




STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
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OFFICE OF THE DEPUTY SUPERINTENDENT OF ACADEMICS

May 14, 2026

TO: The Honorable William Arakaki
Chairperson, Student Achievement Committee

FROM: Heidi Armstrong 
Deputy Superintendent

SUBJECT: Department of Education update on personal transition plan

1. EXECUTIVE SUMMARY

The Hawai'i State Department of Education (Department) will provide an update on the Personal Transition Plan (PTP), including the redesign of the PTP as an important initiative to strengthen transition planning and ensure that all students are prepared for life after high school. While schools across the state have long supported students through transition planning, variations in implementation have led to inconsistent experiences for students. In response, the Department will be implementing a redesigned PTP framework to establish a more coherent, student-centered approach statewide.

- The PTP is an individualized roadmap that supports students in planning for post-secondary education, vocational training, military enlistment, and/or direct entry into a career, and the redesign strengthens the structure and expectations to ensure consistent implementation across all schools.
- The redesign reflects a multi-year, cross-office effort informed by stakeholder feedback from students, educators, administrators, and Hawai'i P-20, which identified the need for clearer expectations, stronger tools, and meaningful four-year planning across grades 9-12.
- The Department is transitioning to a standardized, electronically supported PTP framework designed to improve consistency, strengthen accountability, and increase

student engagement, with implementation beginning with the Class of 2030 in School Year (SY) 2026-2027.

2. DESCRIPTION

This presentation provides an overview of the Department's redesigned PTP in alignment with the SY 2023-2029 Strategic Plan Phase II Implementation Plan, including the establishment of standardized activities, the development of an integrated College and Career Readiness (CCR) platform to manage student data and pathways, the launch of a Community of Practice to build educator capacity, and the transition toward longitudinal monitoring of postsecondary outcomes connected to Strategic Plan Goal 1.3.

3. PRESENTATION

Kinau Gardner, Assistant Superintendent of the Office of Student Support Services, will present an update on the Department's redesign of the PTP efforts.

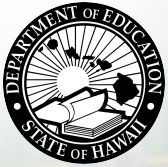
Key components of the presentation include:

- Summary of the multi-phase feedback and redesign journey, including engagement with students, educators, administrators, and Hawai'i P-20 through surveys, advisory groups, and statewide convenings to identify implementation gaps, clarify strengths in existing practices, and define statewide expectations for meaningful and relevant transition planning.
- Introduction of the four-year PTP continuum, outlining grade-level expectations from exploration in Grade 9, to focus and planning in Grade 10, to action and pathway selection in Grade 11, and execution of postsecondary plans in Grade 12, including financial literacy learning and culminating transition activities.
- Identification and definition of redesign priorities and implementation gaps, including the establishment of clearer expectations, standardized timelines, defined roles, and strengthened monitoring processes to support high-quality implementation.
- Overview of the CCR platform, including the development of a dedicated PTP module and its role in supporting career exploration, academic planning, electronic portfolios, resume development, work-based learning management, and post-high school application and outcome tracking to improve continuity, coordination, and student engagement.

Thank you for the opportunity to provide an update on the Department's PTP and for your continued support.

HA:fy
Attachment

c: Office of Student Support Services
Office of Curriculum and Instructional Design



HAWAII STATE DEPARTMENT OF EDUCATION

Attachment A

Office of Student Support Services

Department of Education update on personal transition plan

Hawai'i State Board of Education
Student Achievement Committee
May 14, 2026

Kinau Gardner, Assistant Superintendent, Office of Student Support Services



Strategic Plan Implementation Plan

Priority I: High Quality Learning For All



Goal 1.3: All students graduate high school prepared for college and career success and community and civic engagement

Pilot and evaluate a redesigned Personal Transition Plan (PTP) that includes financial literacy, college and career planning.



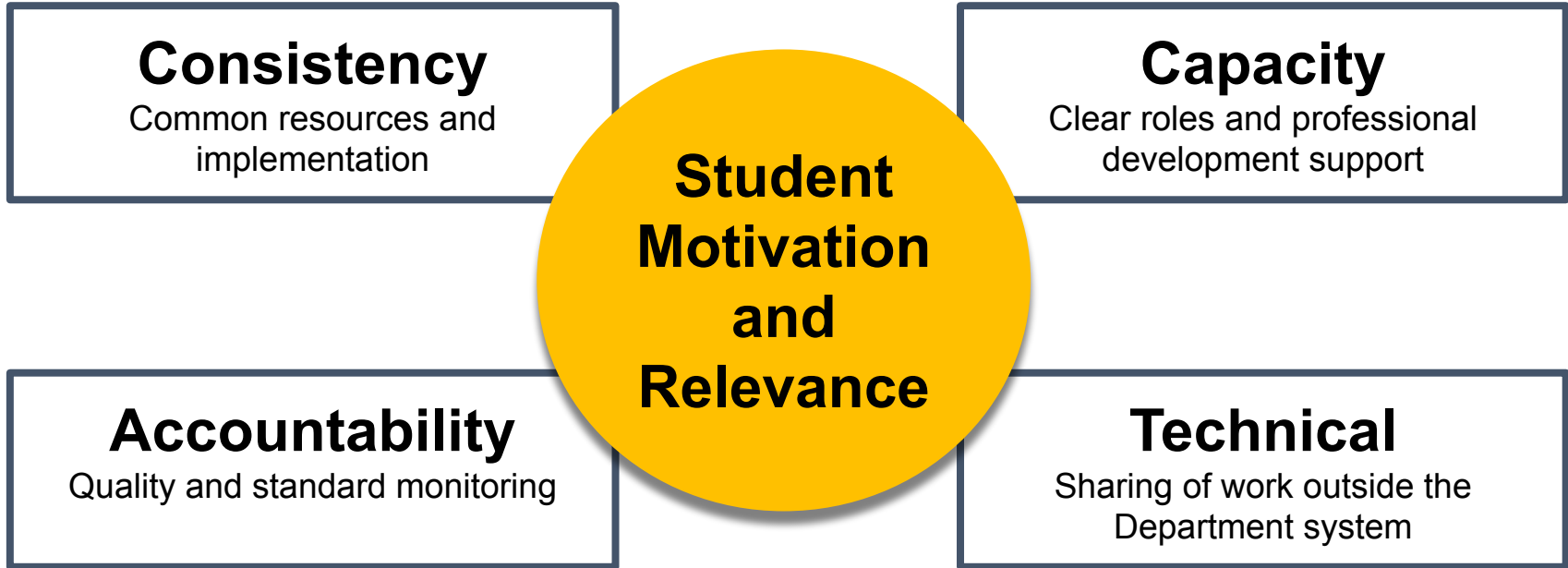
PTP Feedback and Redesign Journey Map

Phase 1: Feedback and Design 2024-2025 School Year	Phase 2: Platform and Practice 2025-2026 School Year	Phase 3: Implementation 2026-2027 School Year
<ul style="list-style-type: none">● PTP Cross-Office Workgroup Established● Feedback opportunities:<ul style="list-style-type: none">○ State Student Council○ Hawai'i Principal Advisory Council○ Secondary Principal Forum○ Statewide Surveys○ Hawai'i P20 Counseling and Advising Convening	<ul style="list-style-type: none">● PTP Guidelines reviewed and approved● Launch of Community of Practice● PTP platform selection● Develop the PTP platform training	<ul style="list-style-type: none">● Full rollout of the PTP platform● Support implementation via Community of Practice

New requirements begin SY 2026-2027 for the Class of 2030.



Navigating PTP Redesign





Four-Year Academic and Post-Secondary Planning Continuum

Grade 9: Exploration

- Review graduation requirements
- Create 4-year academic plan
- Goal setting
- Career and Interest Inventories
- Explore post-secondary matching career goals
- Draft resume

Grade 10: Focus

- Review and revise requirements as needed
- Initiate college and post-high school searches

Grade 11: Action

- Review and revise requirements as needed
- Select pathway: Enroll, Employ, Enlist, Experience
- Conduct job interview
- Research scholarships and financial aid

Grade 12: Execution

- Finalize post-secondary transition plan
- Document financial literacy module completion
- Complete culminating activity (e.g., internship, mentoring experience)



Redesign Priorities: The PTP North Star

The Gap

Uncertainty regarding what a “good” PTP looks like



Define the Vision

Establish a clear vision with exemplars and rubrics to move beyond “box-checking” toward meaningful four-year engagement

The Gap

Inconsistent timelines and scattered approaches



Standardize Scope & Sequence

Create a unified 9-12 continuum dictating when specific activities are introduced and completed

The Gap

Lack of systemic structure, defined roles, and digital tracking



Build Infrastructure & Support

Implement a centralized digital platform and a clear “Who Does What” matrix to manage workloads



College and Career Planning Platform

Career Preparation and Exploration	Age-Appropriate Content (curriculum and career assessment inventories) Career Assessments (e.g., personality test, values assessment) College and Career Planning Exploratory Tools and Resources Career Preparation Options Curricular Modules (e.g., CTE, Financial Literacy)
Career Planning	Career Interest List College Interest List Electronic Portfolio PTP Module Post-Secondary Goal Setting Resume Building Module
Work-Based Learning	Work-Based Learning Management System
Post-High Application and Outcome Tracking	Alumni Tracker College Application Tracking Other Application Tracking Options (e.g., military) Transcript Requests and Services
Logistics	Accessibility Data Dashboard Technical Support



What Support Can the Board Provide?

- Support the ongoing investment for both the College and Career Readiness platform and implementation efforts.
- Reinforce that this work is meaningful in preparing students for life after high school and that college and career readiness is not separate from student success.



Wai'anae High School



Mililani High



Konawaena High



Kaua'i High

Mahalo!



Kaua'i High



Mililani High



Kaimuki High