**

The following resources may provide access to statutory, policy, and contractual authorities; and closely related SPs, procedures, and forms.

- (a) Frequently Asked Questions (FAQ) for SP 4502
- (b) BOE Policy 4502 (Middle Level Education Promotion Policy)
- (c) BOE Policy 4500 (Student Promotion and Retention) and
- (d) BOE Policy 4501 (Assessing/Grading Student Performance)
- (e) DOE Clarification Memorandum on Middle Level Promotion
- (f) Criteria – Middle Level promotion

Forms

None

SP 4510: Reporting Student Progress

1. **Purpose**

To require that reports of student progress be periodically provided to students and parents.

2. **Effective**

Immediately. This SP supersedes Regulation 4510.1.

3. **Applies to**

All administrators, teachers, registrars, and other instructional staff responsible for assessing and reporting student progress.

4. **Background**

The Board of Education (BOE) recognized that "evaluation and the communication of student progress serve to place value on learning and are critical to attainment of the Hawaii Content and Performance Standards (HCPS) and General Learner Outcomes (GLOs)" (see Reference (b) BOE Policy 4510). The BOE, therefore, requires that

parents and students receive periodic reports of student progress and that these reports be both diagnostic and constructive. It also requires all elementary schools to conduct parent-teacher conferences at least once each year and encourages all secondary schools to conduct parent-teacher-student conferences to update parents on their children's academic progress.

5. **Guidelines**

Progress Reports: Progress reports shall include information about the student's progress in meeting the HCPS and GLO's as well as indications of social and personal development. Schools shall issue formal reports but may also use less formal formats such as notes, telephone calls, email messages, etc.

Released Time for Student Conferences: Released time for elementary parent-teacher or secondary parent-teacher-student conferences are subject to the following:

- Dismissal of classes shall be limited to a) the hour immediately before the end of the school day; b) 10 days in any one school year; and c) be in consonance with bargaining unit agreements.
- The school administration shall use an appropriate means to determine that the majority of parents approves of the dismissal of classes for the purpose of holding conferences;
- Conference dates should be determined when the school calendar is developed so that parents can be informed of these dates in a timely manner;
- The school administrator must inform the Complex Area Superintendent (CAS), student transportation provider, cafeteria staff, and A+ provider, and others who may be affected by the early dismissal dates in advance of scheduled conferences;
- Formal or informal evaluation(s) for the purpose of assessing conference effectiveness and identifying areas for improvement should be conducted;
- Students whose parents are unable or unwilling to participate not be penalized; and
- Provisions should be made to supervise students in school when dismissal prior to the regular time creates undue hardship on parents.

For information about a particular school's parent-teacher conference schedule, check the school's website or contact the school directly.

Teacher Responsibility: Teachers shall a) participate in scheduled conferences as allowed for in the bargaining unit contract; b) provide information about the students' proficiency in meeting grade-level benchmarks for HCPS, show examples of student work to support this data, and as appropriate, identify ways parents can help their child better learn and attain the HCPS benchmarks.

Schools should use DOE progress report forms as they are made available for elementary and secondary schools.

6. **SP Maintenance Responsibility**

The Instructional Services Branch Director in the Office of Curriculum, Instruction and Student Support is responsible for maintenance, administration, and questions regarding this SP.

The Frequently Asked Questions (FAQ) page for this SP may provide standard responses to common questions. Please review this resource before inquiring via telephone. See **Reference (a) below**.

7. **References, Resources, and Forms**

The following resources may provide access to statutory, policy, and contractual authorities; and closely related SPs, procedures, and forms.

- (a) Frequently Asked Questions (FAQ) for SP 4510,
- (b) Frequently Asked Questions 4501
- (c) BOE Policy 4510 (Reporting Student Progress)
- (d) BOE Policy 4501 (Assessing/Grading Student Performance)
- (e) Standard Based Report card *website*.

Forms

None

SP 4520: Academic Requirements for Participation in Co-Curricular Activities

1. **Purpose**

To require students participating in co-curricular activities—including athletics—to have at least an overall 2.0 grade point average (GPA) and be passing all courses required for graduation.

2. **Effective**

Immediately.

3. **Applies to**

All high school students.

4. **Background**

Because the Board of Education (BOE) is committed to the promotion of high academic achievement, it determined that students who participate in co-curricular activities—including athletics—demonstrate academic achievement. After much discussion and public testimony, the BOE determined that the minimum requirement for participation will be a 2.0 grade point average (GPA) and passing in courses required for graduation (see Reference (b) BOE Policy 4520).

5. **Guidelines**

Definitions.

Participation is participation in the event and does not include participation in rehearsals, practices, or tryouts.

Co-curricular activities are synonymous with extracurricular activities and include student clubs, athletics, and events such as proms, winter balls, etc., but do not include field trips, marching band, and other *class-related* activities.

Core courses refer to the sixteen (16) courses required for graduation.

reflected in the school's academic and financial plan; and f) appropriately seek community resources to strengthen their family involvement programs.

School-specific websites may also contain information about the school's parent/family support and PCNC programs.

6. **SP Maintenance Responsibility**

The Education Specialist for Family Support in the Office of Curriculum, Instruction and Student Support is responsible for maintenance, administration, and questions regarding this SP.

The Frequently Asked Questions (FAQ) page for this SP may provide standard responses to common questions. Please review this resource before inquiring via telephone. See **Reference (a) below**.

7. **References, Resources, and Forms**

The following resources may provide access to statutory, policy, and contractual authorities; and closely related SPs, procedures, and forms.

- (a) Frequently Asked Questions (FAQ) for SP 2403
- (b) HRS Chapter 31-2 (6), "Community Education"
- (c) BOE Policy 2403 (Parent/Family Involvement)
- (d) Family Support Services
- (e) Parent Community Networking Centers
- (f) DOE RS 05-0975 (April 2004)

Forms

None

SP 2404: Pre-Kindergarten and Kindergarten

1. **Purpose**

To provide junior kindergarten and kindergarten programs to all children who meet entrance requirements and pre-kindergarten education to all-pre-school children, ages three to five, who have been determined to be eligible for services under the provisions of the Individual with Disabilities Education Act (IDEA).

2. **Effective**

Immediately. This SP supersedes Regulation 2404.1.

3. **Applies to**

All elementary schools.

4. **Background**

Hawaii Revised Statutes (HRS), Section 302A-1132 establishes compulsory school attendance requirements for Hawaii's children (see Reference (c), HRS 303A-1132. Act 219, Hawaii State Legislature Session 2004, changed the age criteria for kindergarten entry and established junior kindergarten (see Reference (d), Act 219. In addition, the Department of Education (DOE) has always provided pre-kindergarten education for children age three to five who qualify for services under the provisions of the Individual with Disabilities Act (IDEA).

The Board of Education (BOE), recognizing the positive impact kindergarten attendance has in promoting school readiness, supports these programs via BOE Policy 2404; Pre-Kindergarten and Kindergarten (see Reference (d) BOE Policy 2404).

5. **Guidelines**

Enrollment of Kindergarten Students: All elementary schools should offer qualified children access to a junior kindergarten or kindergarten program, following entry requirements established by Act 219 and HRS 304A-1132.

Enrollment Age: As required by HRS 302A-1132, elementary schools need to adhere to the following age requirements when registering students:

- a) **For Junior Kindergarten:** children must have birthdates August 2 through December 31 of the year they are five years old;
- b) **For Kindergarten:** children must have birthdates January 1 through August 1 of the year they are five years old.

NOTE: For information regarding students ages three to five who qualify for pre-school services under IDEA refer to SP 2160 and Special Education Website (See **Reference (d), BOE Policy 2160 and (h) Special Education website.**)

Registration: Use registration forms provided by the elementary school. Individual school websites may also contain information about their Junior Kindergarten and Kindergarten programs.

Transition/Orientation: Elementary schools need to have a transition process in place to help families and staff ensure that the child's transition from home to junior kindergarten/kindergarten and from junior kindergarten to kindergarten is as smooth as possible. Whenever feasible, this transition process should include orientation for parents and new students. Schools should ensure that a) the orientation does not exceed five school days; b) parents/legal guardians are informed of the purpose of the orientation and the critical role they play in the education of their child; and c) parents/legal guardians are provided information about the orientation session's schedule and purpose no later than two weeks prior to the orientation date for their child.

Complex Area Superintendent Responsibility: The Complex Area Superintendent should approve any variation from the transition procedures stated in the section above, especially those related to the orientation schedule.

Developmentally-Appropriate Teaching Strategies: The junior kindergarten and kindergarten program should be student-centered and provide developmentally appropriate teaching strategies and learning activities (see Reference (b), BOE Policy 2235).

Assessment: Assessment of young children is complex and must adhere to best practice and knowledge of young children. In addition, schools must have a clear purpose and plan for the collection and use of assessment information.

Assessments must a) benefit the children and adults who work with children; b) be used for the purposes for which they are designed; c) provide useful, valid and reliable data;

and d) include the developmental domains of young children and multiple tools to gather data.

Movement Between Junior Kindergarten and Kindergarten Programs. Schools may, in consultation with the parent, move students between the junior kindergarten and kindergarten programs as deemed appropriate.

6. **SP Maintenance Responsibility**

The Education Specialist for Early Childhood/Kindergarten in the Office of Curriculum, Instruction, and Student Support is responsible for maintenance, administration, and questions regarding this SP.

The Frequently Asked Questions (FAQ) page for this SP may provide standard responses to common questions. Please review this resource before inquiring via telephone. See **Reference (a) below**.

7. **References, Resources, and Forms**

The following resources may provide access to statutory, policy, and contractual authorities; and closely related SPs, procedures, and forms. Click anywhere below to access the linked page.

- (a) Frequently Asked Questions (FAQ) for SP 2404
- (b) HRS Section 302A-1132
- (c) BOE Policy 2404, (Pre-Kindergarten and Kindergarten)
- (d) BOE Policy 2235 (Developmentally-Appropriate Teaching)
- (e) BOE Policy 2160, Special Education and Related Services
- (f) Information see our Junior Kindergarten *website*.
- (g) Information on Preparing Children for Kindergarten.
- (h) Information on Kindergarten and Junior Kindergarten Prep.
- (i) Special Education website for information regarding pre-kindergarten services for children who qualify for pre-school services under IDEA

Forms

None

SP 2406: Middle Level Education

1. **Purpose**

To establish expectations for middle level education.

2. **Effective**

Immediately. This SP supersedes Regulation 2406.1.

3. **Applies to**

All administrators, teachers, and other Department personnel responsible for developing, implementing, or administering middle level education.

4. **Background**

Research has shown that young adolescents have unique learning, social, and emotional needs. The Department of Education (DOE) convened a task force to examine what research found about middle-level education, to study how other school

POLICY 101-12

ACADEMIC REQUIREMENTS FOR PARTICIPATION IN CO-CURRICULAR ACTIVITIES

Students participating in co-curricular activities must have at least an overall 2.0 grade point average (“GPA”) and be passing in courses required for graduation. “Participating,” as used in this policy, does not include participation in rehearsals, practices, or tryouts. Activities which are essential and integral to any particular course are not affected by the policy.

The Department of Education shall establish guidelines to implement this policy.

[Approved: 05/05/2015 (as Board Policy 101.12); amended: 06/21/2016 (renumbered as Board Policy 101-12)]

Former policy 4520 history: approved: 08/1985; amended: 03/1988 (renumbered), 08/1997